

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING
BETHLEHEM PUBLIC LIBRARY (VIRTUAL)
Tuesday April 26, 2022

PRESENT: Caroline Brancatella
Mark Kissinger
Mary Redmond
Lisa Scoons
Michelle Walsh
Charmaine Wijeyesinghe
Sharon Whiting, library treasurer

Geoffrey Kirkpatrick, director

EXCUSED: Harmeet Narang

GUESTS: Tracey McShane, personnel administrator
Elena Pablo, library attorney

*All present via Zoom broadcast live on YouTube.

President M. Kissinger called the meeting to order at 6:00pm.

PUBLIC PARTICIPATION

None

NEW BUSINESS

HVAC maintenance contract

The board reviewed the three-year maintenance contract for the library's HVAC system.

On a MOTION by M. Redmond and a SECOND by C. Wijeyesinghe, the board voted unanimously to approve a three-year HVAC maintenance contract with Trane with a payment of \$19,606 in the first year, \$20,390 in the second, and \$21,206 in the third.

EXECUTIVE SESSION

On a MOTION by C. Wijeyesinghe with a SECOND by M. Walsh, the board voted unanimously to adjourn to executive session at 6:05pm to discuss the employment history of a particular individual.

On a MOTION by M. Redmond with a SECOND by L. Scoons, the board voted unanimously to adjourn the executive session at 6:31pm.

ADJOURNMENT

On a MOTION by C. Wijeyesinghe with a SECOND by M. Redmond, the board voted unanimously to adjourn the regular meeting at 6:32pm.

Prepared by
Kristen Roberts, recording secretary

Cosigned by
M. Kissinger, board president