

00:10  
thing i'm trying to like figure out  
00:11  
because i don't stop  
00:24  
i can hear you just fine  
00:37  
how old is your daughter it will be a  
00:39  
year next month i thought i thought it  
00:42  
was about it it doesn't seem possible  
00:43  
but it i was like  
00:44  
it was last summer yeah she was she was  
00:47  
11 months this saturday what was august  
00:49  
what was 10th  
00:52  
okay birthday party okay  
00:55  
all right hi everyone it's great to see  
01:00  
everyone in person again  
01:01  
so it's uh 603 and i'd like to call the  
01:04  
july  
01:05  
12th meeting of the bethlehem public  
01:07  
library board to order  
01:09  
do we have any public participation  
01:13  
anyone electronically no okay  
01:17  
all right so uh first business of order  
01:20  
then is to review the previous meeting  
01:22  
minutes the minutes draft  
01:25  
was distributed in your board packet do  
01:28  
we have any corrections  
01:29  
or amendments  
01:37  
for the new mobile app yep that's coming  
01:40  
any eta on that or details  
01:42  
no i mean i have it on my phone because  
01:43  
i'm one of the beta testers but i don't  
01:45  
know when  
01:46  
it's late i mean i think it's relatively  
01:48  
soon if they've been talking about that  
01:49  
you may have more of them it feels like  
01:51  
they were talking about it before they  
01:52  
pandemic  
01:53  
yeah well okay i i would say  
01:57  
it's months not a year not six months it  
02:00

seems like a couple months  
02:01  
as far as i can tell i'm really pleased  
02:03  
with it so  
02:18  
is there a motion to accept the minute  
02:21  
from  
02:22  
what was it june 14th board meeting  
02:27  
second mary all right it's been moved  
02:30  
and seconded to accept the minutes from  
02:31  
the june 14th board meeting  
02:33  
all those in favor please raise your  
02:34  
hand  
02:36  
close opposed okay  
02:45  
all right next up is oath of office for  
02:48  
a recently reelected trustee  
02:52  
so jeff we just go ahead and read it  
02:55  
right now  
02:56  
so um you'll just repeat after me i do  
02:59  
solemnly affirm  
03:01  
calmly affirm that i will support the  
03:02  
constitution of the united states of  
03:04  
america  
03:05  
support the constitution of the united  
03:07  
states of america and the constitution  
03:08  
of the state of new york  
03:11  
and that i will faithfully discharge  
03:13  
according to the best of my ability  
03:18  
the duties of the office of bethlehem  
03:19  
public library trustees  
03:21  
of bethlehem public library trustee  
03:28  
thank you  
03:39  
so our next business in order is  
03:42  
approval of board officers  
03:45  
just to refresh everyone's memory  
03:47  
currently we have mark kissinger as  
03:48  
president  
03:49  
michelle walsh's vice president caroline  
03:51  
brancatella as secretary  
03:52  
and lisa schoons as uhls liaison

03:56  
mark reached out and all officers seem  
03:58  
comfortable interested in maintaining  
04:00  
their roles if there is no competing  
04:03  
slate  
04:06  
or discussion we can proceed with a vote  
04:10  
to carry over  
04:11  
the current slate of officers  
04:14  
so okay do we have a second  
04:17  
caroline okay um all right so  
04:21  
it's been moved and seconded to accept  
04:22  
the current slate of officers for the  
04:25  
2021-2022  
04:26  
year all those in favor please raise  
04:28  
your hand  
04:36  
so we'll now move on to the long range  
04:38  
plan and we have a report by our  
04:40  
architect paul mays  
04:42  
hi paul  
04:46  
if i stand up here will everybody be  
04:48  
able to hear me  
04:51  
i think something great bear with me  
04:54  
while i try and make technology  
05:22  
it's been a long process we've been  
05:24  
we've been uh as you can imagine way  
05:26  
laid somewhat by  
05:27  
the pandemic um so that has made what is  
05:31  
typically a nine month  
05:32  
to a year process into almost two years  
05:34  
but if you recall  
05:36  
we have been having discussions  
05:38  
regarding  
05:40  
the long-term prognosis for this  
05:42  
facility and this  
05:43  
site and services provided to your  
05:46  
charter to serve area  
05:47  
for just about the entire two years we  
05:49  
began with  
05:51

interviews with all of the staff in the  
05:53  
various departments  
05:54  
from administration through the  
05:57  
functional aspects  
05:58  
and patron services we had stakeholders  
06:02  
meetings over a series of days with  
06:04  
various people from the community  
06:06  
whether from the school district or  
06:07  
advocates for the elderly or children  
06:10  
programs whatever it may be and we also  
06:13  
held a public charette process that is  
06:15  
we had multiple meetings  
06:17  
wherein we facilitated a dialogue with  
06:20  
the community regarding  
06:21  
library services and what they mean to  
06:24  
bethlehem  
06:26  
all of that is summarized in a variety  
06:29  
of different statistics  
06:30  
charts and other information in the  
06:32  
report which i forwarded to you last  
06:34  
week i hope you've had a chance to at  
06:36  
least  
06:37  
skim through that it would be impossible  
06:39  
to go through in a reasonable meeting  
06:41  
every single item in that summary  
06:44  
however  
06:45  
i am happy to follow up on any of those  
06:47  
the purpose of tonight's meeting is to  
06:48  
give an  
06:49  
update on where we are and to solicit  
06:52  
some input on some key  
06:53  
issues that we discussed as a committee  
06:55  
uh just a few weeks ago  
06:57  
but we're near the end of the final  
06:59  
draft which will mean  
07:00  
then that we will present conclusions  
07:03  
and recommendations about moving forward  
07:06  
but toward that end i didn't want to be

07:08  
presumptuous and i wanted to make sure  
07:09  
that we could talk to the board as a  
07:11  
whole  
07:11  
and bring you up to speed with where we  
07:13  
are so  
07:14  
before i begin that are there any  
07:16  
questions if anybody has looked through  
07:19  
in the last week some of the statistical  
07:20  
information the summaries of  
07:23  
existing conditions and so forth i think  
07:25  
it was all pretty straightforward it's  
07:26  
also been presented to the board  
07:29  
write like a year ago right before a  
07:31  
little more than a year ago before march  
07:32  
closed things down last year but is  
07:34  
everyone sort of comfortable with the  
07:36  
process and where we are  
07:38  
all right then the meat of it from an  
07:41  
architectural perspective and from a  
07:43  
design and long-term planning  
07:45  
perspective it's one of the options  
07:46  
related to providing better services to  
07:48  
the community  
07:50  
and in a key part of that  
07:53  
what is it that the community actually  
07:55  
wants if you'll notice when we talk  
07:57  
about  
07:58  
what the committee has been working on  
07:59  
and the architectural focus of the  
08:00  
various improvements  
08:02  
we tied them back continuously to  
08:04  
requests from the community  
08:06  
it's not us sitting in a closed room  
08:08  
around the table but rather part  
08:10  
of that ongoing process i brought this  
08:12  
slide up you've actually seen it before  
08:14  
but this  
08:15

is just a reminder as we analyze the  
08:18  
physical conditions of the existing site  
08:20  
that set a framework  
08:22  
on which we can hang where we can do  
08:24  
things in other words if we're not  
08:25  
moving off-site  
08:26  
and it was very apparent early on that  
08:28  
the location is key in terms of  
08:30  
demographic centers  
08:32  
and and circulation patterns throughout  
08:34  
the community  
08:35  
then what do we have as a site and what  
08:37  
are our options and of course what we  
08:38  
were looking at then  
08:40  
was eric this is just a sketch but areas  
08:42  
in which we could make improvements we  
08:44  
could extend  
08:45  
the footprint of the building if  
08:46  
necessary and how that would affect the  
08:49  
flow on the site its presence from  
08:51  
delaware avenue and from borthwick  
08:53  
and what our options really are you'll  
08:55  
see for example  
08:56  
uh area four is where the fourth wake  
08:59  
house is located and what are our best  
09:01  
options for  
09:02  
improving the parking access to the  
09:04  
building and so forth so that was an  
09:06  
early stage and the committee has  
09:08  
probably seen this at nauseam at this  
09:10  
point  
09:10  
we have gone through version after  
09:13  
version as i went back through the  
09:14  
server to look through the various  
09:16  
schemes i had initially thought  
09:18  
maybe i'll walk everybody through the  
09:19  
thought process as we went from  
09:21  
but we're actually up to like scheme six

09:24  
or seven  
09:25  
and it's various iterations um so i  
09:27  
think  
09:28  
uh to expedite things we should probably  
09:43  
one of the key ideas in looking at  
09:45  
improvements to the libraries  
09:47  
is the fact that it may not be fiscally  
09:50  
responsible or reasonable  
09:52  
for your community every community's  
09:53  
different  
09:55  
to tackle the entire improvement in one  
09:58  
single phase or one project and so as a  
10:01  
committee we actually looked at  
10:03  
how we could anticipate the various  
10:05  
pieces of the of the project  
10:07  
uh for improvements and actually staged  
10:10  
them in such a way that we created areas  
10:12  
that allowed us to maintain occupancy  
10:14  
of the building while moving from piece  
10:17  
to piece and we'll talk  
10:18  
about that as we go along one of the key  
10:20  
things that  
10:22  
had come up and ranked very highly in  
10:24  
terms of public comment  
10:26  
was the need for larger amenities  
10:28  
related to meeting space  
10:30  
that is a larger um and and more  
10:33  
comfortable  
10:34  
and more acoustically or less  
10:36  
acoustically problematic  
10:37  
space you guys are under the blower over  
10:40  
there i don't even know if you can hear  
10:41  
me  
10:42  
exactly i have sat there um  
10:45  
space that has technological  
10:47  
improvements and so forth and is  
10:49  
actually  
10:49

set up to coordinate with the programs  
10:51  
that are on offer and that are  
10:53  
anticipated to be on offer  
10:54  
toward that end phase one of a project  
10:57  
that we had anticipated might be the  
10:59  
inclusion and you see the  
11:01  
large pink square in the upper corner of  
11:04  
a new large meeting room that's actually  
11:06  
additional space on the building and it  
11:09  
would seat approximately 200 people it  
11:11  
would be a larger meeting room than this  
11:13  
it would be more  
11:14  
traditionally shaped and sized for  
11:16  
acoustics and you can actually see  
11:19  
in the upper my cursor  
11:24  
so it actually then ties out to the site  
11:26  
as well so we could come out  
11:28  
from the meeting space into that lawn  
11:30  
area that's behind the berm where you  
11:32  
actually hold outdoor programming now  
11:34  
so we could tie indoor and outdoor  
11:36  
programming for example  
11:37  
the summer reading program could have  
11:39  
events inside could move them outside  
11:41  
and whether they could go back and forth  
11:43  
things like book sales all of these are  
11:45  
actually  
11:47  
give us a great deal of flexibility in  
11:48  
how we use the site  
11:50  
by expanding the footprint of the  
11:51  
building into that area  
11:54  
importantly that addition can be  
11:56  
accomplished  
11:57  
minus some of the renovations we're  
11:59  
talking about at the entry area  
12:01  
but that addition can be accomplished in  
12:03  
some ways without interfering at all  
12:05  
with the rest of the building

12:06  
so the building can be maintained in  
12:08  
service meaning the library does not  
12:10  
have to move out of the building  
12:12  
find a temporary space or shortchange  
12:15  
programs that are on offer during the  
12:16  
period of renovation or construction  
12:20  
further the construction of a large  
12:21  
meeting room like that is a big  
12:23  
open space by definition  
12:26  
so having said that that gives us a  
12:28  
staging area as well  
12:29  
as we talk about renovating other areas  
12:31  
for example  
12:33  
when we get to the point where we might  
12:34  
renovate the children's library  
12:36  
we can set up a temporary children's  
12:38  
library in that large space because it's  
12:40  
big and open  
12:41  
and renovate this area that's in fact  
12:43  
what we're doing at gilderland  
12:45  
right now we've moved things around and  
12:47  
it's a shell game we actually shift  
12:49  
things as we go along  
12:50  
um some of the other renovations that  
12:53  
are anticipated in that first phase  
12:55  
though  
12:56  
also include improvements at the entry  
12:58  
area so where we're  
13:00  
looking right now that we enter the  
13:02  
building down  
13:03  
here we would actually move that entry  
13:06  
closer to the parking lot this was also  
13:08  
a common refrain  
13:10  
from the public commentary regarding the  
13:12  
length of the distance of travel from  
13:14  
handicapped parking in particular to the  
13:16  
building  
13:17

now the building itself is still in the  
13:19  
same place so that distance doesn't  
13:21  
change but if we can make more of it  
13:23  
interior access that is that we have  
13:26  
reached enclosure before we've gotten  
13:28  
there  
13:29  
it does a few things for us it protects  
13:33  
against weather and and other inclement  
13:35  
issues  
13:36  
it expands the lobby somewhat to allow  
13:38  
us to put accessible restrooms  
13:40  
out in that area it has table and chair  
13:43  
storage as well as a kitchenette so the  
13:45  
large meeting room  
13:46  
and it allows us to make changes then to  
13:49  
these other components of the library  
13:50  
because we've now established  
13:53  
a narthex if you will an entry area  
13:55  
prior to entering the library proper  
13:58  
you have that now but it's somewhat  
14:00  
awkward in the I-shaped  
14:02  
corridor that you have i do see people  
14:04  
sit out there and study and they do make  
14:05  
use of it it's an excellent gallery  
14:07  
space  
14:09  
but having said that we can close off  
14:11  
this space  
14:12  
with doors here and glass here  
14:16  
and we would have access to the large  
14:18  
meeting room  
14:19  
two restrooms a seminar conference room  
14:24  
meaning that we've now increased not  
14:26  
only the size of the large meeting room  
14:27  
but added another meeting space  
14:30  
accessible even when the library is  
14:31  
closed all from just this phase of the  
14:34  
project  
14:36  
are there any questions at the moment

14:37  
about where we're going there  
14:40  
yes i am having a little bit of a  
14:42  
problem  
14:43  
envisioning from where i sit now  
14:47  
where is that large meeting room am i  
14:50  
going out  
14:51  
this way where where is that  
14:54  
physical property going to be we're  
14:56  
sitting here now  
14:58  
yeah the parking lot is up there your  
15:00  
entry is here  
15:01  
so it's going out towards that lawn area  
15:05  
okay so this is going it's going sort of  
15:08  
into that low area where we use it now  
15:11  
like for the  
15:12  
um something on the green okay so this  
15:15  
and i don't say this non-constructive  
15:17  
constructor comment  
15:18  
that is taking away some of our green  
15:21  
area over there  
15:23  
actually it's well paul can do a better  
15:26  
job than i can  
15:27  
go ahead it's intentionally designed to  
15:29  
be adjacent to that yes it will probably  
15:31  
eat some of it that is closest to the  
15:33  
building  
15:34  
okay and i apologize i didn't pull up a  
15:37  
whole  
15:38  
site aerial photograph it does leave the  
15:40  
majority of that lawn which extends  
15:42  
beyond this graphic you can see where  
15:44  
the property line is  
15:45  
that goes out into that area so the lawn  
15:47  
remains a component of this  
15:49  
and in fact the point to this was to  
15:51  
make the  
15:53  
connection from the large meeting room  
15:55

to that lawn area  
15:57  
right now the stage is at the far end of  
15:59  
the green would flip that and put the  
16:01  
stage at the back end of that  
16:02  
piece of the building flip the stage and  
16:04  
put the audience where the stage is now  
16:06  
okay almost like going out from the side  
16:11  
of this patio coming in  
16:12  
this is where that's going out um the  
16:15  
patio  
16:16  
the walkway coming in now it's almost  
16:19  
going from the side of that  
16:20  
out okay all right okay now we've  
16:23  
actually created  
16:24  
in that space where you leave that room  
16:26  
and you enter that lawn area  
16:29  
if we create a deus or a stage or a  
16:31  
covered arboretum of some sort  
16:33  
we can now put lighting sound system  
16:35  
electronics  
16:36  
all very easily accessible right from  
16:38  
that space to a true stage which  
16:41  
never really goes away and then the lawn  
16:43  
area would remain as a seating area as a  
16:45  
play area and so forth okay  
16:47  
does that make sense and i apologize  
16:51  
how many graphics i put up but an aerial  
16:54  
photograph or map  
16:56  
may have helped that okay you can see  
16:59  
where  
17:00  
sorry to intro but i think your next  
17:02  
graphic is going to answer her question  
17:04  
pretty well because it shows the  
17:06  
the green space um once you get to it  
17:10  
yeah there we go you can see there mary  
17:12  
though mary that might help you there  
17:14  
i've pulled up and you see in gold that  
17:17  
meeting room addition

17:18  
okay yeah you see the lawn area that  
17:22  
remains  
17:22  
beyond it so we are not actually  
17:25  
encroaching  
17:26  
all the way into that log all right yeah  
17:28  
okay  
17:30  
thank you michelle  
17:33  
that doesn't help that  
17:37  
so having said that let me come back  
17:39  
briefly one of the other areas we wanted  
17:41  
to make sure we emphasize  
17:43  
is we placed it into phase one because  
17:46  
it's a little bit of an  
17:47  
orphan in terms of where it fits with  
17:49  
other scopes of work  
17:50  
but the delaware as entrance could well  
17:53  
be  
17:54  
improved as well right now it feels like  
17:55  
a back entrance we have  
17:57  
vending machines there and you know  
17:59  
that's the main  
18:00  
street obviously we want to try and  
18:01  
dress that up so if we were making  
18:04  
temporary entrance from that area  
18:06  
uh more prominent in the long term we  
18:08  
can actually put a true vestibule there  
18:10  
with double doors and so forth  
18:12  
but that that's the intention for that  
18:14  
space and then you can see  
18:16  
that along what is now an I-shaped  
18:18  
corridor  
18:19  
we're we're changing the way that space  
18:22  
interacts with the space behind the wall  
18:25  
with  
18:25  
we will eventually be punching holes  
18:27  
through that wall in this scheme  
18:30  
that allow us to open the library of  
18:32

things and this  
18:34  
new and popular collection into a  
18:36  
broader  
18:37  
open lobby directly supervised from a  
18:39  
combined circulation desk and it's less  
18:41  
of a  
18:42  
corridor and more of an open welcoming  
18:44  
space at the entry  
18:46  
okay  
18:50  
i just have one question in this design  
18:54  
where we have the library of things so  
18:56  
you come in  
18:57  
if you're coming in from the big parking  
19:00  
lots you come in  
19:01  
through a covered um vegetable  
19:04  
vestibule or whatever hallway in through  
19:07  
the library of things before you get to  
19:09  
the circulation desk  
19:10  
considering people with handicap is that  
19:12  
a longer walk  
19:15  
it's more it's more protected but but is  
19:19  
it  
19:19  
i can't tell what scale this is is that  
19:21  
15 feet more that they go in to get  
19:23  
how big is that library actually right  
19:26  
now what you would do is you would come  
19:27  
in  
19:28  
walk all the way along this corridor and  
19:30  
enter the library here  
19:31  
that's where those doors are all right  
19:33  
okay i had a different conception of  
19:36  
entering the library proper earlier  
19:38  
okay all right yep i'm getting i'm  
19:40  
getting acclimated to  
19:42  
existing versus what that's showing up  
19:44  
okay thank you  
19:46  
um so that's the long range plan and  
19:47  
we'll talk about the phases to get there

19:49  
i did want to mention as well that one  
19:51  
of the issues of the physical  
19:53  
plants that we've identified include the  
19:56  
accumulation of surface water runoff at  
19:58  
the plaza area and the icing and  
20:00  
the potential liability that that  
20:02  
entails  
20:03  
so this gives us an opportunity to  
20:04  
address that in a variety of ways as  
20:06  
well and when we've budgeted for this  
20:08  
phase we've talked about doing some site  
20:09  
work that make improvements in those  
20:11  
areas  
20:12  
at the same time  
20:16  
the second one is called phase 2a  
20:19  
although  
20:21  
the reason it's a 2a and a 2b is they  
20:23  
could happen  
20:24  
in either sequence but what we tried to  
20:26  
do here  
20:27  
is reimagine the use of the site and  
20:30  
what you see is with the absence of the  
20:32  
fort worth house  
20:33  
we can create a one-way entry i'm going  
20:35  
to use the cursor  
20:36  
a one-way entry into the site  
20:40  
with some parking along it and a  
20:42  
decision to go  
20:43  
to parking or to continue along the lane  
20:46  
and then  
20:47  
split either into through traffic or  
20:50  
drive  
20:50  
through traffic so we've actually  
20:52  
created a small addition on that end of  
20:53  
the building this is near where the  
20:55  
maintenance doors  
20:56  
are that would allow us to do curbside  
20:59

pickup  
20:59  
and or a transaction window all year  
21:03  
round  
21:03  
one of the things we've been seeing in a  
21:05  
lot of the libraries with whom we work  
21:07  
uh has been a continuation of these new  
21:10  
models of service that the community has  
21:12  
appreciated and would actually like to  
21:14  
see happen i think it often  
21:16  
families with multiple kids who don't  
21:18  
want to get out of the minivan and  
21:20  
traipse in and so forth all these things  
21:22  
simplify things somewhat as well as  
21:24  
commuters  
21:25  
but we have the option then of having  
21:27  
the drive through or parking and coming  
21:29  
in  
21:30  
we've already shortened the distance to  
21:31  
the entry but by making it one way we  
21:34  
can also address  
21:35  
uh some of the surface safety issues so  
21:38  
it does run around clockwise then and  
21:42  
one way exit out to boardwalk um  
21:45  
at the at the upper or northern curb cut  
21:49  
we closed off the middle curve cut and  
21:52  
just have the two we've  
21:53  
actually expanded 10 new parking spaces  
21:56  
there  
21:57  
and 10 at the top and then  
22:00  
reworked some of the areas outside the  
22:02  
delivery area but having said that  
22:04  
this is a small addition it does have  
22:06  
some  
22:08  
implications on the inside and how the  
22:10  
staff areas go but  
22:12  
this would rework the use of the site  
22:15  
completely  
22:16  
you can see that by going clockwise

22:18  
we've also re-angled  
22:20  
all the parking spaces to reflect that  
22:22  
that direction of travel  
22:24  
now that might happen before or after 2b  
22:29  
which is this component which  
22:32  
takes the core of the building and is an  
22:35  
integral part of the services so you can  
22:39  
see there are significant staff area  
22:41  
renovations  
22:43  
throughout delivery and circulation  
22:44  
staff the maintenance areas this is that  
22:47  
curbside pickup we just talked about  
22:49  
staff break room there are staff offices  
22:53  
now tied to with with borrowed light  
22:56  
windows  
22:58  
indirect supervision of these spaces  
23:00  
another small meeting room has been  
23:01  
added at the study tutor room  
23:03  
or soho small office home office and you  
23:06  
can see renovations as well to the  
23:08  
central idea  
23:10  
of a combination circulation  
23:13  
reference help desk the size and  
23:16  
orientation of that may change somewhat  
23:17  
but  
23:18  
as we mentioned before this is the  
23:20  
current entry from this location we have  
23:23  
sight lines back to  
23:25  
how we enter the library proper down  
23:27  
into the children's area  
23:28  
and up into the various stacks so it's  
23:31  
actually a very central location  
23:33  
and the consolidation of those services  
23:35  
is something we've been discussing with  
23:36  
the staff  
23:37  
and how they manage those areas one of  
23:39  
the earlier ideas in your plan of  
23:42

service was to expand  
23:46  
passport photographs and hunting  
23:47  
licenses and things like that to the  
23:50  
extent that that is still  
23:51  
a priority we can make spaces there as  
23:55  
well as for reserves and holds  
23:57  
but it sounds like passports are  
23:58  
probably shrinking a little in terms of  
24:00  
priority  
24:02  
up and down okay uh so having said that  
24:04  
this phase  
24:05  
then uh really uh we've added also a  
24:08  
study tutor room  
24:09  
down here here's the renovations uh to  
24:12  
the to the studio to become  
24:14  
another mid-sized conference room  
24:18  
that seats in the 20 to 40 people range  
24:21  
as well  
24:22  
so we have a variety of different  
24:23  
meeting spaces we have the curbside  
24:25  
pickup as a permanent  
24:27  
or transaction window as a permanent  
24:29  
feature  
24:30  
and have redone the staff areas one of  
24:32  
the issues with fundraising  
24:34  
um or if there were a referendum to do  
24:37  
this kind of work  
24:39  
is the the patron service component it's  
24:42  
necessary for us  
24:44  
in order to make the staff spaces  
24:46  
sufficient to actually provide  
24:48  
good patron services but it has fewer of  
24:50  
the direct things that patrons will  
24:52  
notice  
24:53  
like new meeting space new children's  
24:55  
area whatever it may be  
24:57  
so having said that study tutor room  
24:59  
conference room we've already added a

25:00  
large meeting room there's a small  
25:02  
meeting room there  
25:03  
we've started to address some of those  
25:05  
as well as part in part of this  
25:07  
phase part of the  
25:11  
hierarchy of deciding on the phase  
25:13  
scopes also had to do with manageable  
25:15  
budgets for each of them in other words  
25:18  
uh while we didn't specify a very  
25:20  
particular number  
25:22  
it was clear that we weren't looking for  
25:23  
a 12 million dollar phase and a series  
25:26  
of two million dollar phases we were  
25:27  
trying to find a more equitable balance  
25:30  
but within that if we have a master plan  
25:33  
and we know the overall direction we're  
25:34  
headed  
25:35  
all of these things can be rearranged as  
25:37  
grants become available or at specific  
25:40  
donations that  
25:41  
tied to certain improvements might be  
25:46  
bound to us that has happened to us at  
25:48  
kingston library for example  
25:50  
we had a series of phases 1 through 6a  
25:54  
but an accessibility grant came up we  
25:56  
moved phase three  
25:57  
in forward of phase two and so forth to  
26:00  
take advantage of it  
26:01  
by having the master plan we were all  
26:03  
set uh to know that we could do it  
26:05  
without  
26:05  
uh making it uh obsolete in a future  
26:08  
phase  
26:09  
before you go on to phase three so for  
26:11  
2b  
26:12  
remind me the net square footage  
26:14  
addition  
26:16

to this was just limited to the curbside  
26:18  
pickup area  
26:19  
2d has no addition at all 2b is only  
26:22  
renovation because that curbside pickup  
26:24  
edition was in 2a  
26:26  
all restructuring of existence that's  
26:28  
exactly right  
26:30  
um we talked about a conference room i  
26:33  
think we  
26:33  
i think we're saying that that's where  
26:35  
the studio is now are we eliminating the  
26:37  
studio space in the library  
26:39  
i think the anticipation is that there'd  
26:40  
be flexible space that could act at the  
26:43  
studio  
26:44  
and well like the studio is now but that  
26:48  
space that's the studio  
26:49  
be more flexible than just studios one  
26:52  
of the things we're seeing with  
26:53  
technology is that we can accomplish  
26:55  
what the studio used to do  
26:57  
with smaller devices we can do for  
27:00  
example  
27:01  
veterans interviews or podcasts and  
27:03  
things like that  
27:05  
but the space itself can also be  
27:06  
reserved for other seminars meetings and  
27:09  
so forth so  
27:10  
yes it would have a high-tech component  
27:12  
including automatic screens  
27:14  
data access and so forth but it would no  
27:16  
longer be a  
27:17  
television studio per se okay  
27:20  
i just wanted to confirm in 2a  
27:25  
and i know we had this discussion before  
27:26  
but i wanted to make sure that  
27:28  
you have a drive-through lane and pickup  
27:30  
and book drops

27:31  
but is that a double size lane so that  
27:34  
people who are just dropping off a book  
27:35  
are not waiting  
27:36  
in a curbside pickup line  
27:40  
do you understand what you see yes there  
27:41  
are there are two lanes so when you come  
27:43  
i have two lanes okay that's what i look  
27:45  
like  
27:45  
there's bypasses and there's the lane  
27:47  
here so  
27:48  
we have to talk about what the curbside  
27:50  
model will be if there's a pickup window  
27:52  
if you would  
27:53  
if curbside and window transaction are  
27:56  
the same thing  
27:57  
or if they are both handled separately  
27:59  
that's a conversation to  
28:01  
continue to develop specifically of the  
28:03  
drive up book drop  
28:05  
where you just drive up and you drop in  
28:07  
your book because you're returning it  
28:08  
not a window transaction  
28:10  
right that might actually happen  
28:12  
elsewhere on  
28:13  
site as a as an exterior  
28:16  
book drop with a depressible cart in it  
28:18  
that gets pulled  
28:19  
out so that as you say if you if there's  
28:22  
a line  
28:23  
at the window you don't have to wait in  
28:25  
the window to just dump something  
28:26  
through the return  
28:28  
yeah we would likely want to supplement  
28:31  
it  
28:31  
the issue with the exterior ones of  
28:33  
course um you know from a staffing  
28:35  
perspective in inclement whether that's  
28:37

a difficult  
28:39  
thing to to drag that cart back through  
28:41  
depending on where it is  
28:44  
but as as we looked at it you know  
28:46  
there's the possibility in this area  
28:48  
before you get to that  
28:50  
hue or further on past but  
28:54  
that's going to involve a certain amount  
28:55  
of public training as well to know that  
28:57  
there is a book drop i don't have to  
28:59  
stand i don't have to wait  
29:01  
in my car in this line either so we'll  
29:02  
have to think about  
29:04  
appropriate signage and intuitive usage  
29:07  
i don't think they would expect to wait  
29:08  
because they don't wait now  
29:18  
just to be clear a process check these  
29:21  
are just basically conceptual  
29:23  
things there's nothing schematic and um  
29:26  
it's more of a presentation of the the  
29:29  
models and not necessarily discussion  
29:31  
and evaluation of concerns and things at  
29:32  
this point that what we're doing right  
29:34  
now  
29:35  
well we've had committee work over the  
29:36  
last year or so to discuss concerns and  
29:40  
but as a whole board at some point we'll  
29:42  
be perhaps talking about addition  
29:44  
meetings or whatever that process so  
29:46  
right now it's a presentation  
29:47  
i will actually at the end of this  
29:49  
evening have  
29:50  
a list of some things that i would like  
29:52  
the board to clarify we discussed them  
29:54  
with the committee and said we should  
29:55  
really ask the board a few of these  
29:56  
things  
29:57  
um but having said that i to me the most

30:01  
appropriate  
30:02  
move going forward would be if the board  
30:04  
summarized their comments  
30:06  
and they came back or were funneled back  
30:09  
through the committee chair  
30:11  
uh and the director and then back to me  
30:13  
i can then  
30:15  
um make revisions as necessary clarify  
30:18  
things if they weren't clear in the  
30:19  
graphics for example we look at this  
30:22  
with focus for so long that it's obvious  
30:24  
to us but we have to remember that  
30:26  
people may be looking at it for the  
30:27  
first time  
30:28  
um and then at some point we'll make a  
30:31  
public presentation as well but we want  
30:33  
to make sure we've got your comments  
30:34  
brought in  
30:35  
budgets actually reflecting the things  
30:37  
that are priorities to the  
30:39  
to the library  
30:42  
does that answer your question he  
30:43  
doesn't want me to reserve my  
30:45  
additional comments till after the  
30:46  
presentation thank you  
30:51  
as we mentioned phase 2b then  
30:53  
anticipated a series of interior  
30:55  
renovations  
30:56  
and then uh phase three is really the  
30:59  
balance of the project  
31:00  
actually it also includes renovations to  
31:03  
these areas  
31:04  
but it is the essence of the children's  
31:07  
a new team space for example that  
31:09  
actually is  
31:10  
enclosed in glass with visual  
31:12  
supervision  
31:13

from children's staff into that state  
31:16  
we've taken  
31:17  
uh at the end we continue with smaller  
31:19  
meeting rooms and a makerspace  
31:22  
computers and technology near the  
31:24  
self-test  
31:26  
and we've rearranged a variety of things  
31:30  
in all that space one of the advantages  
31:32  
to all this then  
31:33  
for example is from children's we can go  
31:35  
directly across the hall into  
31:36  
programming  
31:37  
in this room which is a much larger  
31:40  
space than the  
31:41  
original program conference room but  
31:42  
that is also an available space  
31:45  
for meetings conferences and so forth  
31:47  
within  
31:49  
this overall area there's study tutor  
31:51  
space  
31:52  
even in the children's library there's a  
31:55  
toddler area  
31:56  
a family accessible restroom as well as  
31:59  
a middle grade  
32:00  
area so it's a much more sophisticated  
32:02  
children's library and that it  
32:03  
establishes a  
32:05  
sequence of age groups and collections  
32:07  
as well as activity spaces  
32:09  
through that area we've maintained other  
32:11  
meeting rooms  
32:13  
and study lounges and then even  
32:16  
up at the periodicals area you can see  
32:18  
two study tutor rooms added up there as  
32:20  
well again  
32:21  
reflecting the requests from the  
32:22  
community to have more private spaces  
32:25  
it's also consistent with what we're

32:26  
learning about a post-pandemic world of  
32:29  
creating separate spaces where people  
32:30  
aren't exposed to larger groups of  
32:32  
people  
32:33  
when they don't want to be in the  
32:35  
interest of efficiency we have for now  
32:38  
left the stacks area which is an  
32:41  
integral  
32:42  
structural system that goes up through  
32:44  
the stack  
32:45  
and the mezzanine above  
32:48  
in the long term we have talked about  
32:50  
other phases where  
32:52  
that might be modified and even an  
32:54  
addition done  
32:55  
to the northeast if that space was  
32:57  
needed  
32:58  
but given the uh phasing and where we  
33:01  
were with these that seemed  
33:02  
a step so far down the road that will  
33:05  
simply reference that it is a future  
33:07  
possibility  
33:08  
but it is not necessarily something that  
33:10  
is a priority at the moment  
33:14  
in looking at the budgeting for each of  
33:15  
these phases as i mentioned we were  
33:17  
trying to find palatable numbers  
33:19  
that reflected an ongoing improvement of  
33:21  
services  
33:22  
uh and spaces and as we budget  
33:25  
at this stage we are applying square  
33:27  
foot numbers for example you  
33:30  
are a public school district library in  
33:32  
the way  
33:33  
you're chartered to serve so we have  
33:35  
prevailing wage rates we have  
33:37  
wick's law and the various public  
33:39

bidding components  
33:40  
reflections of costs have to pick up on  
33:43  
some of those items but you can see the  
33:45  
amount of money that's being put into  
33:48  
the entry plaza the demo of the  
33:50  
worthwick house the two editions  
33:53  
of the large meeting room and the small  
33:55  
vestibule  
33:56  
and then renovations in some of these  
33:58  
areas that's about a three million  
34:00  
dollar cost  
34:01  
in terms of hard costs and then we've  
34:03  
added furniture  
34:04  
furniture fittings and equipment sse  
34:08  
as well as contingencies there are three  
34:10  
separate contingencies on every one of  
34:12  
the budgets  
34:13  
the first is called a design contingency  
34:15  
that does not go to the design team the  
34:17  
design contingency  
34:19  
is a um a  
34:22  
percentage of money that's kept aside as  
34:24  
we develop  
34:26  
what is a very conceptual drawing into  
34:28  
more detail so that  
34:30  
as we start to look at ideas we don't  
34:31  
have to say no  
34:33  
that isn't in the budget to every single  
34:34  
thing that comes up so an example might  
34:36  
be  
34:37  
we'd like to put window seats under each  
34:39  
of the windows there and create study  
34:41  
niches or learning um  
34:44  
you know things like that the design  
34:47  
contingency  
34:48  
is intended to actually add features  
34:51  
and that number then gets rolled into  
34:54  
the construction

34:55  
cost estimate the escalation contingency  
34:58  
is to anticipate the escalation in cost  
35:02  
or the inflation between now when the  
35:06  
budget is put together and that future  
35:08  
time at which  
35:09  
it's actually constructed and then the  
35:11  
construction contingency itself  
35:13  
is so that when there are unknowns that  
35:15  
there always are in projects when we dig  
35:17  
in the ground or open a wall  
35:19  
and find things that we did not expect  
35:22  
there's a whole series  
35:24  
of other soft costs that relate to  
35:26  
design  
35:27  
fees construction manager fees  
35:30  
testing inspections and so forth  
35:34  
in all phase one is estimated or  
35:37  
budgeted at this conceptual level  
35:39  
at about 4.3 million dollars  
35:44  
which phase or phases have asbestos  
35:47  
removal  
35:48  
um the the i believe it's going to be  
35:51  
the neck  
35:55  
it's going to be phase 2b where they  
35:59  
renovate the air because that the  
36:01  
primary means of uh  
36:03  
hazardous material uh issues are related  
36:06  
to that  
36:08  
okay how does it have been deferred from  
36:10  
from previous projects  
36:14  
if we looked at 2a which was primarily  
36:16  
the parking lot  
36:17  
and a small addition as well as some  
36:20  
renovations  
36:22  
and they're actually we have a lot  
36:25  
coming here for some hazardous material  
36:26  
removal there as well  
36:28

we're at about 2.2 million  
36:32  
there is some furnishings involved  
36:34  
because  
36:35  
of the changes to the  
36:38  
curbside pickup and window area the  
36:40  
contingency  
36:41  
overall phase 2a is about 3.2 million so  
36:45  
we looked at  
36:46  
4.3 and 3.2  
36:49  
for those first two phases  
36:52  
2b has more  
36:55  
more addition areas and renovation areas  
36:58  
and this is where that larger mary you  
37:00  
asked about the larger hazardous  
37:02  
material removal  
37:03  
that's that 115 000 in there  
37:06  
as well as building envelope  
37:08  
improvements that we've identified in  
37:09  
the existing conditions report from  
37:12  
masonry to windows and so forth  
37:15  
but the hard costs here are are mostly  
37:18  
renovations they're limited to 1.9  
37:20  
million  
37:22  
and then we have ffv and the other  
37:23  
components so this is under 3 million  
37:26  
for faith 2b we could certainly combine  
37:29  
2a and 2b into a  
37:32  
5 to 6 million dollar project but again  
37:35  
the number of variables there are  
37:36  
infinite  
37:37  
in terms of how we combine or rearrange  
37:39  
things  
37:41  
and then phase three because it's taking  
37:44  
on the entire balance of the rest of the  
37:46  
building and all these other components  
37:49  
with the renovations there are about 4  
37:52  
million  
37:54  
this has

37:58  
no change to the footprint of the  
38:00  
building  
38:01  
but it essentially takes the entire rest  
38:03  
of the building and brings it up to the  
38:04  
same  
38:05  
level of detail and newness  
38:08  
that we've achieved in phases 1 through  
38:11  
2a  
38:12  
for the rest of the building that totals  
38:14  
at about 6.7 million  
38:16  
overall now if we were doing this if we  
38:19  
added up those three  
38:20  
phases including 2a and 2b they total  
38:23  
about 17.3 million  
38:26  
if we did it as a single phase our  
38:28  
estimate is that it would be around 14.2  
38:31  
million  
38:32  
because of a number of factors one we  
38:34  
would be removing  
38:35  
the escalation contingency out of  
38:37  
several of them in that it would be  
38:39  
happening  
38:40  
all in one phase rather than extended  
38:42  
over a period you can see  
38:44  
escalation here is eight percent whereas  
38:46  
at phase  
38:47  
one it was only two percent the other  
38:50  
efficiency of scale a larger project  
38:52  
will cost  
38:53  
less per square foot because contractors  
38:55  
are mobilizing once they're doing one  
38:57  
amount of work  
38:58  
uh there is in fact less overhead  
39:00  
because of the size of the project and  
39:02  
it's more attractive  
39:03  
as well to larger contractors  
39:06  
there's a lot of coordination involved  
39:08

with that though because we do  
39:10  
end up having to play that shell game on  
39:13  
the run uh which  
39:14  
again is what we're doing at gilderland  
39:15  
right now as the space gets finished we  
39:17  
move something over and  
39:18  
then keep moving but uh to use that as  
39:21  
an example it is certainly possible  
39:24  
um and it is something that that we do  
39:26  
all the time so  
39:29  
in general those are the to answer your  
39:31  
question showing the  
39:32  
the conceptual ideas for how the phases  
39:35  
might be broken out  
39:36  
um there was background throughout the  
39:39  
report regarding the things that we are  
39:41  
adding  
39:42  
including a connection to the outdoors  
39:44  
larger meeting space with better  
39:45  
amenities  
39:46  
many more small meeting spaces including  
39:49  
soho's  
39:50  
study tutor rooms and so forth a  
39:53  
reflection of the collection size uh  
39:56  
better staff services and opening up the  
39:58  
sort of closed  
39:59  
carters that are here throughout  
40:01  
although i didn't mention it  
40:02  
specifically there would be upgrades to  
40:04  
the mechanical electrical fire alarm  
40:06  
systems and so forth  
40:09  
that's a general update of where we are  
40:11  
i do have a few items  
40:13  
um for me i don't know if you would put  
40:16  
when we last met the committee had a  
40:17  
list of questions  
40:18  
i went through um i can  
40:22  
go through these but i'll stop here

40:24  
first and ask if there's any other  
40:26  
clarification to the  
40:27  
conceptual level that we're at here  
40:35  
i do have a question i say the library  
40:38  
wins the lottery  
40:39  
and we're able to do this all in one go  
40:41  
how long would it take start to finish  
40:45  
um the when you say start to finish  
40:48  
you're talking construction or  
40:50  
see throughout there are different  
40:52  
processes we have to follow so  
40:54  
there's a design phase where you know we  
40:56  
don't just turn around drawings  
40:58  
overnight we would have to develop these  
40:59  
to a level of detail that they can be  
41:01  
publicly bid  
41:02  
we would have a construction manager on  
41:03  
board to do budgeting  
41:05  
and timelines and schedules and so forth  
41:07  
but the construction of this  
41:09  
overall is likely an 18-month  
41:13  
construction process if you're doing  
41:14  
this all in one  
41:16  
compressed piece  
41:19  
maybe a little longer depending on where  
41:21  
it falls in the season because the site  
41:23  
work can only happen at a certain time  
41:25  
we would want to try and budget the  
41:27  
timeline in a way that  
41:30  
you take advantage of the fact that  
41:31  
school projects for example have to  
41:33  
happen in the summer  
41:35  
and and finish by labor day which means  
41:37  
there's a shortage of labor  
41:38  
uh there's generally a somewhat of an  
41:40  
uptick in the cost of materials  
41:42  
but one of the biggest issues is trying  
41:44

to business in that time because even if  
41:46  
the contractors are larger and have  
41:48  
bidding departments or  
41:49  
estimating departments the subs whom  
41:51  
they hire  
41:52  
are often gunning to get things done by  
41:55  
labor day so we find it much better to  
41:57  
be able to bid  
41:58  
something either very early in the  
42:00  
season  
42:01  
january february or wait until labor day  
42:05  
and do it in september october  
42:07  
the advantage depending on which of the  
42:09  
components we're doing at a given time  
42:11  
is that interior work which keeps  
42:13  
contractors busy through the winter is  
42:15  
golden work for  
42:16  
them they can't be working in the  
42:17  
schools they're looking to keep their  
42:19  
crews going  
42:20  
you can get better pricing that way  
42:22  
because we have that advantage  
42:24  
now as a library architect i'm also  
42:26  
always conscious of the summer reading  
42:27  
program  
42:28  
that's always a big deal and the other  
42:31  
we would have to talk through with staff  
42:33  
the best scheduling  
42:34  
so that we minimize interference with  
42:36  
the other programs as well  
42:37  
and think through the strategy of how  
42:39  
we're going to provide temporary  
42:40  
services  
42:41  
to a building that is perhaps completely  
42:46  
under construction as opposed to a piece  
42:48  
of it at a time which is sort of easier  
42:50  
to  
42:51  
to close off and allow to happen over

42:53  
there there are certainly certain areas  
42:55  
of the remediation and air monitoring  
42:57  
and things that would  
42:59  
probably dictate that the building be  
43:00  
closed for a period of time when those  
43:02  
things happen  
43:04  
but the rest of it we would have to work  
43:06  
around  
43:08  
you will get better pricing typically  
43:11  
letting a contractor have free access  
43:13  
having contractors have free access to  
43:15  
the entire building and not having to  
43:17  
worry about  
43:18  
you know in that way the pandemic worked  
43:20  
for some libraries who were ready for  
43:22  
construction  
43:23  
and weren't open for full service  
43:25  
obviously we're coming out of the tail  
43:26  
of that and i don't  
43:27  
that we don't have that advantage  
43:29  
anymore  
43:34  
i have a question i was on the school  
43:36  
board for and i went through at least  
43:37  
two if not three bonds with them  
43:39  
state ed has no part in the the review  
43:41  
of materials or  
43:43  
for the library or not chartered as a  
43:46  
school district public life  
43:48  
school district owns the building and  
43:50  
therefore we have to get  
43:51  
the building permit through the state  
43:52  
education department so the earlier  
43:54  
question about how long does it take  
43:56  
before construction even begins i  
43:58  
mentioned we have to do drawings there's  
44:00  
also a review process that stated  
44:02  
there was a time where it would be  
44:05

12 weeks then it went up to almost 12  
44:08  
months  
44:09  
and and now it's back to a more  
44:11  
reasonable time  
44:12  
uh sed did offer something called an  
44:15  
expedited review which which  
44:17  
institutions could pay extra to have  
44:19  
them reviewed by an outside third party  
44:22  
but having said that we  
44:25  
lately haven't had that much of a  
44:27  
problem it's it's it's  
44:28  
a a knowable problem if you will and we  
44:31  
can anticipate  
44:32  
if we want to be out to bid here let's  
44:34  
back up three to four  
44:36  
months get it submitted to sed here  
44:38  
which gives us this much time to work on  
44:40  
it  
44:41  
it's my experience of six months to a  
44:43  
year that was and we were  
44:44  
when we did our hvac project we were at  
44:46  
the one year  
44:48  
part of that it was it was depending on  
44:50  
what level in the different stages i  
44:51  
mean i  
44:52  
haven't gone through i mean i get it's a  
44:54  
school district but i haven't gone  
44:55  
through three bonds  
44:56  
i understand the the other question i  
44:58  
have is um  
44:59  
the school district actually does  
45:00  
construction year round it's just a  
45:02  
matter of what how it changes projects  
45:03  
so  
45:04  
just to revise your recommendation there  
45:06  
are clearly some things that they will  
45:07  
do  
45:08  
and schedule through the summer but the

45:10  
the the construction  
45:11  
if it's contained that the districts do  
45:13  
hear around  
45:14  
construction on their buildings um i  
45:18  
certainly understand that but the big  
45:19  
rush is what i was getting at is during  
45:21  
the summer to get as much done as  
45:22  
possible and that's when other  
45:24  
institutions because they're typically  
45:26  
the same contractors  
45:27  
often have difficulty getting good  
45:29  
pricing and  
45:31  
and then my um question about the  
45:33  
process is  
45:35  
i would assume or  
45:38  
put out there that the board also goes  
45:40  
through a process of deciding  
45:42  
the hiring of the architect the hiring  
45:44  
of the project manager  
45:46  
the hiring of the construction firm i'm  
45:48  
not sure to what extent  
45:50  
the architect handles that at this level  
45:52  
at the school district it is  
45:53  
the board is going through that process  
45:57  
with the director of o m but obviously  
45:59  
you don't have a director of o  
46:00  
m here but um i would does this does the  
46:03  
board of trustees  
46:05  
engage in the hiring of the construction  
46:07  
manager and the architect and the  
46:08  
construction  
46:10  
so that that all adds the contractor in  
46:12  
my experience that's what the  
46:14  
bidding process is for so you have less  
46:15  
control i mean obviously the board  
46:18  
has the authority to make the decision  
46:21  
if they meet the requirements of the bid  
46:23

but yeah  
46:24  
that's the board's the board's job to  
46:26  
decide that  
46:28  
as a separate institution although  
46:30  
chartered under  
46:31  
at the school district library the board  
46:32  
does have the authority to enter into  
46:33  
those contracts  
46:34  
the hiring of a contractor though is  
46:36  
subject to public bidding requirements  
46:38  
and therefore  
46:39  
the lowest qualified con lowest  
46:41  
qualified bidders and so forth  
46:43  
all that process has to be followed we  
46:45  
don't get to right i understand the  
46:47  
bidding process but so that also may  
46:48  
have add time as you're thinking about  
46:50  
you know  
46:51  
putting out in the use for and again  
46:54  
from a bigger project interviewing  
46:56  
architects  
46:56  
interviewing construction managers  
46:58  
interviews so that depending on what  
47:00  
level of engagement the entire board  
47:02  
wants in the project that will also add  
47:03  
time  
47:03  
as far as i understand absolutely  
47:08  
one of the areas that that will be  
47:10  
affected as well as by attention  
47:13  
throughout the furnishing fittings and  
47:14  
equipment and most often we purchase  
47:17  
those through state contracts  
47:18  
that is that the library has the option  
47:20  
to select  
47:21  
uh things that have essentially been  
47:23  
pre-bid by the state and that then  
47:25  
guarantees that we are getting  
47:27  
exactly the furnishing lines uh and and

47:30  
uh options that we specify rather than  
47:34  
putting it out to bid  
47:35  
and comparing somebody's chair to  
47:37  
somebody else's chair  
47:45  
so i i realize i've taken up about 45  
47:49  
minutes but  
47:51  
maybe i can hit just a few highlights  
47:53  
that i would like you folks to consider  
47:56  
amongst the other things that you'll be  
47:57  
discussing regarding the project  
48:00  
one of the key things from my  
48:03  
perspective those of you  
48:05  
in the process long enough know as  
48:07  
library architects we  
48:08  
are uh very committed to making sure  
48:11  
that we're reflecting  
48:12  
your community um and as such we've been  
48:15  
reviewing  
48:16  
various documents that were done long  
48:17  
before we were on the scene for example  
48:19  
and so  
48:20  
going back to earlier plans of service  
48:23  
as an example uh sustainability  
48:25  
practices and nyla sustainability  
48:27  
institute  
48:28  
was a key component that was brought up  
48:30  
in several of those long-range plans of  
48:34  
service  
48:35  
toward that end there might be more of a  
48:38  
focus  
48:38  
on a variety of features here that we  
48:41  
would consider  
48:43  
in support of that sustainability  
48:46  
practice priority  
48:49  
now certainly energy efficiency  
48:52  
meeting or exceeding the energy code for  
48:54  
insulatory  
48:55

values and mechanical and electrical  
48:58  
systems in the additions and so forth  
49:00  
all of those are part and parcel of the  
49:02  
numbers that i've already discussed with  
49:03  
you  
49:04  
but would we consider for example  
49:06  
revamping the mechanical system  
49:08  
completely to look at a geothermal  
49:10  
system  
49:10  
in lieu of the existing system  
49:14  
would we look at photovoltaic  
49:15  
installation uh even though the  
49:18  
financial payback may not be as  
49:20  
immediate it is a strategic thing as  
49:22  
a leader in the community that you might  
49:24  
do  
49:26  
those are some things that i'd like you  
49:27  
to think about how  
49:30  
strongly you feel about that priority  
49:32  
that that last plan of service was  
49:34  
2019-2022 so we're still in it  
49:37  
but i recognize that we're coming near  
49:38  
the end of that plan of service  
49:40  
and if that is going to continue to be a  
49:43  
priority  
49:44  
going in forward in your other  
49:45  
long-range plans of service  
49:47  
that's something in my opinion that as  
49:49  
we develop these we should continue to  
49:50  
reflect that in  
49:52  
options that we consider so  
49:56  
think about that i mean i don't think  
49:57  
anybody's  
49:59  
going to say we're not committed to  
50:00  
sustainability but think about  
50:02  
are we are we willing to change the  
50:04  
budgets for example or change the  
50:05  
sequence of phasing to reflect

50:08  
uh moving some of those up on the  
50:09  
priority list  
50:11  
earlier plans of service talked about  
50:13  
outreach as a priority as well  
50:16  
this brings up questions of library  
50:18  
owning a vehicle  
50:20  
or vehicles or other means and  
50:23  
strategies of outreach throughout the  
50:24  
community  
50:25  
how big a priority is that we can plan  
50:28  
so much  
50:28  
but we don't want to get caught in a  
50:30  
position where we've  
50:32  
developed this is conceptual this is  
50:34  
fine but if we start to develop this in  
50:35  
more detail  
50:36  
and then find at the last minute that  
50:39  
now we need a place to park  
50:41  
three outreach bands that are going to  
50:43  
go every weekend to  
50:44  
little league games and so forth where  
50:47  
do we put things like that  
50:48  
um because the amount of property  
50:50  
available is a finite  
50:52  
site we only have so much to work with  
50:54  
obviously  
50:55  
one of the big ones i would like you to  
50:57  
consider because this is the time  
50:58  
to consider it is whether you do an rfid  
51:01  
upgrade  
51:03  
there's a technology component to that  
51:06  
but there's also a significant space  
51:07  
component to that that it is much much  
51:10  
better if we can design it in from the  
51:11  
beginning  
51:12  
than trying to retrofit that after the  
51:14  
fact rfid  
51:16

is an identification system i'm trying  
51:19  
to  
51:19  
simplify the answer for for those who  
51:21  
may not be familiar with it  
51:23  
of tracking the collection doing  
51:26  
self-check doing multiple checkouts  
51:30  
at a time it can be used as a security  
51:32  
system although it doesn't have to it  
51:34  
can be used as a sorting system although  
51:36  
it doesn't have to  
51:37  
crandle library has one for example  
51:41  
where you you stick the book in it goes  
51:44  
on a conveyor belt it reads the rfid and  
51:46  
kicks it into the children's collection  
51:48  
the videos the adult collection and we  
51:50  
actually created a glass  
51:52  
box around that because kids love to  
51:55  
press up against the glass and watch  
51:56  
the the robots do the thing we're doing  
51:59  
something similar at gildalin right now  
52:02  
guilderland added it as we went along it  
52:05  
would have been easier had we done that  
52:06  
at the beginning  
52:07  
um but that that i want you to think  
52:09  
about that i know you've had discussions  
52:11  
about rfid in the past  
52:13  
and i'm not trying to give you more  
52:14  
homework than you need or deserve  
52:17  
this is the time to talk about that as  
52:20  
we complete the master plan and make  
52:22  
recommendations  
52:23  
because that again is not a decision  
52:24  
that's made overnight there's research  
52:26  
into the variety of different types of  
52:28  
systems and vendors who provide them  
52:32  
uh one of the the sort of underlying  
52:35  
questions that has continued to  
52:37  
hustle me a little bit um the staff has

52:40  
been very forthcoming with answers but  
52:42  
i've been trying to figure out how it  
52:43  
fits into the bigger picture  
52:46  
has been the priority of the book sale  
52:48  
as a component for the library and the  
52:50  
friends of the library  
52:51  
participation as well how how does that  
52:54  
fit into the big picture going forward  
52:57  
in terms of participation level number  
52:59  
of people do the friends group need  
53:01  
other space and storage for example  
53:05  
there are a whole series of questions  
53:06  
around that  
53:09  
uh books to people at home delivery was  
53:12  
another  
53:13  
sort of outreach question those are the  
53:14  
big ones i i actually have a list of 45  
53:17  
questions you have it already uh you can  
53:19  
feel free to forward that to everybody  
53:21  
many of them we we sort of answered on  
53:23  
the committee level but some of those  
53:25  
were the bigger ones that we thought  
53:26  
the board should be aware of and and  
53:28  
have on your radar  
53:31  
harvey does the head of the committee  
53:33  
have i missed anything in summarizing  
53:35  
things here i think so  
53:36  
um so i guess from 10 000 feet right  
53:40  
we've had the surveys and the characters  
53:42  
right we identified coming out of those  
53:44  
what we internal the library and what  
53:47  
the community external  
53:48  
library thought was important right  
53:52  
parking bigger meeting spaces more  
53:54  
smaller meeting spaces more shelf space  
53:56  
right so all that data has been  
53:58  
collected we've now taken all that input  
54:01

identified improvements to the building  
54:04  
that address  
54:04  
each of those prioritize them right  
54:07  
tried to group them  
54:09  
into sort of bite-sized chunks if you  
54:11  
will right it's a four million dollar  
54:12  
bite  
54:14  
and so that's where we are now i think  
54:16  
so when we adopt the plan  
54:18  
right you know in a month or whatever it  
54:20  
is we will essentially be saying  
54:22  
these are the priorities these are  
54:24  
things we're going to do to address the  
54:25  
priorities  
54:26  
but we're still at 10 000 feet right  
54:28  
there's a thousand  
54:29  
and one details below that right that we  
54:32  
then have to talk about  
54:33  
when we get serious about okay we're  
54:35  
going to do this we're going to start  
54:36  
the sed  
54:36  
process we're going to hire architects  
54:38  
et cetera  
54:40  
but that's that's where we are  
54:45  
there are in fact a lot of details that  
54:47  
have to be discussed  
54:48  
including funding sources we've talked  
54:50  
about budget estimates for each of these  
54:52  
phases  
54:53  
but the variety of ways in which you  
54:55  
would pay for them are varied  
54:56  
in an institution such as yours from  
54:59  
traditional fundraising campaigns  
55:01  
uh to work by a foundation if you had  
55:04  
won or created one  
55:06  
two division of library development  
55:08  
construction grants which are  
55:10  
administered annually

55:12  
to a referendum in light of a  
55:16  
bond issuance to construct one or all of  
55:19  
them  
55:20  
the referendum is a is a obviously the  
55:22  
most political of them  
55:24  
because it involves that actually a vote  
55:27  
of the public  
55:29  
and that is one that you want to be  
55:30  
careful  
55:32  
if you were to do a referendum you would  
55:34  
either pick the one that strategically  
55:36  
makes the most sense  
55:38  
and fund the others differently uh or  
55:40  
combine them or consolidate them  
55:41  
somewhat because  
55:42  
i wouldn't think you'd want to go for a  
55:44  
referendum every few years  
55:47  
for four or five million at a time that  
55:49  
that's a that's a difficult sell  
55:51  
um because even though the amounts might  
55:53  
be the same  
55:54  
people will have that uh perception that  
55:57  
you've just asked for money  
55:59  
now now you're here for another  
56:00  
referendum we just did the improvements  
56:03  
it would involve a very specific  
56:04  
educational program for the community  
56:07  
to discuss how this phasing has been  
56:09  
developed  
56:10  
or the phasing that we eventually adopt  
56:12  
for the master plan  
56:14  
and what the priority and timeline might  
56:16  
be that's another question  
56:17  
is this something we're trying to  
56:18  
accomplish in the next five years  
56:21  
the next 10 years you know beyond that  
56:24  
trying to put the crystal ball out there  
56:27

we know based on  
56:29  
many of the the trends and statistics  
56:31  
that we follow  
56:33  
from a collection perspective and  
56:35  
programmatic perspective we try to  
56:36  
create flexibility here  
56:38  
so that even as things change we can  
56:40  
adjust spaces so for example the teen  
56:43  
is never actually used we can actually  
56:45  
expand the children's library into that  
56:47  
space if  
56:48  
just as an example of things that happen  
56:50  
or you know  
56:52  
some of the meeting rooms could become  
56:53  
different things flexibility is key  
56:56  
but this should we're looking at the 25  
57:00  
to 40-year picture  
57:02  
with something like this in its totality  
57:04  
but if we're talking 20 years before  
57:06  
we've even  
57:08  
reached this in its totality then  
57:10  
obviously it needs to be updated as you  
57:11  
go along as well  
57:14  
okay  
57:17  
i'll leave the thumb drive with you if  
57:19  
you'd like so that you have  
57:21  
these slides it also has my  
57:25  
my list of conversation topics  
57:28  
right before he leaves can i just say i  
57:30  
i thought i heard you say  
57:32  
you would recommend that the board  
57:33  
funnel things through the committee  
57:35  
correct is that what you're saying  
57:36  
questions or things through the  
57:38  
committee and then this communication  
57:40  
in order to have a single source of  
57:42  
input um  
57:44  
it is better that the committee and or

57:46  
the director  
57:48  
feed information directly back to me is  
57:50  
that what you're asking  
57:51  
is that what you were suggesting yes as  
57:54  
a  
57:54  
as opposed to various board members  
57:56  
reaching out to me individually  
57:58  
with different priorities or different  
58:00  
tools that can be difficult  
58:02  
what i want to propose is something a  
58:04  
little different um  
58:05  
i i had a discussion with jeff just um  
58:09  
um i would like as we get i understand  
58:13  
that we're still at the  
58:14  
this view and so i'm also seeing a  
58:17  
certain level of specificity here  
58:19  
although it's not set in stone by a long  
58:21  
shot and i assume that  
58:23  
once actual drawings are created the  
58:26  
budget will  
58:27  
adjust somewhat  
58:29  
[Music]  
58:30  
i know as a new board member  
58:34  
i would appreciate additional discussion  
58:36  
with the board  
58:37  
of um even with these schematics or what  
58:40  
are  
58:41  
the priorities how do we all understand  
58:44  
the data and i'm the newest person on  
58:45  
here but  
58:46  
so i'm trying to study a lot the  
58:48  
primaries of the community what does  
58:49  
this mean  
58:51  
with even the rough numbers attached  
58:54  
what does that mean  
58:56  
so that i can hear from everyone as a  
58:58  
board  
59:00

what their thinking is and if not that  
59:02  
we have to come to consensus but i i  
59:04  
i personally am just a really prosperous  
59:06  
i need more information  
59:07  
and and i although i trust the committee  
59:09  
and i know you've been putting a lot of  
59:11  
time on work  
59:11  
as a trustee i feel like at this point  
59:14  
going forward  
59:15  
i would need um to be part of  
59:18  
presentations  
59:19  
if whether you come to every meeting or  
59:21  
not or however it works  
59:22  
and part of all the discussion because  
59:24  
at this point we're talking about  
59:25  
millions of dollars  
59:27  
and we're talking about structures and  
59:29  
um  
59:30  
i'm just personally not comfortable  
59:32  
saying a community is coming back and  
59:33  
saying well we had a discussion based on  
59:35  
the border we're fun like  
59:36  
it for me just having been on a board  
59:38  
and maybe it's just different how this  
59:39  
board works  
59:40  
as a trustee i feel like i need to be  
59:41  
part of that conversation  
59:44  
so help me help me out i just think it's  
59:46  
important that  
59:47  
so we we have um this we have  
59:50  
uh this draft master planning report in  
59:52  
hand  
59:54  
and i think it's important now that  
59:56  
there are some numbers attached because  
59:57  
it's easy to talk about i mean we hear  
59:59  
ideas all the time for years  
60:00  
it would be so easy to x whatever it is  
60:04  
but you're talking about things that are

60:06  
just out in space and you know there's  
60:07  
great ideas but it's never  
60:10  
with dollars attached to them as you  
60:12  
begin to say and then there's very  
60:13  
political questions that have yet to be  
60:15  
had about like  
60:17  
okay is is the is the community  
60:20  
do your oppression as trustees is you  
60:22  
know what's the community  
60:24  
interested we've heard what they want  
60:28  
now we have to try to take that into  
60:30  
something  
60:32  
that they want to support right and i  
60:35  
think that that process  
60:37  
is day  
60:40  
one of that process today so um  
60:43  
so absolutely i may think whether  
60:45  
however we would want to have that  
60:46  
discussion  
60:47  
the discussion needs to happen it's  
60:49  
downtime like it's game time right it's  
60:51  
time to have some real discussions  
60:53  
about what it is um what are our  
60:55  
priorities for the organization and  
60:56  
that's why the services plan  
60:58  
has been hanging out right so it's it's  
61:00  
there and has been sort of a  
61:01  
semi-separate thing  
61:02  
but they're really not separate they all  
61:04  
have to be combined together as we try  
61:06  
to figure out  
61:06  
collectively as a body where it is we  
61:10  
want to take this organization  
61:12  
for the next and make decisions that  
61:14  
would affect the library for the next 20  
61:16  
25 years it's not you know um and i  
61:18  
understand the point of  
61:20

contact with you obviously is because  
61:21  
you don't want to so that can be  
61:23  
ironed out like you know how who's  
61:25  
communicating what and all but i think  
61:26  
for me the discussion of  
61:28  
you know what are people thinking what  
61:29  
does this make sense and and  
61:31  
um as we sort of narrow down a plan with  
61:34  
a budget  
61:35  
you know how do we engage the community  
61:36  
do we do community forums how do we get  
61:38  
people on board i mean that's that's  
61:39  
down the road some  
61:41  
but i think it's definitely part of the  
61:42  
process but even as opposed to saying  
61:43  
what is the process from from this day  
61:46  
one  
61:46  
what is the process um  
61:49  
and and we don't decide that now but i  
61:52  
think for me as a trustee it's  
61:54  
i'm less comfortable just because of how  
61:56  
i process information and and make  
61:58  
decisions and hear things and feel  
61:59  
comfortable with my role  
62:01  
it's less to say well the committee  
62:02  
discussed it and here's our  
62:03  
recommendation it's like no i think at  
62:05  
this point  
62:06  
i'm putting out there that the entire  
62:08  
board to engage in a conversation and  
62:10  
start the conversation okay  
62:12  
um so much appreciation to the committee  
62:13  
bringing us to this point  
62:15  
but the board engaging in a discussion  
62:17  
of okay we're  
62:18  
we're going out to a project of some  
62:20  
size  
62:21  
and so let's start talking are we going

62:25  
out  
62:26  
to the public with a project of some  
62:27  
size would be  
62:30  
the first question first question okay  
62:32  
and then what size and what budget and  
62:34  
then what's the process and who's who's  
62:36  
doing this and who's doing the  
62:37  
and then we get into differing levels of  
62:39  
the nitty-gritty  
62:40  
as the conversations decisions move on  
62:43  
so that's what i'm putting up  
62:44  
have you had access to the historical  
62:46  
information you know what it brought us  
62:48  
to here because i understand this is  
62:49  
difficult because it's immediate race  
62:51  
you know we're just  
62:52  
this report is very jumping in so have  
62:55  
you had  
62:56  
i think committed core and i think i sat  
62:58  
into some long-range planning meetings  
63:03  
what jeff was saying just a quick  
63:04  
question about community input and the  
63:06  
charette the threat  
63:07  
was great loved that process then the  
63:09  
world is a very different place than it  
63:11  
was when we did that  
63:12  
um i i'm going to guess that that there  
63:15  
will be a process to kind of address  
63:16  
that concern  
63:17  
at some point i i don't mean to cut you  
63:20  
off  
63:20  
no what i was going to remind everybody  
63:24  
is that there is a process described  
63:26  
in the original agreement that i have  
63:28  
that the library architect with  
63:30  
the institution uh that talks about  
63:33  
presenting the information from the  
63:34

master plan back to the community  
63:36  
there are going to be three questions  
63:38  
there were always two questions this  
63:40  
year there will be three questions that  
63:41  
will come up  
63:42  
for your conversation is useless and so  
63:45  
while you're absolutely right these  
63:46  
numbers will  
63:47  
change and adjust and and they have to  
63:49  
to reflect  
63:50  
the conditions of the economy or the bid  
63:52  
environment or or  
63:54  
a second pandemic whatever it may be  
63:56  
they always have to adjust  
63:57  
but any conversation that does not  
63:59  
involve at least  
64:01  
an order of magnitude idea of what costs  
64:05  
are is useless in in that people will  
64:08  
say that's great  
64:09  
but how much does it cost and to get  
64:12  
this far and present something to them  
64:13  
and say we don't know or it's up in the  
64:16  
air uh  
64:16  
sounds duplicitous it's not no one will  
64:18  
believe we don't have some idea  
64:20  
so we have to be careful as you said  
64:22  
it's constantly changing here's what  
64:24  
we're looking at now  
64:26  
the second thing that people will always  
64:27  
ask is what does this look like  
64:29  
so i've given you some very general  
64:31  
floor plan sketches  
64:33  
here what i would want to do as we move  
64:36  
forward to present things to the public  
64:38  
should you decide to do that is we would  
64:41  
focus on key areas of the plan  
64:43  
particularly those that involve patron  
64:44  
services so that we can engage them with

64:47  
graphics that make sense to them many  
64:49  
people can't read a floor plan or  
64:51  
understand those things were mad and it  
64:54  
would be impossible  
64:55  
even two architects might look at the  
64:56  
same thing and envision something  
64:58  
different out of a floor plan  
64:59  
but having said that we would try to  
65:01  
implement sketches of for example  
65:03  
how that library of things area works  
65:06  
with the new entry what does all that  
65:07  
look like how does the addition look  
65:09  
from the outside  
65:10  
from the lawn area and so forth how does  
65:12  
this  
65:13  
look on the site the third question that  
65:16  
we face all the time now is  
65:18  
how has our awareness of public health  
65:20  
changed in the last  
65:22  
two years and how is that reflected in  
65:25  
the plan and while i didn't go into  
65:26  
detail on it many of the things that we  
65:28  
advocate as library architects  
65:33  
are actually strategies that are being  
65:35  
suggested by many medical professionals  
65:37  
in terms of creating  
65:38  
smaller reading niches or independent  
65:40  
rooms better mechanical systems with  
65:42  
more ventilation and so forth  
65:44  
which were all improvements that we  
65:45  
would typically have recommended to  
65:46  
begin with  
65:48  
public libraries particularly large ones  
65:50  
ventilation systems that remove smell  
65:52  
and other issues  
65:55  
so we're in good shape actually with a  
65:57  
lot of those things because they would  
65:58

be on the list of recommendations to  
66:00  
begin with but  
66:01  
before it went public we need an idea  
66:03  
from the board that this  
66:04  
actually does reflect the long-range  
66:07  
plan  
66:08  
um i don't i hope i wasn't suggesting  
66:10  
that the committee decided that already  
66:12  
it was  
66:13  
the committee has worked very hard for  
66:14  
the last couple years to develop this  
66:17  
the board has been updated periodically  
66:19  
but at this point  
66:20  
does this reflect where we're going does  
66:22  
this reflect the newest version  
66:23  
of uh plan of service  
66:27  
and how and what will we present to the  
66:29  
public going forward  
66:30  
so all of that yes is still to come  
66:34  
um i would also offer i am happy to come  
66:37  
down to bethlehem someday  
66:39  
as a new as a new member i know the  
66:40  
institutional memory some of you have  
66:42  
been through this for two years  
66:43  
every meeting and if they were on the  
66:45  
committee and some have gotten  
66:47  
you know vague uh updates but i'm happy  
66:49  
to come down  
66:51  
without a quorum you know if you'd like  
66:53  
me to give you just sort of a walk  
66:54  
through of the process  
66:56  
and what's been done to date and how we  
66:57  
arrived or any of the board members who  
66:59  
haven't been on the committee  
67:01  
i'd be more than happy to do that in a  
67:03  
less formal setting so that we can you  
67:05  
can ask questions that i can  
67:06  
uh assuage concerns you may have about

67:09  
what we were listening to now  
67:11  
the validity of what we were listening  
67:12  
to that's for you to decide but  
67:14  
i appreciate that in fact when that's  
67:16  
the first time i got those plans  
67:18  
i showed up for a tour and as did  
67:20  
multiple trustees  
67:22  
so it gave me a sense that people are  
67:24  
still everyone is in a different place a  
67:26  
process of being on board  
67:28  
it wasn't just me i mean a lot of people  
67:29  
were coming and saying walk us through  
67:31  
this you know so yeah yeah so  
67:32  
i was on that tour yeah yeah it's a big  
67:35  
big process i mean that everybody  
67:37  
it would be impossible almost for  
67:38  
everybody to be at the exact same  
67:40  
space there yeah so let me just i hate  
67:43  
to throw out this example but it's the  
67:44  
thing i harp on  
67:45  
so just take one tiny little  
67:47  
illustrative question so the biggest  
67:49  
thing that the community told us they  
67:50  
wanted  
67:51  
was an increase in the size of the  
67:53  
traditional collection  
67:55  
and what we have experienced over the  
67:57  
past five years is a shrinking in use  
67:59  
of the physical collection so what  
68:01  
people tell us they want  
68:03  
isn't necessarily what they demonstrate  
68:05  
to us that they  
68:06  
are using so we have to try to integrate  
68:10  
all of that into a thing that  
68:14  
multiple sources of data you got right  
68:17  
and then trying to make sense of even  
68:18  
contradictory data  
68:22

thank you awesome thank you very much  
68:24  
for your time this evening  
68:26  
and again if you need any further input  
68:28  
let me know  
68:29  
okay thanks paul would you plan on  
68:31  
catching up at some point our meme  
68:33  
and jeff thank you thank you bye  
68:36  
everyone have a good evening me too  
68:39  
okay so uh next on the agenda is the  
68:43  
board organizational meeting  
68:46  
we have annual board authorization we do  
68:48  
have annual board authorization  
68:57  
so every year um there's just uh  
69:01  
for our man's sake and everybody were  
69:03  
you here last time we  
69:04  
did this no you weren't no but the  
69:06  
school district is the same  
69:07  
okay so i need you to vote on the annual  
69:11  
board authorizations this  
69:12  
just goes through our attorneys that  
69:14  
we're authorized to work with the  
69:15  
insurance brokers  
69:17  
and then the individual authorizations  
69:19  
that you allow the treasurer  
69:20  
and me and the account clerk too  
69:24  
to perform some of the financial tasks  
69:26  
that we have to do each year  
69:27  
and this is on page 11.  
69:53  
just to confirm these are all um nothing  
69:56  
really is new here  
69:58  
that is correct  
70:01  
okay so do we need a vote all right  
70:05  
okay so do we have a motion to accept  
70:06  
the board authorizations for year  
70:08  
2021-22  
70:11  
i'm sorry caroline  
70:14  
okay it's been moved and seconded to  
70:16  
accept the board authorizations for your

70:19  
2021-2022  
70:20  
all those in favor please raise your  
70:28  
hand  
70:30  
all right so the next up um  
70:34  
uh when we're talking about the board  
70:36  
meetings for 2022  
70:38  
um put those up there is one date that  
70:41  
is that question  
70:42  
is october last year we had quite an  
70:44  
extensive discussion about whether we  
70:45  
ought to move off of columbus day  
70:48  
uh as it is columbus day um as it turns  
70:51  
out  
70:52  
october 11th also happens to fall on  
70:58  
first two days so uh i use my  
71:01  
recommendation that we  
71:03  
kick the october board meeting just to  
71:05  
avoid all of those issues to the next  
71:07  
the following monday that would be the  
71:08  
third monday of that month this would be  
71:10  
the 17th  
71:15  
well this is already tuesday because we  
71:16  
already the way it's in the list we  
71:18  
kicked it to the  
71:20  
tuesday so we would want it on the  
71:21  
monday like our normal monday just make  
71:23  
it the third monday  
71:24  
of october you can ask why we would go  
71:26  
to monday instead of wednesday if  
71:27  
there's something else already scheduled  
71:32  
oh yeah i don't know we always when we  
71:34  
move it we always move it to the next  
71:35  
monday  
71:36  
because we always meet on mondays that's  
71:37  
why i guess just to try it it's either  
71:39  
monday  
71:40  
we move to the tuesday or i'm sorry  
71:44

because we've always done it that way  
71:48  
so there will be three weeks between the  
71:50  
october there'll be an extra week that  
71:52  
week between the september meeting  
71:54  
which is well luckily a relatively late  
71:55  
september 12th is a relatively late  
71:57  
board meeting and then it would be the  
71:58  
17th  
72:03  
is that right so you want to move it to  
72:07  
october  
72:08  
17th is that yes it's that because  
72:11  
tuesday's the 17th so sorry october 11th  
72:14  
is the tuesday  
72:15  
and we're moving to the following monday  
72:17  
so it's only six days more  
72:20  
i'm looking at 2021. that's why i'm  
72:22  
confused  
72:23  
okay  
72:26  
okay the february april dates are the  
72:28  
local  
72:29  
school holidays i did check  
72:33  
but i missed it before but i tried to  
72:35  
double check yeah i haven't checked this  
72:36  
wall  
72:43  
it makes no difference  
72:50  
okay so we just need a motion to accept  
72:53  
the library  
73:00  
okay motion carries thank you  
73:05  
next up next to all of you you have um  
73:08  
an epic statement  
73:09  
that the answer we sign up the trustees  
73:11  
sign every year  
73:13  
so  
73:16  
so we print and sign and and turn it in  
73:19  
and do we  
73:19  
there's no vote or anything just pass  
73:21  
them down okay and then kristen collects  
73:23  
those

73:25  
public records  
73:45  
so the next is holidays and other  
73:46  
closings  
73:49  
2021 is already set so these are our  
73:54  
proposed holidays  
74:04  
it actually because it's a sunday we  
74:06  
don't have to worry about it for 2022  
74:09  
juneteenth correct so how do you team  
74:12  
juneteenth will be reflected as a  
74:13  
holiday  
74:14  
with part of our most recent  
74:16  
negotiations how that will be resulting  
74:18  
in the contract  
74:21  
sunday that's not an issue it's more of  
74:22  
an issue when it falls on a weekday  
74:25  
so this would move to being in red  
74:29  
as a uh contractual holiday  
74:32  
after should the book be successful  
74:35  
later  
74:38  
so and one there's one minor change down  
74:41  
with uh uh  
74:42  
saturday december 31st 2022 so at the  
74:45  
bottom right  
74:46  
that is in red and actually that's  
74:48  
closing at three  
74:50  
instead of five on that day which should  
74:51  
be in black because it's not contractual  
74:53  
but the  
74:54  
trustees have traditionally closed  
75:03  
okay that's new year's eve correct  
75:06  
your stay is contractual  
75:16  
explain to me the sunday monday thing  
75:18  
does that have to do with the fact that  
75:19  
it's on a sunday correct  
75:20  
the holidays on the sunday so the first  
75:22  
is the sunday so then the observed  
75:23  
holidays  
75:24

on the monday okay we're open on  
75:27  
saturday  
75:27  
but instead of being open until five  
75:29  
like we went on a traditional  
75:31  
saturday close at three to get everybody  
75:33  
home before it gets dark  
75:34  
it's new year's eve there's people  
75:36  
driving around out there  
75:38  
after five so and then the library would  
75:40  
reopen on a tuesday that tuesday  
75:48  
so is is closing at three  
75:52  
a new contractual i know historically  
75:54  
the board gave it  
75:55  
it's not contractual that's why we put  
75:57  
it in red we shouldn't have it's  
75:58  
involved it should be invited so that's  
75:59  
i was just saying that's all  
76:04  
right  
76:19  
so if there's no other concerns we do we  
76:21  
have a motion to accept the  
76:22  
holidays and closings for 2022.  
76:29  
as amended  
76:33  
or wait are you seconding also i'm  
76:35  
seconding  
76:37  
all right so moot or motion carry  
76:44  
next we have the treasurer's report with  
76:47  
sherry on zoom  
76:48  
hi sherry hi everyone i'm  
76:51  
sorry i can't be there in person i'm in  
76:54  
rainey cape cod  
76:57  
um anyhow i'll uh  
77:00  
draw your attention to the reports on i  
77:03  
guess beginning on page 15.  
77:06  
um we ended the year with a surplus of  
77:10  
411  
77:11  
631 and that compares to  
77:14  
last year's surplus of 373  
77:19  
797 my

77:22  
my projection from last month is a  
77:24  
little bit was a little bit off  
77:26  
uh we had some additional spending this  
77:29  
month mostly  
77:30  
in additional purchases for library  
77:32  
books and e-collections  
77:35  
i want to draw your attention to  
77:38  
a schedule that i added to help  
77:41  
identify what makes up the surplus  
77:44  
so you have an idea of where it came  
77:46  
from  
77:47  
and that's on page 16.  
77:51  
so you can see that uh  
77:55  
of the of the 411 000 surplus  
77:59  
um 213 000 was attributed to  
78:04  
salaries and benefits that  
78:07  
that constitutes about 40 almost 47  
78:10  
percent  
78:12  
of the the surplus you know that that  
78:15  
column  
78:15  
on the report might be a little  
78:17  
complicated i i  
78:19  
indicate it as a percent of variance  
78:22  
it's really  
78:23  
a percent of the total variance so i  
78:27  
was trying to show you percentage-wise  
78:30  
uh where the surplus uh came from  
78:34  
you know some of the different  
78:35  
categories of the surplus came from  
78:38  
so obviously the largest piece um comes  
78:40  
from salaries and benefits which as  
78:43  
as we've mentioned before um  
78:46  
is due to somewhat to turnover savings  
78:49  
and  
78:49  
holding some positions open due to covid  
78:53  
uh other areas where we experienced  
78:55  
savings was  
78:56

the other big category was in operations  
78:59  
um  
79:00  
we experienced about 114 000 in savings  
79:03  
which makes up about  
79:04  
uh 25 of of  
79:08  
the surplus and that's mostly in  
79:14  
supplies and expenses special programs  
79:18  
a little bit of savings and utilities  
79:21  
um there's a there's a variety of  
79:23  
different categories  
79:24  
in that line that help to contribute to  
79:27  
the surplus  
79:29  
and the other the other chunk um comes  
79:31  
from capital expenditures we had  
79:32  
budgeted 125 000 we spent 20 roughly  
79:36  
um so we had a surplus there of about a  
79:38  
hundred and four thousand  
79:40  
um so this this will um  
79:44  
add to our fund balance and  
79:47  
you know at some point hopefully we can  
79:49  
have a a better discussion about  
79:51  
about the fund balance and what you know  
79:53  
how we want to  
79:55  
represent it i'm working on a history of  
79:58  
the fund balance over the past  
80:00  
five or six years and hopefully i can  
80:02  
bring you some information  
80:04  
um to the next board meeting uh and  
80:08  
perhaps with a recommendation about what  
80:11  
we want what we can do  
80:12  
what's appropriate to do what legally we  
80:15  
can do  
80:21  
anybody have any questions uh about  
80:25  
the surplus about the budget uh  
80:29  
about the expenditures  
80:32  
so when the when the auditors come in  
80:34  
the numbers might change a little bit  
80:35  
for accruals

80:36  
etc but i mean for now and i know these  
80:38  
are very accurate for where we are now  
80:41  
right these are under numbers um and it  
80:44  
is possible they might change slightly  
80:45  
but i  
80:46  
don't expect any significant changes  
80:50  
sherry quick question when you when we  
80:52  
look at the variances  
80:53  
and you have as a broadca category  
80:56  
salaries and benefits there was an  
80:57  
extreme savings there  
80:59  
but when you break that down further if  
81:00  
i'm reading this correctly  
81:02  
each of those four categories salaries  
81:04  
retirement  
81:05  
health insurance and other benefits  
81:07  
stayed under budget  
81:09  
the one that went over budget was health  
81:11  
care is that correct  
81:12  
yes that's right okay thank you  
81:20  
jeff the 125k that we budget for capital  
81:23  
expenditures  
81:25  
is typically for her normal maintenance  
81:28  
and replacement activities  
81:29  
from the library so i would expect that  
81:32  
number is really more deferred  
81:34  
rather than canceled right yeah right  
81:36  
because there really wasn't  
81:41  
a project of size yeah we didn't really  
81:43  
have a  
81:44  
elevator maintenance repair or carpet  
81:47  
replacement or something like that  
81:48  
that's  
81:49  
bigger than than just a separate player  
81:51  
but yeah that doesn't mean that  
81:53  
things didn't happen  
81:57  
okay so it won't be a surprise if next  
81:59

year's capital expenditure kind of  
82:01  
involves a little bit of catch-up right  
82:04  
sort of  
82:04  
above above normal which will come out  
82:06  
of that balance  
82:10  
well and i think this year like one of  
82:13  
the things i'm thinking that hit in  
82:14  
there was  
82:15  
didn't we spend a few thousand dollars  
82:17  
on part of the boiler  
82:19  
we didn't do like a five thousand dollar  
82:21  
return on the boiler so that's that's  
82:22  
the type of thing  
82:23  
you know we we have money if we had to  
82:25  
do a bigger thing  
82:26  
with it but it only ended up being 5 000  
82:33  
yes the tractor that was it what was the  
82:36  
name  
82:39  
very popular could be very useful  
82:47  
that's good sherry thank you that that's  
82:49  
helpful  
82:51  
good thank you if there are no other  
82:54  
questions we  
82:55  
um we just need a motion to accept the  
82:58  
treasurer's report  
83:00  
i will make a motion to accept the  
83:02  
treasurer's report as shown  
83:04  
on i guess it's pages 15 to 24 and in  
83:08  
particular to  
83:09  
approve the disbursements the proposed  
83:12  
disbursements within the package  
83:24  
item on our agenda is the personnel  
83:26  
report on page 25  
83:28  
so this one for the first time in a long  
83:31  
time  
83:32  
there are no actions requested this is  
83:34  
not even anything you have to vote on  
83:36  
it is just something for you to be aware

83:37  
of uh those are the  
83:39  
uh the positions up above are the ones  
83:41  
that are authorized to fill that are  
83:42  
either in process of being filled or  
83:45  
being held and held in abeyance until  
83:49  
we're ready to fill them  
83:50  
but there are no new uh openings  
83:54  
for me there was one position filled  
83:58  
we filled it yeah that's um that was  
84:00  
that uh  
84:01  
we filled that in uh as a temp attempt  
84:05  
okay what do you mean by attempts though  
84:08  
summer person  
84:09  
the lists are not where okay  
84:12  
so we have to hire in a certain way that  
84:14  
allows us to hire off list but then  
84:15  
there's limits to how long that can go  
84:17  
on only for three months  
84:18  
the lists we have been told are in  
84:21  
process and there'll  
84:22  
be people on them and we can  
84:26  
we're trying to get um the goal is for  
84:28  
us to get open on friday nights again  
84:29  
that's the last place where i have a  
84:30  
bunch of  
84:31  
uh unfilled holes for the library  
84:35  
clerical staff to get us open on friday  
84:37  
night okay  
84:38  
thank you so i think it's based on the  
84:41  
status of the list what's your eta to  
84:43  
actually get most of these bills is it a  
84:46  
month away or six months away  
84:49  
well we're going to fill them as so for  
84:51  
some of the positions like there's some  
84:53  
page positions we're going to be filling  
84:54  
as we mean so the circulation the  
84:58  
physical circulation isn't  
85:00

back where we traditionally would be  
85:03  
so um even though it seems busy because  
85:06  
it hasn't been busy in 18 months  
85:08  
um but it seems busy we're still we're  
85:11  
not yet  
85:12  
to the point where we're back to even  
85:14  
where we were pre-pandemic as far as  
85:16  
business  
85:17  
so some for some of these positions are  
85:18  
tied directly to that but other  
85:19  
positions are tied to how busy we are  
85:21  
for instance on the circulation desk  
85:22  
they're tied they have to check in and  
85:24  
out items um that are being checked out  
85:26  
but also  
85:27  
we need coverage at certain certain  
85:28  
times to be able to open the library  
85:30  
so we still shamelessly from our friday  
85:32  
night people to be able to open  
85:34  
uh the rest of the day so weeks we're up  
85:36  
in there now we're going to  
85:37  
backfill some of those positions  
85:41  
that's where we are some of them i don't  
85:42  
have any intention to fill super fast  
85:45  
as we need them but most of these will  
85:46  
be filled  
85:48  
let's say things keep going as they're  
85:50  
going to be awesome and everything's  
85:52  
going to be fantastic for the rest of  
85:54  
the year  
85:55  
we would certainly hope to be filled  
85:57  
back up to full strength  
86:01  
pages are unpaid right no pages are paid  
86:03  
pages are paid  
86:05  
pages are not covered by the union  
86:10  
ready for the director's report starts  
86:12  
on page 26. so much already all right  
86:14  
let me get my head back in the game as

86:16  
far as the director's report is  
86:17  
concerned  
86:17  
so um the gardens are beautiful people  
86:21  
are using it out if it would stop  
86:22  
raining we could uh actually do some  
86:25  
outdoor programs that would be uh super  
86:27  
nice  
86:32  
so the uh the fines were reinstated on  
86:34  
july 1st there was  
86:36  
some comments online we had some people  
86:38  
that were confused about the particular  
86:40  
way that things were  
86:41  
implemented and you know apologetic the  
86:44  
circulation staff  
86:45  
is absolutely prepared to be gentle and  
86:49  
understanding about all of the issues  
86:51  
that people have with circulation  
86:52  
um but uh you know we have to get  
86:55  
things started if we're going to get  
86:57  
them started so that that's  
86:58  
been started i read some of those  
87:02  
comments i was happy to see the support  
87:03  
from the community  
87:04  
that came through i was very and i i  
87:06  
respect the people's opinions that were  
87:08  
confused but  
87:09  
i was very happy to see support there  
87:11  
was also no way that  
87:12  
process was ever going to happen where  
87:14  
everyone walked in was like oh i get it  
87:15  
this  
87:16  
i completely know what to do i have no  
87:17  
questions no comments and i'm completely  
87:19  
happy with this  
87:20  
there was there was no chance that was  
87:21  
going to happen i hate to be the guy  
87:23  
to blame a computer system for something  
87:26

like this but there are certain ways  
87:28  
that the system has to operate because  
87:29  
the system exists  
87:31  
and in ways that we don't control there  
87:33  
aren't settings for us to control  
87:35  
how things have to work the only way to  
87:37  
make this happen was to do it  
87:38  
and accept what came up  
87:44  
so there they are um we did have a  
87:46  
patron  
87:47  
uh that was concerned about the fact  
87:49  
that our museum passes are available to  
87:51  
everybody from all over the upper zone  
87:52  
library system  
87:53  
but museum passes at every library all  
87:56  
over the upper hudson library system  
87:57  
isn't necessarily available to people  
87:59  
who aren't from their library they felt  
88:00  
that that was unfair and i absolutely  
88:02  
understood that that it was unfair we  
88:04  
used to have that policy we restricted  
88:06  
them to bethlehem only  
88:07  
we changed that because our closest and  
88:09  
largest trading partners  
88:12  
opened up theirs to our patrons so the  
88:14  
large libraries in albany county  
88:16  
which are the ones that impact our  
88:18  
patrons the most  
88:19  
um do allow our patrons to use their  
88:21  
museum passes and so  
88:23  
picking out an individual library and  
88:25  
saying no to you just adds complexity to  
88:27  
the circulation desk that and i don't  
88:28  
even know who could make the system do  
88:30  
that  
88:30  
so um that's why occasionally there are  
88:34  
libraries that do or don't offer a  
88:36  
particular thing but i think it's a

88:37  
relatively minor impact and  
88:39  
those libraries that again our patrons  
88:41  
are most likely to go to and we know  
88:42  
where they go  
88:44  
yodel and denverysville and albany and  
88:46  
colony um  
88:48  
all play well  
88:51  
i just wanted to bring that up because  
88:52  
patreon was very concerned i think he  
88:54  
went away happy but  
88:56  
one had a concern  
89:01  
and then just generally speaking from  
89:03  
that 10 000 foot view  
89:04  
a lot of services are restarting we are  
89:06  
not all the way back yet with everything  
89:08  
but if you look around the library  
89:10  
things are starting to look um like we  
89:12  
expect things to look around the library  
89:14  
there's more  
89:15  
um there's more computers and there's  
89:17  
more  
89:18  
um there's just generally more services  
89:20  
for people  
89:21  
as they come into use we had more people  
89:23  
in the building  
89:25  
on tuesday and thursday of last week  
89:27  
than we have had in  
89:28  
since february 2020. so so we had more  
89:32  
than 600 people  
89:33  
626 618 temperature outside the update  
89:36  
it was oh you know what the temperature  
89:38  
wasn't so bad because that was the week  
89:39  
before but it was rainy and nasty so  
89:41  
people came in and it was nice  
89:43  
we had a one about her small child and  
89:45  
the small child was  
89:46  
screaming which we haven't heard  
89:48

screaming baby in a year that was like  
89:50  
she's like oh i have to leave and we're  
89:51  
like you don't  
89:52  
have to leave like we are delighted that  
89:54  
there are children and  
89:55  
activity and all of that thing so really  
89:58  
there was a fundamental change just last  
89:59  
week  
90:00  
where we get busier and busier and  
90:01  
busier and busier and busier and the  
90:03  
last week it actually felt  
90:04  
like summer in here a little bit where  
90:07  
the people on the circuit desk are like  
90:08  
oh it was super busy  
90:09  
it's nice that's a difference so  
90:12  
um summer reading program that we've  
90:15  
been talking about is  
90:16  
kicked off and officially going so  
90:17  
there's lots of that if we could have  
90:18  
more outdoor programming this week we  
90:20  
just  
90:20  
keep canceling a bunch of outdoor  
90:22  
programs so i'm sorry about that  
90:25  
members of the public but we don't  
90:27  
control the weather unfortunately  
90:29  
and then lots of good outreach i think  
90:30  
it's interesting we went to the farmers  
90:32  
market  
90:33  
and uh sort of our our story has been  
90:35  
you know a lot of people that go to the  
90:36  
farmers market  
90:36  
say oh it's awesome so awesome that  
90:39  
you're here i'm headed over there in  
90:40  
just a few minutes i'm gonna check out  
90:41  
some more books but really  
90:43  
they found a lot of people who didn't  
90:45  
know we were open  
90:46  
so it's just another venue for us to say

90:48  
hey by the way  
90:49  
like when are you going to open back up  
90:50  
like we've been open for months you can  
90:52  
come right in come right on in come back  
90:54  
to the library so  
90:55  
just another good opportunity for us to  
90:56  
engage with our with our public that's  
90:58  
that example of outreach right so  
91:00  
lots of awesome programs that are in  
91:02  
there for you to read i will not go  
91:04  
through every one of them but we do  
91:05  
continue virtual programs  
91:07  
uh once we figure out how to do virtual  
91:09  
programs we're not going to stop doing  
91:10  
them though certainly from  
91:12  
a number standpoint they're going to be  
91:14  
fewer than they had been  
91:16  
in the past so just some great pictures  
91:19  
uh from the programs and then uh this is  
91:22  
the first month  
91:23  
ever that our econ collection has been  
91:25  
over a hundred thousand items so that's  
91:27  
a lot  
91:27  
so that is that we broke that um that  
91:30  
barrier last month and items do  
91:32  
fall out of that collection but  
91:33  
generally it's up and not down  
91:35  
um new board games and new library of  
91:37  
things things more  
91:38  
of the library things things that have  
91:40  
been sequestered and not available for  
91:42  
use because they might touch people's  
91:43  
faces  
91:44  
like oculus rift or microphone for  
91:47  
the um karaoke machine are back and  
91:50  
available for the public so we're just  
91:51  
saying there  
91:52

is now an individual choice that someone  
91:54  
can make uh if they  
91:56  
want to take that out or not but they're  
91:57  
they're certainly available for people  
91:58  
to use and we have  
91:59  
added an eight millimeter film  
92:03  
digitizer so people have old family  
92:05  
films and they want to convert those to  
92:06  
uh electronics is not new it is new okay  
92:09  
so we'll have one  
92:10  
available for checkout and one that's  
92:11  
available when the studio gets the  
92:13  
makerspace gets started back up where  
92:14  
people can come in and convert those  
92:16  
the vhs to dvd converter is still super  
92:18  
popular uh  
92:19  
don't normally still a ton of vhs out  
92:22  
there running around  
92:23  
so um and then the app that i mentioned  
92:27  
uh is real nice and it does allow people  
92:29  
to check out their items  
92:31  
from their phone and i love it it's  
92:34  
awesome  
92:35  
so uh just like sam's club or whatever  
92:37  
you can go and check your stuff  
92:38  
it's got your card in there and the card  
92:40  
stays in the app so if you forget your  
92:41  
card at home  
92:42  
as lots of people get upset when they  
92:44  
don't have their card they have their  
92:45  
phone  
92:47  
barcodes right now um  
92:51  
yeah and then i just did want to point  
92:53  
out that we did have a  
92:55  
emergency repair to the air conditioning  
92:58  
uh during that hottest week that we had  
93:00  
where we had to replace  
93:02  
some condensing fan motors and a

93:04  
pressure sensor  
93:06  
it was 138 over my limit so i went  
93:10  
through our purchasing policy  
93:11  
talked to mark and sherry sought their  
93:13  
authorization but i have to report it  
93:15  
back at the board meeting  
93:16  
there's the report so we've completed  
93:18  
that repair the air conditioner is still  
93:20  
functioning  
93:22  
that makes me happy to have air  
93:23  
conditioning i think there would have  
93:24  
been some major grouchy people it turns  
93:26  
out we have four compressors on each one  
93:27  
of those machines so only two of them  
93:29  
were not working  
93:30  
on that particular unit so we still had  
93:32  
two but the hotter it gets the more  
93:33  
likely it is to kick on a third  
93:35  
rarely it kicks on a fourth so  
93:38  
we never lost air conditioning but  
93:42  
how are we doing with train are we  
93:44  
satisfied with them i am satisfied with  
93:46  
them i mean so  
93:47  
i think there's some limitations i do  
93:50  
not want to talk about hvac too much of  
93:52  
this meeting but you can feel in here  
93:53  
like it's kind of swampy in here right  
93:56  
it's not loud so they've done a lot of  
93:58  
good work  
93:59  
to make improvements i think there are  
94:01  
some fundamental but i think we're very  
94:04  
sad  
94:05  
quick answer we're very satisfied  
94:06  
between very happy with that all right  
94:08  
good  
94:09  
i mean they've like the noise thing is  
94:12  
incredibly better good all right we're  
94:18

used to this now we've been hearing this  
94:19  
for like two years so  
94:20  
uh but it's always been loud louder in  
94:23  
here it's like a jet engine in here  
94:24  
the pandemic you couldn't hear okay i'm  
94:27  
sorry when you need to defer  
94:28  
it's perfectly fine um so  
94:31  
uh the statistics are in there about our  
94:33  
e-content we'll talk about that at some  
94:34  
point in the future we'll do a wrap-up  
94:35  
of just general circulation trends for  
94:37  
the whole year um  
94:40  
physical i've been harping on physical  
94:42  
audio books it's just  
94:44  
you know these physical audio books on  
94:46  
cd just keep going down to down down  
94:47  
down and that's  
94:48  
all moving online and that's you know  
94:50  
lots of other trends like that  
94:53  
i did want to point out  
94:57  
circulation it's a great i mean you can  
94:59  
compare year-over-year circulation  
95:00  
trends  
95:01  
like nineteen thousand percent increase  
95:03  
because we weren't open last year  
95:04  
so um just outreach and programs  
95:06  
attendance  
95:07  
back uh if not all the way back to  
95:10  
pandemic normal just getting  
95:11  
to a much more comfortable level where  
95:13  
we expect our programs to be which is  
95:15  
awesome circulation back much closer  
95:18  
where we would expect it to be  
95:20  
and then you know computer signups  
95:24  
big big percent changes but you look at  
95:27  
particularly on  
95:28  
page my statistics report which is on  
95:31  
page

95:32  
35 down towards the bottom there's a  
95:35  
block that starts with e-audio e-book  
95:37  
use e-audio book use e-magazine use  
95:39  
and streaming video use every one of  
95:42  
those categories is lower than it was  
95:43  
last year so you think about where we  
95:44  
were  
95:45  
last year in june of the pandemic a lot  
95:48  
of people were still  
95:49  
really really using our electronic  
95:51  
resources they still are  
95:53  
but to a very very high level it was a  
95:55  
major spike from sort of march to that  
95:57  
june  
95:58  
the only one of those that's still up  
95:59  
year over year e audiobook use  
96:02  
so um so i keep harping on e audio books  
96:04  
even in  
96:05  
compared to when we were such a spike  
96:07  
last year in in downloadable everything  
96:09  
electronic use everything when the world  
96:10  
was shut down  
96:12  
the audiobooks are still higher than  
96:13  
that last year because  
96:15  
listen people don't have cd players in  
96:17  
their cars  
96:19  
i also think the pandemic forced people  
96:21  
who weren't audiobook people  
96:23  
to go to it and they never came went  
96:26  
live  
96:26  
yeah because i think for for because  
96:28  
mostly not all  
96:30  
but mostly audiobooks get listened to in  
96:31  
cars once you figure out how to do that  
96:33  
on your phone  
96:34  
hook it up through bluetooth in the car  
96:37  
people are not going back on that right  
96:39

so  
96:42  
okay great thanks jeff all right so  
96:45  
we're ready to hear the uh  
96:46  
uhls report from lisa well it's time to  
96:49  
report i mean the construction grants  
96:51  
are out we're  
96:52  
i haven't heard anything from you so i'm  
96:54  
assuming we're not doing anything  
96:57  
they did mail the annual reports i see  
97:00  
jeff's got a  
97:00  
pile of them if you want personal copies  
97:03  
and he doesn't have  
97:05  
enough we can get more so  
97:08  
it was really interesting information  
97:10  
that goes through the  
97:12  
john doe library board it's interesting  
97:14  
it was interesting to me  
97:20  
jeff i have one question before we go to  
97:22  
new business  
97:24  
demco is  
97:27  
going to be my proposal for the oh we  
97:29  
haven't gotten to it yet okay correct  
97:31  
okay sorry soon  
97:35  
that next item is new business and first  
97:38  
is collective bargaining agreement an  
97:41  
mou that has been distributed to  
97:42  
everybody as you know  
97:44  
last friday the union voted to accept  
97:46  
the terms of that  
97:48  
memo agreement they voted to say yes and  
97:50  
now that is in front of  
97:52  
you to accept that as well  
97:57  
lisa and i i think we were pleased with  
98:01  
the outcome  
98:02  
of this we think that um you know we  
98:05  
came out  
98:05  
where we thought we would be um  
98:09  
in terms of the economic package that we

98:11  
were able to offer  
98:12  
and um i think that jeff can speak to  
98:16  
the fact that all of the changes  
98:17  
all the administrative changes all the  
98:19  
scheduling changes  
98:20  
are workable for us uh and i think  
98:23  
really  
98:24  
favorable to both sides um i think  
98:31  
you know we're happy and i know you guys  
98:32  
have seen the proposed the proposal  
98:34  
we're happy to ask answer any questions  
98:36  
but uh without getting bogged down in  
98:38  
the discussion i just want to say that  
98:39  
moving forward  
98:42  
a key point that we did negotiate with a  
98:44  
two-year agreement instead of a  
98:45  
three-year agreement  
98:46  
which works for everyone just brings  
98:48  
everyone back to the table earlier and  
98:49  
i think it it kicked a conversation  
98:54  
down the road to some extent  
98:56  
um and on that point i think that as a  
98:58  
board we need to  
99:00  
think about the next contract starting  
99:01  
now um  
99:03  
as connected to the long-term planning  
99:06  
presentation that we had  
99:08  
working finding out what the union's  
99:11  
priorities are moving forward and  
99:15  
what our priorities are moving forward  
99:16  
and how that all fits into our financial  
99:18  
picture is something that we have to  
99:19  
consistently think about  
99:21  
and i think with the big learning  
99:24  
tool from from this particular  
99:26  
negotiation um  
99:28  
healthcare is going to be a big part of  
99:30

the next discussion  
99:31  
um you know we promised that we would  
99:33  
bring that point back to the board and  
99:35  
that is us doing this is that that  
99:36  
appears to be a priority for the union  
99:39  
um  
99:40  
i will say you know that none of those  
99:42  
asks are  
99:43  
unreasonable per se no one is asking for  
99:46  
anything that is  
99:47  
you know out there like oh my gosh at  
99:50  
the same time we have to balance that  
99:52  
with our fiduciary duty and with our  
99:53  
budget but um  
99:55  
to the end i think that it is worth  
99:57  
soliciting some information from the  
99:58  
union moving forward  
100:00  
as much as we can so that going into the  
100:02  
next round of negotiations  
100:04  
that we have a clear understanding of  
100:06  
what their priorities  
100:07  
are we have a clear understanding of  
100:09  
what our priorities are and that the  
100:10  
negotiations can take place  
100:12  
with that foundation already built so  
100:14  
that they are pure negotiations because  
100:16  
i think that a lot of this process  
100:18  
was finding out what everyone really  
100:20  
thought  
100:22  
and that in my personal opinion was  
100:23  
a time waster  
100:26  
so you know just  
100:30  
keeping communication open over the next  
100:33  
two years  
100:33  
and understanding our priorities  
100:34  
understanding our budgets and  
100:36  
understanding  
100:37  
their priorities unfortunately it's not

100:39  
something that we can stop thinking  
100:40  
about  
100:41  
for the next two years we have to really  
100:43  
think of it like  
100:44  
i don't want to put it on as an agenda  
100:46  
point on every meeting but  
100:48  
something something maybe every other  
100:50  
meeting  
100:51  
a lot of sense i mean unless things have  
100:54  
changed  
100:55  
benjamin has a pretty good rapport with  
100:58  
the union  
100:58  
so building on that with communication  
101:01  
and talking along and  
101:02  
you know historically the board doesn't  
101:05  
have issues we want to bring  
101:06  
we just wait for them the board doesn't  
101:08  
usually have issues  
101:09  
that we want to get that we don't  
101:11  
usually come to them and say  
101:13  
we want a you know a salary give back or  
101:16  
anything like that we don't usually have  
101:17  
things  
101:18  
but we may have things that we want to  
101:20  
talk about among ourselves ahead of time  
101:21  
and  
101:21  
things that we may want to see  
101:23  
structurally changed and sometimes if  
101:25  
they're looking for a big thing  
101:27  
that's like with this that's time for us  
101:30  
to bring things to the table that we  
101:31  
want to  
101:32  
work in so there's a lot that we can  
101:34  
talk about so i think that's great to be  
101:36  
looking at it sooner rather than  
101:38  
sharing it with them exactly and i think  
101:40  
the union is very aware of these  
101:42

meetings  
101:42  
i i don't think we want to underestimate  
101:44  
that at all they're very aware of  
101:47  
our budget they're very aware of our  
101:48  
surplus they're very aware of  
101:50  
you know our conversations so and i  
101:53  
think that that's a detriment to us in  
101:55  
some way and that we don't have  
101:56  
the same visibility into into the union  
101:59  
which is fine  
102:00  
um but again i think it's about keeping  
102:01  
those lines of communication open and  
102:03  
just one other thing that i would say in  
102:04  
terms of how we discuss this moving  
102:06  
forward  
102:06  
and how we think about it moving forward  
102:08  
i think as a board it's easy to remove  
102:10  
ourselves a little bit from the process  
102:12  
you know we have a fiduciary duty we are  
102:14  
representing the library we are  
102:15  
representing a concept in a lot of ways  
102:19  
the union and the union representatives  
102:20  
are negotiating from a very personal  
102:22  
standpoint  
102:23  
your health care your salary your days  
102:26  
off those are  
102:27  
the most personal things to you in a lot  
102:29  
of ways they significantly affect your  
102:30  
day-to-day life  
102:32  
and i think it's very important that  
102:34  
even as we think about things like  
102:36  
fiduciary duty and  
102:38  
you know our long-term plan and how  
102:39  
we're going to pay for all of that  
102:41  
is to remember those things in how we  
102:43  
think about this next round of  
102:44  
negotiations  
102:45  
so that's my basis and also we know that

102:48  
the staff  
102:49  
are at the heart of the library and um  
102:53  
and how much the budget goes towards  
102:54  
staff so it makes sense i also want to  
102:56  
also echo the whole thing about  
102:58  
communication and uh  
103:00  
and financial discussions early on  
103:03  
because i realized we just  
103:04  
if we approve this we've are proving  
103:07  
something we haven't budgeted for  
103:09  
you know basically because sherry had  
103:10  
provided information about  
103:12  
that so i know negotiations have certain  
103:15  
time frames and all the rest but  
103:17  
i think going forward it would be  
103:19  
helpful to know kind of  
103:20  
general figures or ball parts  
103:24  
as you go into a budget process it's  
103:26  
going to be very close to the  
103:27  
budgeted amount we we can account for as  
103:29  
much as possible  
103:30  
the amount of a contract within the  
103:32  
budget we're in general  
103:34  
i don't agree i think that um  
103:36  
historically  
103:37  
there was always a real push to get it  
103:39  
done got to get done for the budget  
103:41  
gotta get it done before the budget  
103:42  
i think that's a false deadline i think  
103:45  
that unless we are talking about some  
103:48  
huge salary increase or um  
103:52  
you know some real big out of unknown  
103:55  
we can absorb it yeah i i don't i'm not  
103:58  
maybe i misspoke  
103:59  
or it's not a matter of pushing or  
104:01  
rushing things  
104:02  
but it's having the communication along  
104:04

the line so we can  
104:06  
have a vision down the road of what  
104:08  
might be coming yeah  
104:09  
i just i want to reiterate that sheri  
104:11  
has in everyone has looked into the  
104:13  
financial implications of everything  
104:14  
here they are  
104:15  
i would describe as more than doable  
104:16  
within  
104:18  
parameters um and to some extent  
104:21  
it's analogous to the condition to the  
104:23  
contingencies that paul was describing  
104:25  
you know if it's part of a negotiation  
104:27  
process there's always going to be  
104:28  
were you saying well we can do that or  
104:30  
we can't do that that gets us done  
104:32  
and i also being someone who enjoys the  
104:34  
process and the discussion report  
104:36  
welcome opportunities for the board to  
104:37  
be talking about its priorities and what  
104:39  
it's looking for  
104:40  
down the road you know um this is my  
104:42  
first  
104:43  
contract nursing and kind of jump right  
104:44  
you know as a new and um  
104:46  
so i would welcome opportunity to the  
104:48  
board to have  
104:49  
more even more discussions and if you  
104:52  
remember  
104:53  
we uh budgeted uh an additional  
104:56  
contingency  
104:58  
in the budget for next year and if we  
105:00  
continue to keep that line  
105:02  
that's exactly the kind of thing that  
105:04  
contingency could be used for  
105:06  
is you know additional salary costs that  
105:08  
weren't  
105:09  
previously budgeted because we

105:10 negotiated a contract that was a little  
105:12 bit higher than what we had planned  
105:16 all right thanks jerry yeah i did the  
105:18 final question do you want to  
105:19 make clear that the union negotiated  
105:22 they gave  
105:23 they got and i think that is the best  
105:26 thing you can say about about the enemy  
105:27 is that i don't think there's any clear  
105:28 winner  
105:29 here i think everyone walked out of this  
105:32 with what they needed  
105:33 at this moment thank you thank you both  
105:36 for protecting thank you  
105:38 say to us thanks to our policy committee  
105:40 members because they've  
105:41 expended a lot of personal time and and  
105:43 effort  
105:44 through this contract process on behalf  
105:46 of the library so thank you right the  
105:48 negotiating committee right  
105:50 yeah thank you um okay so  
105:53 is do we have a motion then to  
105:57 accept the union contract as presented  
106:00 i will make that motion i make a motion  
106:05 so then  
106:08 all those in favor raise your hand  
106:10 opposed  
106:23 and actually we talked to mark about  
106:25 that exact thing  
106:27 make sure it goes through without any  
106:28 questions yeah no we uh we  
106:30 talked that through with him and he  
106:31 echoes his support obviously  
106:33 not official support here happy to make  
106:35 that a unionized decision  
106:37 all right so i have for you  
106:43

copies of my proposed  
106:46  
mc salary increases for the year  
106:50  
you will not be surprised to learn that  
106:53  
the increases  
106:55  
exactly match them now accepted  
106:58  
increases from the union contract  
107:00  
your official record  
107:08  
i'm sorry these are projected salaries  
107:10  
or current salaries  
107:11  
that's the salary that i'm proposing  
107:15  
be the annual pay for the mc staff  
107:17  
members  
107:19  
including a two percent cost of living  
107:21  
adjustment which is what was included in  
107:22  
the now accepting  
107:25  
and get these get approved annually is  
107:26  
that the yeah  
107:28  
because the because the nc staff don't  
107:30  
have a union i  
107:31  
i look forward to my proposal  
107:34  
it won't surprise you that it so it  
107:37  
would be the  
107:38  
cola any step that they would be  
107:41  
entitled to based on how long they've  
107:43  
been here  
107:43  
and any longevity based on um  
107:46  
generally i don't know if there's been  
107:48  
exceptions but you would be recommending  
107:51  
somebody who had been here x number of  
107:52  
years would get a long longevity payment  
107:54  
so all those pieces would be built into  
108:02  
this  
108:13  
[Music]  
108:16  
motion  
108:23  
okay so that is i sent you an email but  
108:25  
it's also posted to our website for  
108:27  
anybody who's following  
108:28  
playing along at home uh right next to

108:30  
the uh board agent actually i can  
108:35  
right up on the screen so we can look at  
108:36  
it at the same time is that easier  
108:39  
okay oh i can do it here  
108:44  
look at that oh my goodness  
108:49  
so amazing okay use my  
108:53  
tire  
108:56  
fair enough  
109:10  
are actually my changes to the phase  
109:13  
reopening  
109:14  
plan current phase which is phase six  
109:17  
all of you none of these surprises none  
109:19  
of these should come as a surprise we've  
109:21  
been doing almost  
109:22  
all of this since three days after the  
109:23  
last board meeting when the world  
109:25  
significantly changed and  
109:27  
a lot of our executive orders dropped  
109:30  
off  
109:31  
so i'll just run really quickly through  
109:33  
there  
109:34  
it's this document should the world  
109:36  
continue to move in the direction  
109:38  
that i need it to for my sanity  
109:41  
and fingers crossed this document is  
109:44  
going to come  
109:44  
to its natural conclusion here fairly  
109:47  
soon so we are in the next to last phase  
109:49  
which is phase six  
109:51  
just saying that code restrictions are  
109:54  
completely lifted in accordance with  
109:55  
guidance from new york state  
109:57  
mass are not required for staffer  
109:58  
patrons or any staff member or public  
110:01  
may choose to wear face masks we still  
110:03  
have no  
110:04  
toys in the children's area we're still  
110:05

not gathering  
110:07  
inside unvaccinated children  
110:10  
in areas of high concentration but  
110:12  
children can obviously be in the library  
110:14  
so that's just one last little thing  
110:15  
we're not doing  
110:16  
furniture is beginning to return to the  
110:18  
children's place if you go in there now  
110:19  
you'll see some  
110:20  
more comfortable seating i had occasion  
110:23  
to come out and watch a grandmother  
110:25  
reading to a child sitting at a study  
110:26  
carol because there were no  
110:28  
soft seating uh in the children's place  
110:30  
and i'm like well that's ridiculous  
110:31  
we're going to put some chairs over  
110:32  
there for people to sit and read the  
110:34  
children  
110:34  
so um that's that's there now we'll  
110:38  
continue doing hand sanitizer  
110:39  
masks are available for all staff in  
110:40  
public i got a lot of masks thousands of  
110:43  
thousands of masks  
110:44  
um we'll continue towards moving the  
110:47  
layout back to the just traditional  
110:49  
layout of the library with some  
110:50  
modifications  
110:52  
um work from home shifts are now only at  
110:54  
the needs of the library should someone  
110:55  
be placed under quarantine or something  
110:56  
like that we would  
110:57  
that's the only time we would be using  
110:59  
that  
111:01  
um updated social distancing guidelines  
111:04  
so people  
111:05  
staff have returned to their traditional  
111:06  
work areas  
111:08  
cleaning products remain available

111:10  
obviously phones are cleaned in between  
111:11  
users  
111:12  
we still aren't letting the public use  
111:14  
our phone yet we're not quite there  
111:18  
still only pre-packaged food if we have  
111:20  
programs if we're doing any  
111:21  
any food programs that would only be  
111:23  
pre-packaged for a little while longer  
111:25  
indoor book drops are open obviously  
111:27  
reservations for the public meeting  
111:29  
rooms  
111:29  
begin tomorrow so people are reserving  
111:32  
them already  
111:32  
but this is the this is the last meeting  
111:35  
before the public can have access to  
111:36  
these rooms now  
111:37  
that all begins tomorrow study rooms are  
111:40  
available  
111:40  
the library of thanks things are back  
111:43  
fees for printing and photocopying have  
111:45  
returned  
111:46  
modified procedures for public pc so  
111:48  
we're still only doing an hour because i  
111:50  
don't have all my computers out there  
111:51  
but we're getting there  
111:53  
laptop checkout is back and then  
111:56  
in-person  
111:56  
board meetings as allowed under law here  
111:59  
you are thank you  
112:00  
and then indoor public programs may  
112:02  
resume for instance if evening on the  
112:03  
green  
112:04  
gets rained out two days in a row we may  
112:06  
bring that in here  
112:07  
and do um you know an evening on the  
112:10  
green for those people who are  
112:11  
comfortable coming into a room  
112:12

um as long as the performers are also  
112:14 comfortable coming in to do that because  
112:16 their  
112:16 contracts were for outside performance  
112:19 and then the last phase that we are not  
112:21 to  
112:21 yet would be just sort of complete  
112:24 return the sort of end of this document  
112:26 and i think we probably would have a  
112:27 little bit more of a formal  
112:29 acceptance of that um you know we didn't  
112:32 we guessed and wrote this document more  
112:34 than a year ago i don't think we knew  
112:36 exactly  
112:36 what we were working with but i'm you  
112:39 know pleased that i think the document  
112:40 has  
112:41 stood us in good stead in the meantime  
112:42 so everything in yellow is a  
112:44 modification from the last time you  
112:46 voted on this  
112:47 but has been implemented for nearly a  
112:49 month now  
112:50 successfully so i would  
112:54 welcome a vote on that how many uh  
112:56 company internal  
112:57 programs have we had  
113:00 inside yeah  
113:04 yeah so we're playing no still not at  
113:06 least we're proposing to allow them  
113:07 i would allow it now as i would because  
113:10 i i felt my emergency powers i would  
113:12 allow them  
113:13 now if you can't force people into a  
113:16 program  
113:17 by choice this summer programs are  
113:19 outside  
113:20 by necessity given the rain you may move

113:22  
some of them inside  
113:24  
more likely with a general audience or  
113:25  
adult program than with the children's  
113:27  
program which we are more likely to just  
113:29  
cancel  
113:29  
does that make sense  
113:38  
and that's i mean so that's a great  
113:40  
question actually would you  
113:41  
[Music]  
113:43  
be comfortable with this room and 30 or  
113:46  
40  
113:48  
children in here and their parents  
113:52  
i mean the answer they don't the answer  
113:55  
is they don't  
113:55  
know i don't know either and i don't  
113:57  
think many of our public members know  
113:58  
either  
113:58  
so um you know we'll  
114:02  
what was the thing that i saw in paul  
114:05  
mae's packet about  
114:07  
the rule the occupancy rates yeah what  
114:10  
equal occupancy and what he says code is  
114:12  
like this one was like ridiculous  
114:14  
[Music]  
114:15  
but what does code say he they did that  
114:19  
work part of this  
114:20  
work was they reworked what the actual  
114:23  
occupancy is  
114:24  
oh i saw i misread it then i thought it  
114:26  
said code in this room was like 35  
114:28  
and we said it was 109. no we say it's  
114:31  
90  
114:32  
and they're saying it's not 90 it's 109  
114:34  
because  
114:41  
they're saying because the furniture  
114:44  
sorry because the furniture in here is  
114:46  
occasional it's all of this movable  
114:48

there's no fixed seating in here  
114:50  
when those original calculations were  
114:52  
made they were probably made  
114:53  
with seating that would have been fixed  
114:56  
to the floor more like an auditorium or  
114:58  
something as opposed to chairs that  
114:59  
could be kicked out of the way if people  
115:00  
are freaking out so  
115:02  
um with the seating and the type of  
115:04  
furniture that we have in here  
115:05  
the occupancy rates are actually a  
115:06  
little higher we can leave them right  
115:08  
where they are  
115:09  
um but they increase for both the story  
115:11  
our room and the board room  
115:13  
um quite a bit so we can  
115:17  
yeah no i was pleased with that outcome  
115:18  
because it was getting an official  
115:20  
answer  
115:20  
turns out to be difficult so having an  
115:23  
architect  
115:24  
stare at that and really go through the  
115:26  
code makes me feel a lot better but  
115:27  
that's not  
115:28  
what you're voting  
115:33  
okay so any other questions  
115:36  
do we need a motion to accept the  
115:38  
changes to the patient plan  
115:44  
lisa all those in favor please raise  
115:47  
your hand  
115:48  
opposed motion carries  
115:52  
if you have any other new business  
115:59  
not for me okay so we'll move on to old  
116:02  
business  
116:04  
the library book drop off  
116:08  
not like hvac but close  
116:18  
there is a proposal in the packet for a  
116:20  
demco book drop

116:21  
please let me buy this  
116:23  
[Laughter]  
116:26  
if that's what you'd like uh the  
116:29  
proposal is with two extra cards because  
116:30  
there's two just a two-sided  
116:32  
book drop uh it's the biggest one that  
116:34  
we can get  
116:36  
um and it comes with two cards we  
116:40  
are proposing two extra cards that's the  
116:42  
price that's over the um  
116:45  
you know the sixty seven hundred dollars  
116:46  
so total price  
116:48  
go in the same place  
116:51  
don't need a new concrete it doesn't no  
116:53  
because what i was trying to do with  
116:55  
fit the shed from the that lot  
116:58  
over there on that spot so i wanted to  
117:01  
have a new concrete  
117:02  
port so we could throw that on there and  
117:05  
that  
117:07  
concrete doesn't exist i have no idea  
117:09  
it's uh  
117:11  
this is a better idea this is a  
117:14  
permanent idea  
117:15  
or a this is a five-year-old  
117:20  
not about throwing them in they don't  
117:23  
like drawings  
117:24  
no they don't people don't like how many  
117:25  
people have asked me do i really just  
117:27  
drop it i'm like yeah  
117:28  
like there's a ramp in there we built  
117:29  
the whole ramp to sort of gently escort  
117:31  
them  
117:32  
into the thing but it's not it's it's  
117:35  
not as  
117:36  
gentle as a real book drop with a  
117:37  
depressable book card and knowledge so  
117:39

it's  
117:40  
um because we're open now inside the  
117:43  
reason so many things were being  
117:44  
returned outside was we weren't using  
117:45  
the indoor book drop at all  
117:46  
right that was closed because we were  
117:48  
still quarantining now that indoor  
117:50  
book drop is reopened the outdoor book  
117:52  
drops can go back to being it's normal  
117:54  
very busy but less incredibly busy self  
117:56  
and  
117:59  
this is the one i want what is the size  
118:02  
of this  
118:04  
compared to the size of going outside  
118:06  
this looks like it's smaller  
118:09  
it's twice as big for capacity  
118:13  
from a capacity from a capacity  
118:14  
standpoint okay it looks like the  
118:16  
biggest  
118:17  
change right the capacity  
118:24  
well that's going to be people are going  
118:25  
to say it's smaller it's more that's why  
118:26  
my book won't go in yeah  
118:28  
right so that is it big enough that we  
118:31  
don't have to lock the outdoor book drop  
118:33  
and we're closed  
118:40  
we won't routinely close it it may well  
118:42  
still  
118:45  
fill up over a holiday weekend so  
118:48  
i'm confused i thought we were talking  
118:50  
about the outdoor book drop that's what  
118:51  
i thought  
118:53  
have you opened this one no the the the  
118:56  
no not the through garage book drop it's  
118:59  
not yet open  
119:00  
we're using when you put the other one  
119:03  
in so  
119:04  
that's what's open on the weekend

119:06  
correct  
119:10  
it's the outside remote book dropbox the  
119:12  
green one the big green monster yes  
119:28  
so we need a motion to accept  
119:33  
the purchase of a new book drop  
119:37  
a second all those in favor please raise  
119:40  
your hand opposed  
119:42  
motion carries  
119:47  
uh future business  
119:51  
i know charmaine would like to have  
119:53  
further discussion on  
119:54  
well it's good to get a sense of what  
119:55  
the processor is for the font it can't  
119:57  
cut you know raise it a few times like  
119:59  
so what what does that look like is it  
120:00  
going to be on the next agenda or a  
120:02  
future  
120:02  
i know you said it's tied to some of the  
120:04  
plans i know it's come up a number of  
120:06  
times even though they're budging so  
120:08  
what do people want to do with that i  
120:10  
think that's a very good question  
120:12  
and this is um you know here's where i  
120:14  
am sorry mark isn't here because he  
120:16  
should also be on this discussion but  
120:19  
the um you know  
120:22  
the long-range plan committees put a lot  
120:24  
of work into thinking about what what's  
120:26  
the building  
120:27  
what does that more you know integrate  
120:28  
those thoughts from the public  
120:30  
there is work to be done on the services  
120:33  
plan from the board standpoint about  
120:36  
consume the master plan about what's the  
120:38  
direction of the library  
120:40  
big questions what are we doing in the  
120:42  
next five years the next three years  
120:45

the plan the services plan that i  
120:46  
proposed goes out the next three years  
120:50  
and that discussion really naturally  
120:53  
very much falls into that discussion  
120:54  
about services  
120:55  
and so if you if you know to give space  
120:58  
to the fine  
120:59  
question you know i want to take time to  
121:02  
make that discussion  
121:04  
and i'm having trouble finding a way to  
121:05  
make that work i think there there needs  
121:07  
to be space  
121:08  
to discuss some of these larger issues  
121:11  
and i think we  
121:11  
as a group need to think about how we  
121:14  
have those discussions and have time to  
121:16  
you know  
121:16  
we have to run the library and we have  
121:18  
to pay bills and all of these things  
121:20  
that i make you come here and do every  
121:21  
month but also we need to have some  
121:22  
discussion some really  
121:24  
quite deep discussions about what what  
121:26  
it is we want the library to be involved  
121:28  
in in that um paul mays talked a little  
121:31  
bit about  
121:33  
the sustainability initiative there's  
121:36  
some equity and social justice  
121:37  
initiatives in in the services plan  
121:40  
we can't do everything but we need to  
121:42  
decide like what is it that we want this  
121:45  
thing to be  
121:46  
and that's that's a big discussion that  
121:48  
needs to happen  
121:49  
and it's time  
121:53  
for us to have that and whether that's  
121:56  
um  
121:56  
you know a retreat or a special board

121:59  
meeting  
122:00  
or attacking onto the regular board  
122:01  
meeting it's time to have those  
122:03  
discussions  
122:04  
and so i don't know all of you i can  
122:07  
propose  
122:08  
options but we have a draft of the  
122:10  
services plan or the intent that we  
122:12  
would have a retreat  
122:13  
to develop now the draft of the search  
122:14  
so from the one that that the staff is  
122:16  
prepared  
122:17  
you've got and we can um share that back  
122:20  
out  
122:20  
you know well i think it's been  
122:23  
wonderful  
122:24  
so it's it's a secret right so it's  
122:28  
very much a draft and some of those  
122:31  
questions michelle had a question about  
122:32  
the passport  
122:33  
and you know paul said oh you dropped it  
122:35  
in your services plan and i said  
122:36  
it's an act of discussion like if  
122:38  
passports are great in light of covet we  
122:40  
were like maybe the time isn't for  
122:42  
passports maybe the time is to take on  
122:43  
some other things  
122:44  
but it doesn't mean that's not important  
122:47  
and and  
122:48  
the board is like no no passport's super  
122:49  
important let's get on that then  
122:51  
then we can do almost any of this stuff  
122:54  
um you know and one of harmee's points  
122:56  
which is what do we stop doing  
122:59  
because there's a there's a capacity  
123:00  
that exists and we can do a lot of  
123:03  
things with the organization and what is  
123:05

it that we  
123:06  
want to where do we want to get to and  
123:08  
then our discussion of  
123:10  
of what do we stop doing in order to be  
123:13  
able to get there  
123:14  
what do we want what do we want to be so  
123:18  
those are hard and i'm sorry about  
123:20  
that it's a difficult  
123:22  
question but i think the discussion is  
123:23  
important it's one of those times when  
123:24  
it's you know the  
123:25  
talking not just congestion talking is  
123:29  
important  
123:30  
well it's also kind of my understanding  
123:32  
that board meetings oftentimes it's the  
123:33  
business of  
123:34  
it's a public business meeting of the  
123:36  
business of the library and  
123:38  
emotions and considering issues i think  
123:41  
what you're looking for is  
123:42  
sort of a more substantive discussion  
123:45  
philosophically and to give direction to  
123:48  
you and the staff of the library  
123:50  
if that services plan isn't draft then  
123:53  
perhaps it could be a jumping off point  
123:55  
for  
123:56  
a meeting retreat whatever and if you if  
123:59  
we're considering the retreat option i  
124:00  
would consider a facilitator  
124:03  
outside of the board so who just would  
124:05  
be  
124:06  
keeping the things rolling helping with  
124:08  
the discussion all the rest it's just  
124:10  
i've seen it used i'm a facilitator but  
124:12  
i've also seen it  
124:12  
used in retreats so that all of us can  
124:15  
be full participants and no one's  
124:16  
responsible for

124:17  
managing the process but that's just  
124:20  
something i would put out  
124:24  
i would actually second that i think a  
124:26  
long time ago i now feel like i brought  
124:28  
that up  
124:29  
so maybe the first year i was on the  
124:31  
board  
124:33  
um and i agree that having somebody  
124:36  
outside is much more productive than  
124:38  
asking someone who is more invested to  
124:41  
try to  
124:43  
bring everything in  
124:48  
the services plan is not  
124:52  
the whole long-range plan  
124:55  
that's correct because it doesn't  
124:57  
include any of  
124:59  
the master plans of the facility  
125:03  
union of those two things together i  
125:05  
would suggest  
125:06  
that we think about  
125:09  
how we come to a consensus  
125:13  
on some portion of something to say  
125:16  
we have a completed master plan okay  
125:20  
there are things in it that i think are  
125:22  
important to have documented  
125:24  
if control agencies come and say well  
125:26  
you haven't looked at this for eight  
125:27  
years oh trust me we've been looking at  
125:29  
it  
125:29  
but we've been doing this about it so i  
125:32  
think  
125:33  
there should be ways that we could say  
125:35  
this is what we looked at  
125:37  
this is what we have acted on and  
125:38  
decided on and this piece is still in  
125:40  
flux  
125:41  
okay but i think we need to get some and  
125:43

there can be pieces of the service plan  
125:45  
maybe that we can say in process  
125:47  
but i think we need to get something  
125:50  
executed to a degree where we can say  
125:52  
these pieces are done  
125:53  
well i think the the master planning  
125:56  
report i just want to say  
125:57  
i think i was very pleased  
126:00  
with the outcome of this report it's  
126:03  
dense  
126:04  
and it's a lot of it but a lot of those  
126:07  
questions about have you considered have  
126:10  
you thought  
126:11  
and again and it's abundantly clear in  
126:13  
there that these there are  
126:15  
decisions for discussion that have been  
126:16  
talked about so that some number can be  
126:18  
arrived at so you can begin to talk  
126:19  
about the scope of what's being  
126:21  
shot but there's um it's abundantly  
126:24  
clear in here that that that's  
126:26  
just like harming said we're at that 10  
126:28  
000 foot level and then and then there's  
126:29  
some discretion and  
126:31  
maybe paul that i said  
126:34  
are you is this the thing that we want  
126:37  
to do you want to move forward with some  
126:38  
some larger project that assumption  
126:42  
isn't made and i think that that that's  
126:45  
a  
126:45  
that's a big that's a big decision that  
126:48  
has to be made  
126:49  
and we have to come to that some but we  
126:51  
can accept this report  
126:52  
or the finalized version of this report  
126:55  
that doesn't necessarily say the board  
126:57  
is agreeing  
126:58  
that this project is happening i think

127:00  
what we've done is asked an architect  
127:02  
to integrate the information that we  
127:04  
took from the community which was the  
127:05  
best thinking at the time and  
127:06  
asking them at the time best information  
127:08  
that we have and say  
127:09  
what would be some remedies that you  
127:11  
might propose that could be done  
127:13  
to a building that would begin to meet  
127:15  
some of those needs and then  
127:18  
we did talk in a vacuum with no price  
127:19  
tag for so long that there's a price tag  
127:21  
there so now you can at least  
127:24  
anchor that and then does that become  
127:27  
the jumping off places you make a  
127:28  
decision about the architect you say you  
127:30  
know what this plan is  
127:31  
is good i think it's you know that's the  
127:33  
heart of it we're going to move forward  
127:34  
with that architecture you know how you  
127:35  
decide to move forward an architect  
127:37  
those things are all tbd but it's i  
127:39  
think the report  
127:41  
having read through it i'm more pleased  
127:43  
with the tone of the report than i  
127:45  
was worried that it might be so actually  
127:47  
i'm actually quite pleased with the  
127:48  
product and that can be  
127:50  
accepted without necessarily having that  
127:53  
decision because it is  
127:54  
it's a it's a synthesis of the thinking  
127:57  
that has gone into  
127:58  
how might we meet the remedy and then  
128:02  
there's a lot there's much more  
128:03  
information about existing conditions  
128:06  
than i was worried we might get so i'm  
128:08  
actually  
128:09

very pleased that that you know  
128:10  
someone's not like oh did we did it get  
128:12  
lost in here that there's an asbestos  
128:14  
ceiling in the hallway no it's right in  
128:16  
there as is you know  
128:17  
the the tilty bricks and uh and the  
128:20  
windows so  
128:21  
it's all in there so i think there's a  
128:23  
good distinction of that we accepted a  
128:25  
report that's it  
128:26  
right now it's accepted the report you  
128:27  
know and i think just as we go forward  
128:29  
with  
128:30  
discussing the master plan to be mindful  
128:33  
of  
128:33  
how much we should be doing in public  
128:35  
you know to be transparent and  
128:37  
for our duties and how much could be  
128:39  
done in a retreat  
128:40  
i think there might be some people that  
128:41  
are surprised to see the numbers that  
128:43  
are in that report  
128:44  
when they're watching this meeting it's  
128:45  
not a secret it's just  
128:47  
if you were to do what the people who  
128:51  
were coming to those cigarettes were  
128:52  
talking about  
128:54  
that's an amount of money and it's not  
128:56  
even everything  
128:58  
you know that's a that's a good point  
129:00  
that has to be made and and  
129:02  
help us as we try to figure out the  
129:05  
directions  
129:06  
i think your point about recording  
129:10  
in some way you know a master chart or  
129:12  
something like that that says we  
129:13  
considered this  
129:14  
we this was the issue this is what we

129:16  
did to consider it this is what we  
129:18  
decided  
129:19  
i think that that is very important for  
129:21  
really kind of everything that we're  
129:22  
talking about  
129:23  
tonight it's important for how we move  
129:25  
forward with the master plan it's  
129:26  
important for how we budget  
129:28  
for how that moves forward when we bring  
129:30  
that information to the public if we  
129:31  
need to bring  
129:32  
a bond or a referendum or something else  
129:34  
or when we're going to donors  
129:36  
i think it affects you know even our  
129:38  
next round of negotiations  
129:40  
where you know one side says you have  
129:42  
this  
129:43  
x amount of dollars we say well we have  
129:46  
x amount of dollars this is where  
129:48  
this is going this is how it's been  
129:49  
considered um  
129:52  
because it's you know as productive as  
129:54  
these meetings are they they are  
129:56  
extremely productive and we even  
129:57  
streamline them  
129:58  
a great deal um when we engage in these  
130:02  
processes you know making huge changes  
130:04  
the questions that people are going to  
130:06  
have is you did what what did you do how  
130:08  
did you  
130:08  
drive here and having a road map to give  
130:11  
them  
130:12  
i think it's not going to limit or  
130:15  
you know stop questions or comments or  
130:17  
you know critiques but at least  
130:19  
it presents where we've been  
130:22  
what we've done in a concise way  
130:25

some of the very deliberative financial  
130:27  
decisions that were made by boards past  
130:30  
previous directors and previous boards  
130:32  
that you know said  
130:34  
oh we're consciously and specifically  
130:36  
saving  
130:37  
money to be able to redo the parking so  
130:39  
parking lot project and adding the  
130:41  
spaces to the parking lot  
130:42  
and then after that very consciously and  
130:44  
deliberately saying we know  
130:46  
um that there's going to be work on  
130:49  
hvac because that is aging that money  
130:53  
go for a bond or we're going to save it  
130:54  
well i think it's possible for us to say  
130:56  
that with the decision  
130:57  
very conscious and deliberate thoughts  
130:59  
on that and this board can also make  
131:01  
the same conscious and deliberate  
131:02  
thoughts to say this is where we see  
131:04  
ourselves financially this is the goal  
131:06  
that we have for ourselves and  
131:07  
you know and there's a couple ways of  
131:08  
getting to that goal a lot of this just  
131:10  
reframing it for the public or whoever  
131:12  
the audience is  
131:13  
because board minutes are tremendous in  
131:15  
this traditional way of doing things and  
131:16  
thank you very much for doing them  
131:18  
i think it's horrible it's a tedious  
131:20  
process but  
131:21  
you don't immediately no one a lot of  
131:23  
people do not read four minutes and even  
131:24  
those that do it's hard to pull out  
131:26  
exactly what the action items were in  
131:27  
them  
131:28  
and what in order to distill how much  
131:32  
work went into arriving at everyone

131:34  
saying yes  
131:34  
to something or saying no to something  
131:37  
so it's just kind of reframing the same  
131:39  
information for the public  
131:42  
so perhaps a future item for next  
131:46  
meeting could be discussion of  
131:50  
whatever you want to call it additional  
131:52  
board meeting board retreat  
131:53  
maybe people know to bring their  
131:54  
calendars um  
131:57  
so the question is the decision on  
131:59  
whether whether you want  
132:00  
and we want one and then the date of it  
132:03  
and then the focus of it  
132:04  
like what would be the son of central  
132:08  
issue document project that the board  
132:10  
would be  
132:12  
does that does that make sense to folks  
132:13  
for a future business meeting  
132:18  
top of this right now would be a  
132:20  
dedicated discussion or meeting  
132:22  
on the service plan with the proposed  
132:24  
service plan  
132:25  
to make sure that number one it includes  
132:28  
everything that we think it should  
132:28  
include  
132:29  
right which may be an infinite loop  
132:31  
discussion  
132:32  
but then secondarily to make sure  
132:34  
there's nothing in the services plan  
132:37  
that that contradicts or needs to be  
132:38  
added to what we talked about in  
132:40  
the building i mean i take that as a  
132:42  
public example we have  
132:44  
staff kicked around for years that we'd  
132:46  
love to have a van  
132:48  
pop upside and drive up some place it  
132:50

would be a party i think the van  
132:52  
is okay it's not exactly a party right a  
132:54  
grey  
132:55  
chrysler minivan is not the most  
132:57  
exciting vehicle to pull up with our  
132:58  
very  
132:59  
stately special public library stenciled  
133:01  
on the side  
133:02  
right it's not the point of that that  
133:04  
van's job is mostly  
133:05  
driving around books of people books to  
133:07  
the to the people who are getting their  
133:08  
books and then occasionally making it  
133:10  
run to the dump  
133:10  
where we treat it like a truck so um  
133:14  
if that's a thing that we want to do and  
133:16  
the discussion  
133:17  
of the expense of the staff time to do  
133:20  
outreach this incredibly expensive  
133:22  
service  
133:22  
is that important enough that we're  
133:23  
going to do that dedicate the staff time  
133:25  
then there's no reason you wouldn't  
133:27  
dedicate space in the master building  
133:29  
master plan  
133:30  
to figure out like what is that and and  
133:33  
what do we need and how many do we have  
133:34  
or you know  
133:36  
all of those things so i would agree  
133:38  
with that hermes is jumping over but i'm  
133:39  
not sure if everyone else would so  
133:40  
that's why i would say like what would  
133:42  
be  
133:42  
the discussion would be are we going to  
133:44  
do it  
133:45  
time time and date and then what would  
133:47  
be this so it gives people time to think  
133:48  
about what would be the central

133:51  
and then the facilitate you know i would  
133:53  
like to have the actual  
133:54  
plan as it exists now in draft forward  
133:58  
it again  
133:59  
i'm sure i have it someplace i couldn't  
134:00  
put my hands on it  
134:02  
just to give myself an idea of what  
134:05  
we're going to be talking about  
134:06  
i mean because i know we've had this  
134:07  
description of physical copy anybody who  
134:09  
wants a physical copy i will absolutely  
134:15  
it had like priorities like because it  
134:17  
said like like these kind of  
134:18  
oh it's three pages i don't need a  
134:20  
business no i thought it was going to be  
134:22  
long  
134:22  
85 to 52 from last pump  
134:25  
okay okay can i ask other facilitators  
134:29  
available through upper hudson library  
134:30  
one that i'm aware of but i'm sure there  
134:32  
are um  
134:35  
we'll talk about so until you think  
134:37  
about the option you think of options of  
134:41  
i mean i'm sure they have people  
134:45  
i'll talk to you later about that would  
134:47  
be easy with the school just because the  
134:48  
school district uses facilitators  
134:50  
and if we're a school district library  
134:53  
would we have access  
134:58  
i'm just going to add yeah there's going  
135:01  
to be cops okay very good  
135:02  
we're going to have them from may 23  
135:06  
what i have for me is 20 points yeah i  
135:08  
think that may be the summary  
135:10  
katherine's gonna go make a fashion so  
135:11  
we're gonna  
135:12  
he's gonna pick those off you're wearing  
135:14

this in the summer do you wanna hear  
135:15  
them  
135:16  
well that's all that was in it  
135:20  
i just i wanna give myself a note that i  
135:22  
needed to look at it  
135:23  
let me make sure there's no public  
135:25  
participation  
135:27  
nothing okay  
135:31  
all right so it's 8 18 this meeting  
135:34  
stands adjourned at 8 18 p.m  
135:36  
next meeting is august 12th thank you so  
135:38  
much good night  
135:40  
i think we need a motion i make a motion  
135:43  
to adjourn the meeting  
135:45  
the next meeting is august 9th about  
135:47  
august 12th  
136:00  
that's why i know exactly what that  
English (auto-generated)