

00:02  
sherry i meant to send you a note saying  
00:04  
the treasurer report looked good i liked  
00:06  
your changes thank you  
00:08  
oh thank you  
00:14  
hmm  
00:19  
hello everyone hi how are you hi  
00:23  
hi  
00:26  
all right i believe we are live on  
00:27  
youtube kristin is going to do her a  
00:29  
little bit to get it going on the  
00:30  
website so people can  
00:31  
access it there as well  
00:42  
it's up there now very good  
00:46  
thank you so  
00:49  
we're waiting for caroline did she say  
00:50  
anything i didn't hear from her so i'm  
00:53  
yeah i would expect  
00:54  
me along it's not quite six o'clock yet  
00:55  
so okay  
01:05  
jeff i hope you had a good trip it was  
01:07  
good it was very good good and important  
01:10  
so  
01:15  
yeah nice to see something different you  
01:16  
know i i you know  
01:18  
google tracks my thing every month i  
01:20  
look on google and i see where i go and  
01:21  
it's a very small circle  
01:31  
it's nice to see that the world is  
01:32  
getting to the point where you know  
01:34  
things aren't fine but we can pick our  
01:37  
head up a little bit

01:38  
so yeah oh wait a minute did you go to  
01:41  
michigan  
01:42  
uh i did whoa  
01:46  
i didn't go anywhere didn't go anywhere  
01:49  
too far  
01:49  
in michigan just kind of stayed at the  
01:51  
house yeah  
02:02  
okay i think we have everyone are we my  
02:04  
clock says six o'clock so um  
02:08  
we'll get going i'm going to call them  
02:09  
the april 12 2021 meeting to order  
02:13  
um thanks everyone for showing up uh  
02:17  
the first order of business is public  
02:18  
participation  
02:20  
okay i don't have any public  
02:22  
participation i just want to mention i  
02:23  
did get uh  
02:25  
email uh it wasn't specifically towards  
02:28  
us but i thought i'd let you know anyway  
02:29  
uh from a gentleman who i believe  
02:32  
doesn't live in the district but that's  
02:33  
okay  
02:34  
um and he was concerned because he felt  
02:38  
his mask was cdc compliant but our  
02:40  
policy  
02:41  
um it was one of the types that is uh  
02:44  
not permitted in the library under the  
02:46  
policy and he was a little disturbed  
02:47  
about that and  
02:48  
we had just an email exchange back and  
02:49  
forth where i explained

02:51  
that uh you know we use cdc guidelines  
02:53  
to inform our policy but our policy can  
02:55  
be  
02:56  
uh can be different and if we air we air  
02:58  
to the side of caution so  
03:00  
um there are some types of mass that may  
03:02  
or may not be cdc  
03:03  
you know compliant we're not going to  
03:04  
assess that but we know  
03:06  
they just don't meet our guidelines for  
03:07  
the library so  
03:10  
okay that's noted for the record  
03:14  
um and that communication ended in an  
03:17  
agreeable format correctly um i had a  
03:20  
response i did not receive a response to  
03:22  
my response but uh you know response was  
03:24  
requested and i emailed back and just  
03:25  
sort of explained about the policy and  
03:27  
where you know how we came to those  
03:28  
conclusions and um  
03:32  
there we are okay that sounds good the  
03:35  
next order of business is the  
03:36  
treasurer's oath of  
03:38  
office so mark you actually have to  
03:40  
administer this  
03:41  
so on page two of this you'll see  
03:46  
the oath and this is for uh for sherry  
03:51  
okay um so sherry if you could raise  
03:54  
your hand and um  
03:57  
say the oath as on page two and then we  
04:00  
will uh

04:02  
uh  
04:05  
it'll be file yep we'll file it with the  
04:07  
appropriate parties  
04:09  
okay so sherry if you could um us  
04:12  
uh i guess for the for the good of the  
04:15  
meeting um hold your right hand and say  
04:17  
that  
04:17  
say that say the following words i do  
04:19  
solemnly swear i do soundly swear  
04:22  
that i will support the constitution of  
04:24  
the united states of america  
04:25  
that i will support the constitution of  
04:27  
the united states of america  
04:29  
and the constitution of the state of new  
04:30  
york and the constitution of the state  
04:33  
of new york  
04:34  
and that i will faithfully discharge and  
04:37  
that i will  
04:38  
faithfully discharge according to the  
04:40  
best of my abilities according to the  
04:42  
best of my ability  
04:43  
the duties of the office of bethlehem  
04:45  
public library board treasurer  
04:47  
the duties of the office of bethlehem  
04:49  
public library board treasurer  
04:52  
okay great thank you very much  
04:57  
okay um now moving right along  
05:01  
uh the previous uh meeting minutes  
05:05  
let's go take a look at those  
05:12  
i just wanted to mention there's two the  
05:14  
second one is the short one for the 19th

05:16  
long range plan  
05:17  
committee meeting okay  
05:23  
so if um i'll take a motion on those uh  
05:26  
two sets of  
05:27  
uh meeting minutes i'll make a motion to  
05:30  
accept the minutes from the last meeting  
05:33  
okay any second i'll second  
05:37  
okay thank you okay all those in favor  
05:39  
of the motion  
05:40  
265 by raising your hand quick any  
05:43  
opposed  
05:44  
extensions okay that motion carries i  
05:47  
need a motion on the  
05:48  
long range planning meeting minutes as  
05:50  
well  
05:51  
so okay any second  
05:56  
i'll second okay great um any all those  
05:59  
in favor please raise your hand  
06:02  
any opposition objection okay that  
06:05  
uh that motion carries as well  
06:08  
so we'll go into the financial report  
06:10  
treasurer's update  
06:12  
um so you see the revenue and expense  
06:15  
report uh through the month  
06:17  
of march which is pretty consistent with  
06:19  
uh past months  
06:21  
currently we're tracking it about seven  
06:22  
percent under budget  
06:25  
in this month's packet we've included  
06:27  
the detail report for the nine months  
06:29  
ended march 31st

06:33  
i don't know if anybody has any  
06:35  
questions about um  
06:37  
the report or has had a chance to look  
06:39  
at it  
06:40  
i just had a question on um a couple of  
06:43  
things the on the pilot line  
06:45  
i wasn't sure um i how we get over a  
06:48  
hundred percent on the pilot pavements  
06:51  
is that because the first is the  
06:52  
estimate it's an estimate when we put  
06:54  
the budget together it's an estimate  
06:56  
okay great thank you  
07:01  
and  
07:04  
i know sherman you might have hit you  
07:06  
have a question about uh miscellaneous  
07:08  
suits  
07:08  
right on the expense report i just  
07:10  
happen to notice that um  
07:12  
i think it was budgeted at 3 000. well  
07:15  
anticipated  
07:16  
three thousand dollars from last year's  
07:17  
planning and it's now up to nine  
07:19  
thousand in terms of expenses so i just  
07:21  
wasn't sure what that  
07:22  
right well there's some expenses in  
07:24  
there that are covered related  
07:26  
um we paid for uh the sheds for the book  
07:30  
returns which was about 300  
07:32  
and uh we're renting pads for furniture  
07:35  
storage which is  
07:36  
like 398 dollars a month um

07:40  
we purchased some software for credit  
07:42  
card processing which we're  
07:44  
in the process of trying to get set up  
07:47  
that's in there too  
07:52  
thank you thank you for the explanation  
07:54  
sure no problem  
07:55  
jerry could you take a minute and talk  
07:58  
to everybody i'm not sure that everybody  
08:00  
had a chance to note the um  
08:02  
the new information that you included in  
08:04  
your write-up  
08:06  
i particularly had a question on the um  
08:10  
section about rates but maybe you could  
08:11  
give an overview of what yeah  
08:13  
that way absolutely that was going to be  
08:14  
the next thing that i was going to talk  
08:16  
about  
08:16  
i wanted to get through the reports  
08:18  
first um so  
08:21  
just to draw your attention to uh my  
08:24  
report  
08:25  
tanya and i did meet with our new  
08:28  
relationship manager at  
08:29  
td bank i think was a two weeks ago  
08:32  
and it was a very productive meeting  
08:34  
especially for me  
08:36  
um i just learned a little bit more  
08:38  
about  
08:40  
our relationship and how things work we  
08:43  
reviewed our accounts and we reviewed  
08:46  
the analysis statement which shows all

08:48  
our  
08:49  
charges and earning credits  
08:52  
we realized that there are some  
08:55  
opportunities for some savings in some  
08:57  
of the charges  
08:58  
not anything super significant but where  
09:00  
we can save we might as well try  
09:03  
um for instance we can we have an  
09:06  
inactive account that we could close we  
09:07  
could charge for that  
09:09  
every month um  
09:13  
there's a few other small opportunities  
09:15  
for some savings here and there  
09:18  
um we have an irrelevant  
09:21  
line of credit uh for eight million  
09:23  
dollars through the bank of pittsburgh  
09:25  
um and this collateral collateralizes  
09:28  
our deposits  
09:29  
um the relationship manager suggested  
09:33  
that since we never have more than 5  
09:35  
million on deposit that it might make  
09:37  
sense to reduce that  
09:39  
um so that's something that i thought  
09:42  
you know i could have a conversation  
09:43  
with her when the  
09:44  
line of credit comes due for renewal um  
09:48  
depending on how you know the trustees  
09:50  
feel  
09:51  
um i thought that there was a charge  
09:55  
that the charge for the line of credit  
09:57  
is based on

09:59  
um the size of it uh but  
10:02  
and i did ask her about that and she  
10:04  
said no there's no  
10:05  
there's no additional charge that the  
10:07  
bank covers it  
10:08  
um it doesn't make a lot of sense to me  
10:10  
i do want to follow up with her but  
10:12  
uh it seems to me that we should have a  
10:16  
line of credit that's  
10:18  
in you know in line with what we use  
10:21  
with what we need  
10:22  
not any more than what we need  
10:26  
uh we also talked about  
10:29  
rates in the rate environment um  
10:34  
i've listed uh what some of the current  
10:36  
rates are and as you can see  
10:38  
um we're actually earning  
10:42  
as low as it is a higher rate of  
10:45  
interest on our money market account  
10:46  
than we would in any cds or  
10:48  
treasuries right now um  
10:51  
the bank did drop our rate from point  
10:54  
two percent to point one point  
10:56  
five percent um effective april 1st  
11:01  
um that's that's pretty much where we  
11:04  
are right now  
11:07  
sherry what is new york city class  
11:11  
it's a new york cooperative liquid  
11:14  
assets security system it's a  
11:18  
highly liquid investment fund it's for  
11:20  
the public sector

11:21  
i'm not even sure i'm not sure if the  
11:23  
library could participate  
11:25  
in it if i wanted to but it's for the  
11:27  
public sector  
11:29  
okay  
11:32  
okay um and i wanna i i do wanna talk to  
11:36  
you as you get more information maybe we  
11:37  
can talk tomorrow when i come over and  
11:39  
we sit down  
11:40  
um i have questions for you too  
11:44  
about the um irrevocable letter of  
11:47  
credit  
11:47  
and how that works and who pays for it  
11:49  
and how it's priced  
11:50  
um we can talk about that tomorrow  
11:54  
um and i think that was all i had on it  
11:58  
thank you i think i think showing that  
12:00  
information as you've  
12:02  
said you would do like the rate  
12:03  
information maybe quarterly  
12:05  
you know embedded in the board report is  
12:07  
good it lets people know where we are  
12:09  
and what's going on with  
12:10  
rates right  
12:13  
it's theory i just wondered along this  
12:15  
the same lines on the line of credit  
12:18  
if there is no charge to keep it at a  
12:21  
higher amount  
12:22  
is there really any downside to doing  
12:24  
that i'm just thinking  
12:26  
in case of emergency or you know some

12:29  
other  
12:30  
global event where we need  
12:33  
a line of credit for some reason um  
12:36  
is there any downside to keeping it high  
12:39  
yeah i do  
12:40  
i i want to follow up with the  
12:42  
relationship manager on that  
12:44  
um we didn't have a chance to reconnect  
12:47  
uh that's a good point and if there is  
12:49  
no downside  
12:50  
and there is no cost then maybe it  
12:52  
doesn't matter  
12:53  
uh and actually i apologize i've been  
12:55  
calling it a line of credit it's not a  
12:57  
line of credit it's a letter of credit  
12:59  
um but that's a good point and i will  
13:03  
i'll i'll follow up with the  
13:05  
with the relationship manager and  
13:08  
you know either by email or have a  
13:10  
discussion with the finance committee  
13:12  
about it  
13:13  
all right great thanks sure it sounds  
13:15  
like since  
13:16  
more than one person had a question  
13:18  
about it maybe just bring it some point  
13:20  
either the resolution or the  
13:21  
recommendation back at the next meeting  
13:22  
if you have enough time  
13:24  
between now and then um  
13:27  
tanya correct me if i'm wrong but is  
13:29  
does it renew in july

13:32  
it renews in july or if our  
13:35  
um if our balance were to significantly  
13:39  
increase  
13:39  
it would increase to match the balance  
13:43  
um but yes it renews mid july okay i  
13:46  
thought so so we have a little bit of  
13:48  
time  
13:48  
yes  
13:54  
challenges  
14:00  
any other yeah one quick one on the  
14:03  
report  
14:03  
on page uh page 12.  
14:07  
now we're at 97 on the real property  
14:10  
taxes  
14:13  
do we expect to close that we just got a  
14:16  
um  
14:16  
a deposit last week from the school  
14:19  
district for 121 thousand dollars just  
14:21  
brings us  
14:22  
we're we're 30 30 cents off  
14:26  
wow great right i forgot to mention that  
14:29  
right  
14:30  
thank you tanya  
14:34  
an intolerable variance yeah  
14:41  
okay any questions any questions on the  
14:42  
finance report or treasure  
14:44  
report  
14:48  
okay uh we'll move on to personnel  
14:50  
report  
14:51  
okay so we're gonna look down on page i  
14:54  
think we need a vote on the

14:56  
financial report yep sorry okay so let's  
14:59  
uh  
14:59  
let's take a vote on i need a motion on  
15:01  
the finance report  
15:02  
i make a motion we accept the financial  
15:05  
report as presented in the board packet  
15:07  
thanks very much including including the  
15:10  
disbursement reports submitted  
15:12  
okay one second okay charmaine  
15:15  
all those in favor please raise your  
15:16  
hand oppose abstentions okay motion  
15:20  
carry thank you  
15:21  
personnel okay so you see on page 19  
15:24  
um you know there are two positions that  
15:29  
are uh that are going to be unfilled  
15:31  
we've had two retirements  
15:33  
and one is a part-time librarian one and  
15:35  
one is a librarian too so one of our  
15:37  
supervisors from the public services  
15:39  
department is retiring  
15:40  
um congratulations to him and  
15:44  
seeking to permission to refill both of  
15:47  
those positions  
15:52  
jeff can i just ask that you kind of  
15:54  
finagle your microphone  
15:56  
some way that i for for me i'm hearing  
15:58  
some but not all and i'm working with my  
16:00  
volume over here but i'm not sure if  
16:02  
it's  
16:02  
right under your great thank you okay  
16:05  
let me try that is that a little bit

16:06  
more clear  
16:07  
yes thank you work better okay fair  
16:09  
enough so the  
16:10  
um these are two positions a lot it's a  
16:13  
full-time librarian too which is one of  
16:14  
our supervisors in the public services  
16:16  
department  
16:17  
um and then a part-time  
16:20  
library one both of these pages  
16:22  
positions are open due  
16:23  
to uh retirement  
16:26  
so do we do anything for retired people  
16:28  
retiring is there any  
16:30  
uh yeah we handle it inside the  
16:31  
department we don't um you know the  
16:33  
library as a government  
16:35  
doesn't um you know make an official  
16:38  
um you know there's no watch or  
16:41  
something like that but we  
16:42  
we handle that in the departments okay  
16:44  
that sounds good all right good  
16:48  
and jeff were these surprises  
16:51  
expected  
16:54  
uh not surprising not unsurprises how  
16:59  
about not surprises how about  
17:00  
you know at some point uh this is  
17:04  
hey man we all we're all that's the goal  
17:06  
for everybody right  
17:07  
so there you go  
17:14  
not not one of those ones where we know  
17:15  
a year in advance though does that make

17:16  
sense  
17:17  
yeah sure yep  
17:21  
works for me if we're ready i'll make a  
17:25  
motion to accept the report  
17:27  
the personnel report as presented on  
17:29  
page 19.  
17:30  
okay thanks mary any second michelle  
17:33  
okay  
17:34  
great all those in favor please raise  
17:35  
your hand  
17:37  
and you pose sentence okay motion carry  
17:39  
okay great  
17:40  
so i'm just going to talk just for  
17:41  
another minute about this really quickly  
17:43  
uh just about the plans in general now  
17:44  
that we have those positions  
17:46  
um there's some civil service uh things  
17:48  
going on right now the test for  
17:49  
librarian 2 is about to be issued  
17:52  
or is ongoing we're not 100 sure and so  
17:55  
that position may be a while before we  
17:57  
can fill that  
17:59  
so my intention is to  
18:02  
fill that librarian one that's up on the  
18:04  
sheet higher than that that was approved  
18:05  
to fill a while ago  
18:06  
it's just we're getting a lot of too  
18:08  
many full-time people not in the  
18:10  
department it gets hard for us to staff  
18:11  
so i'm gonna fill that library in one no  
18:14  
matter what

18:15  
keep those two uh attempts for now  
18:18  
and then um you know so that would be  
18:21  
you know i will not have i will not have  
18:25  
the temporary positions  
18:27  
and all of these full-time positions  
18:28  
filled at the same time so just  
18:30  
just for a timing issue right now the  
18:32  
the temps are doing a  
18:33  
great job really helping us fill out the  
18:35  
schedule with the with the open  
18:37  
positions but i'd like to move forward  
18:38  
um and and move forward with that  
18:40  
librarian one because that's when we can  
18:42  
fill  
18:43  
much more quickly because of how the  
18:46  
status of the list for that position  
18:50  
and is that something you would probably  
18:52  
be hiring from outside  
18:54  
um there are internal and external  
18:57  
candidates for a librarian one so  
18:59  
there are okay all right i didn't  
19:01  
realize there would be titles in the  
19:02  
library that could move up  
19:03  
that's not there it's not a promotion so  
19:05  
much as what we have is uh there are  
19:07  
um we have a lot of part-time librarians  
19:10  
and okay  
19:11  
you know they're here and it's uh you  
19:12  
know it's so it's not a promotion from a  
19:14  
civil service standpoint but it is a you  
19:16  
know a full-time job with benefits sure

19:18  
so there are there are usually people  
19:20  
who are interested  
19:26  
anyway that's all on that i just wanted  
19:27  
to keep you all of what's going on  
19:29  
i okay i just have a question then yes  
19:32  
is there such a thing as a part-time  
19:33  
library too  
19:35  
we uh you could there's no reason you  
19:37  
couldn't have one we just haven't  
19:39  
ever had that title uh librarian two is  
19:42  
a relatively new title for us to have  
19:44  
um in the library these sort of uh  
19:46  
mid-level supervising librarians  
19:48  
uh we have one that oversees uh  
19:52  
reference and research sort of the  
19:53  
internal work is the library desk  
19:54  
schedule  
19:55  
and then kathy brenner oversees  
19:57  
programming  
19:58  
and outreach and so these are the two  
20:00  
those two supervisors and they supervise  
20:02  
the librarians  
20:03  
the library once in their um execution  
20:06  
of those two  
20:07  
functional areas so this is a relatively  
20:09  
new creation for us so i don't think  
20:10  
we've ever had a part-time  
20:12  
library too but there's no reason that  
20:14  
we couldn't  
20:16  
if we if there was a business reason for  
20:18  
that

20:23  
great okay  
20:26  
so do you want to go on to the rest of  
20:28  
the direction report absolutely so let's  
20:30  
uh let's roll right into it  
20:31  
uh buildings and grounds we did get so i  
20:33  
don't know if you care anyway i'll tell  
20:35  
you anyway  
20:35  
we got these new you may have seen them  
20:37  
out there wind resists resistance sign  
20:39  
holders they  
20:40  
flop over when it gets windy because  
20:41  
there was a lot of blowing around of  
20:43  
signs and  
20:44  
the tables actually never moved the  
20:45  
signs blow all over the place so this uh  
20:47  
we had to add some extra sand  
20:49  
we put what we thought was an  
20:50  
appropriate amount of sand into them and  
20:51  
added more  
20:52  
so now that's uh you should be a little  
20:53  
bit safer out there and we  
20:55  
redid the sides mostly this is a way to  
20:56  
tell you that we redid the signs to try  
20:58  
to make it a little bit clearer that  
21:00  
you know texting or calling us both our  
21:02  
options and both work well it was you  
21:04  
know when we were trying out the texting  
21:05  
we just kind of had it  
21:06  
tacked up to the top so now it's um you  
21:08  
know there's one side  
21:09  
we uh kristen increased the contrast to

21:11  
that sign  
21:12  
to make it a little bit um a little bit  
21:14  
simpler so that it's a little less  
21:16  
um you know a little easier to read from  
21:18  
a little further away so that's uh i  
21:20  
think they're working well clearly the  
21:21  
the  
21:22  
service is working out there so um  
21:24  
that's good  
21:25  
and then uh just briefly uh we were  
21:27  
invited to participate with the town on  
21:29  
the uh you know meeting about  
21:30  
nature-based gardening that the town was  
21:31  
going to have  
21:32  
and uh i was away from the library so  
21:35  
catherine and kevin went in my place and  
21:37  
uh as usual kevin makes us look great so  
21:41  
uh he went over and was uh had some good  
21:43  
conversations with the folks over the  
21:44  
town  
21:45  
and there's some some some possibilities  
21:47  
for programming in the future  
21:48  
um sort of coordinated um  
21:52  
signage about plants and then you know  
21:54  
it's just just all a goal towards more  
21:56  
native plants  
21:58  
less less herbicides  
22:01  
less you know fertilizer all of those  
22:04  
sorts of things so  
22:05  
everybody's interested in this and if  
22:08  
you know personally i think if we could

22:10  
make the area outside town  
22:12  
hall and the area outside the library  
22:13  
which we know is already used by the  
22:15  
community a little bit  
22:16  
like a park you know you see people out  
22:18  
there having picnics and and they  
22:19  
they enjoy the grounds um to make them  
22:22  
just a little bit more of a showcase  
22:24  
for native plants and native plantings  
22:26  
and and good gardening practices so  
22:28  
that's all  
22:29  
that's all in development it was i was  
22:30  
you know anytime the town reaches out we  
22:32  
can do some collaboration i think that's  
22:33  
uh that's good for everybody involved so  
22:36  
that was that we did the  
22:38  
seed library uh super popular again you  
22:40  
know we're up over 450  
22:42  
seed packet uh seed um requests  
22:46  
and uh more than two thousand seed  
22:48  
packets have gone out this spring so we  
22:50  
you know far exceeded  
22:52  
uh whole you know whole previous years  
22:53  
last year was obviously  
22:55  
a little bit of a shambles this time  
22:57  
last year we all had a lot of other  
22:58  
things on our mind  
22:59  
so the seed library really didn't uh  
23:02  
really didn't go  
23:03  
last last year but this year we were  
23:05  
able to use a lot of the seeds that we

23:06  
had from last year and it really  
23:08  
um you know our new online seed ordering  
23:10  
uh website that it put together has  
23:12  
worked out really well so that people  
23:13  
are finding that and it's  
23:15  
you know that has a short window where  
23:17  
it gets a really intense use and we're  
23:18  
coming to the end of that really intense  
23:20  
use but it's still bumping along right  
23:21  
now so that's good  
23:24  
yep you bet um the seed library i love  
23:27  
the idea i think it's a great program i  
23:30  
was just wondering  
23:31  
how is it funded was there a grant or do  
23:34  
we just  
23:35  
nope we fund it out of the library  
23:36  
budget yep so  
23:38  
i think it's one of those things where  
23:41  
were it more expensive and it needed to  
23:43  
be funded by something i think the  
23:44  
friends would  
23:45  
absolutely jump in and fund that  
23:47  
wholeheartedly i just haven't asked them  
23:49  
because the  
23:50  
amounts of money involved in the in the  
23:51  
seed library are relatively  
23:53  
small um for the collection so um  
23:58  
the amount of money the amount of money  
24:00  
that to fund the whole c library is  
24:02  
relatively small  
24:03  
for for collection money for program

24:05  
money so we haven't asked them to do  
24:06  
that  
24:07  
but that's something i think that we  
24:08  
could easily do if that was um  
24:10  
you know if it continues to increase and  
24:12  
the cost were to go up to  
24:14  
for the supplying the seeds i think we  
24:15  
would um easily ask the friends for that  
24:17  
i think yeah i had no  
24:18  
i had no complaint on the cost of it i  
24:20  
just someone had asked me how is it that  
24:22  
they offer free seeds and i thought well  
24:24  
i don't know if there was a grant or  
24:26  
or something like that um so i i was  
24:29  
curious  
24:29  
yeah this got cooking about three years  
24:31  
ago in libraries and  
24:34  
um you know some libraries uh  
24:37  
do a little bit more of getting seeds  
24:39  
back from  
24:41  
um from patrons there are some issues  
24:44  
with  
24:45  
cross-pollination and you have to take  
24:47  
seeds from  
24:49  
people who understand that a little bit  
24:51  
more if you're going to then hand those  
24:52  
out in the following year and that's why  
24:54  
we haven't taken that next step yet  
24:56  
typically libraries who are do well  
24:57  
either throw the doors open and say  
24:58  
whatever you

24:59  
it's a tomato it's fine um or you  
25:02  
work with some sort of more  
25:04  
knowledgeable volunteers who know how to  
25:05  
keep them separated and make sure they  
25:07  
don't cross  
25:08  
because everything we have in our seed  
25:10  
library is open pollination  
25:12  
so there's no um you know they're not  
25:15  
like some commercial seeds will breed  
25:16  
once but then not breed true after that  
25:19  
these are all you know people can take  
25:20  
those seeds and then even if they don't  
25:21  
come back to the library  
25:23  
they can then harvest the seeds from  
25:24  
their zucchini and  
25:26  
get more zucchini next year so that's um  
25:28  
that was one of the tenants of our  
25:30  
of our seed library program so anyway  
25:32  
thank you that's um  
25:35  
thanks yeah jeff i was getting i got a  
25:38  
bunch of questions from  
25:39  
too so it's definitely a great thing  
25:41  
sure  
25:42  
yeah and it's it's very popular and i  
25:44  
think that um  
25:46  
it's one of those spaces i think we like  
25:47  
to delight people sometimes and maybe  
25:49  
they don't see us in that space and  
25:51  
but clearly i think it is it's been very  
25:53  
popular this year and i think  
25:55  
with last year people's focus on

25:58  
not necessarily homesteading but you  
26:00  
know being a little bit more home  
26:02  
centered as we all were  
26:04  
over the past 12 months um i think  
26:06  
people there's a greater interest in  
26:08  
this in gardening and  
26:10  
starting your own seeds whereas maybe  
26:11  
before you just would have gone down to  
26:13  
the store and  
26:14  
bought your starts from there you know  
26:15  
so um i think it was it was very timely  
26:18  
so i'm glad to see it's so popular  
26:22  
um just a little bit i'd like to keep  
26:23  
you up to date on some of our digital  
26:25  
collections that aren't just e-books and  
26:27  
audiobooks so we continue to digitize  
26:29  
the historical record  
26:30  
of the town and region and uh you know  
26:34  
we have a fairly active collection  
26:36  
compared to many other libraries in our  
26:38  
region about uh you know we want to make  
26:40  
sure that we can get  
26:41  
our historical record digitized and then  
26:44  
available to the public so that they  
26:45  
don't have to contact  
26:46  
us teddy's franklin's coming in so they  
26:50  
don't have to contact us  
26:51  
for um for those  
26:54  
uh you know to photocopy the records and  
26:56  
then email them it's better if people  
26:57  
just can access them themselves without

26:59  
any  
26:59  
uh for their help and that not only  
27:01  
helps our patrons that are local  
27:03  
but also people worldwide that used to  
27:04  
happen a lot with the spotlight and that  
27:06  
was the first time we sort of  
27:07  
experienced that when we digitized the  
27:08  
spotlight  
27:09  
we used to get requests from  
27:10  
genealogists from all over the world  
27:12  
that just  
27:12  
ended as soon as they could google  
27:14  
themselves and find what they were  
27:15  
looking for directly  
27:16  
that's really what the library ought to  
27:18  
be doing and this you know putting our  
27:20  
collective cultural heritage online is  
27:22  
all of our responsibilities and we do it  
27:24  
in our  
27:25  
uh in our way we take the records that  
27:27  
uh you know frank  
27:28  
is our leader on that and he um selects  
27:31  
records that he believes are the most  
27:33  
worthy and the most  
27:34  
the most worthy of of saving we have a  
27:36  
lot of a lot of records physically in  
27:37  
the building but these are the ones that  
27:38  
are  
27:40  
best to put up and it takes up quite a  
27:41  
bit of labor to get them  
27:43  
scanned and then appropriately uh you

27:45  
know scanned into the right format  
27:46  
and cataloged we have uh you know our  
27:48  
cataloger lisa from  
27:51  
uh from the  
27:54  
circuit tech services department um  
27:56  
catalogs them and make sure they're put  
27:57  
up properly  
27:59  
in the regional catalog so that's um i'd  
28:01  
like to include those every once in a  
28:02  
while because it's important to  
28:04  
to remember we have lots of these  
28:05  
functions in the community and one of  
28:06  
them is uh you know partial keeper of  
28:08  
the  
28:09  
of the community's historical record so  
28:12  
those links  
28:12  
are included right in the packet we are  
28:15  
working on launching a sort of patron  
28:17  
chat function  
28:18  
straight over the website we've had  
28:20  
different services in the past  
28:22  
this is met with various levels of  
28:25  
low usually response so we'll try  
28:27  
another one this one  
28:28  
came packaged with our text uh function  
28:31  
that we're using for the um for the  
28:34  
curbside pickup so we're gonna give it  
28:35  
another try  
28:36  
and it may be that this is the right  
28:37  
time for us to do that where you know  
28:39  
more people are accessing us

28:40  
online um and need to chat with a  
28:42  
librarian  
28:44  
so lots of great programs again we  
28:46  
continue to figure out what it is that  
28:48  
people  
28:48  
want um the i wanted to specifically  
28:51  
call out the email newsletter  
28:53  
the librarians are finding that shorter  
28:55  
cycle  
28:56  
news feed to be better and allow us to  
28:59  
respond  
29:00  
much more quickly to something that's  
29:03  
topical so they can put a pro you know  
29:04  
take a program idea  
29:06  
um put it in that newsletter and not  
29:07  
necessarily wait for the longer  
29:09  
bi-monthly  
29:10  
um footnote cycle so that email  
29:13  
newsletter comes out every weekend we'll  
29:14  
see people registering right away we  
29:16  
know that people are paying attention to  
29:17  
that email newsletter that's good news  
29:19  
we always sort of um wondered whether an  
29:22  
email newsweather  
29:23  
would would hit and this seems to be um  
29:26  
doing good of course we are also freed  
29:29  
right now from the other half of this  
29:30  
which is typically trying to find a room  
29:33  
either in the community or a boardroom  
29:34  
uh to have the class and right now we're  
29:37  
freed from that as well so

29:38  
uh the programming librarians are able  
29:40  
to have an idea you know move idea from  
29:43  
from concept to implementation much  
29:45  
faster than they have been able to in  
29:47  
the past so that's nice  
29:48  
um you can read about all the individual  
29:51  
programs  
29:52  
you know coming back with a little  
29:53  
trivia the the irish cooking night uh  
29:56  
was a  
29:57  
you know on on st patrick's day was a  
29:59  
big hit  
30:00  
um and we had some author visits and i  
30:03  
just think that  
30:04  
uh you know and watch for in the coming  
30:06  
months that  
30:07  
continuation of that same program series  
30:10  
um that has been very popular in the  
30:12  
past this is uh you know the civil war  
30:13  
coffee and conversation this is uh  
30:15  
done with our partnerships with  
30:16  
humanities new york so  
30:18  
um that uh that program series uh you  
30:22  
know the federalist papers was very  
30:24  
popular for us so this one we are  
30:25  
expecting to be popular as well it's uh  
30:27  
you know  
30:28  
always an interesting topic there's  
30:29  
always people who are interested in the  
30:31  
civil war so  
30:32  
that's good and it is natural poetry

30:34  
month so  
30:35  
our poets can submit our regional poets  
30:37  
can submit their  
30:38  
um poetry online and uh and compete in  
30:40  
our poetry contest  
30:42  
so um moving on to  
30:45  
just sort of statistics uh we wanted to  
30:48  
give you a whole look for  
30:49  
you know for an entire week of what our  
30:52  
circulation looks like now that we're  
30:53  
back in person  
30:54  
55 of the transactions that are  
30:56  
happening total are happening in person  
30:58  
so more than half  
31:00  
but not a lot more than half are  
31:03  
in person and the rest of those are  
31:05  
either phone or text  
31:06  
curbside uh pickup so it doesn't  
31:09  
necessarily represent total circulation  
31:11  
because we're not tracking individual  
31:12  
books going out  
31:13  
and you know do in person checkouts or  
31:17  
curbside pick out checkouts have more  
31:18  
books we're just looking at total number  
31:20  
of people that are coming in to transact  
31:22  
something  
31:22  
um as far as circulation is concerned so  
31:24  
that's just generally speaking  
31:26  
the the breakout of those of those  
31:29  
transactions i think it's interesting to  
31:30  
to note that uh you know while many

31:32  
people are interested  
31:34  
in coming to the library and coming into  
31:35  
the library i think we've been happy  
31:36  
that the library is open and able to  
31:38  
come in the library and browse  
31:39  
at the same time there are 45 percent of  
31:42  
people  
31:42  
are um coming to the library and  
31:44  
accessing their content  
31:46  
through curbside pickup so um we will  
31:49  
continue to monitor and watch that  
31:50  
percentage because i think that's  
31:52  
you know a factor in that is people's  
31:55  
relative comfort level with coming  
31:56  
into the building itself right that's uh  
31:59  
you know maybe not the only factor but  
32:00  
it's certainly a factor  
32:02  
and um you know obviously my goal would  
32:04  
be  
32:05  
to have in-person um  
32:08  
pickups increase as it becomes safe to  
32:10  
do that and have  
32:12  
uh you know well the world would be a  
32:14  
better place if we had a higher  
32:15  
a higher percentage of in-person pickups  
32:17  
and that's of course that's everybody's  
32:18  
goal so there we are we'll just continue  
32:20  
to watch that  
32:21  
um the we had uh the friends of the  
32:25  
library for a long time we're purchasing  
32:26  
um friends of the library logo and blaze

32:29  
into bags for us  
32:31  
and having people do that turns out to  
32:33  
be fairly expensive  
32:34  
a fairly expensive way to get bags so  
32:37  
the friends of the library have  
32:38  
purchased a stamper  
32:39  
and they're going to have a volunteer  
32:41  
project where they'll have folks come in  
32:42  
and  
32:42  
stamp a big stamp and they'll stamp the  
32:45  
friends of the library logo on the back  
32:47  
and it's just a good the friends are  
32:49  
frequently looking for a project where  
32:50  
there is a  
32:51  
task to do for the friends and  
32:54  
this is a way for them to sort of um  
32:57  
begin  
32:58  
to uh create some of those future um  
33:02  
friends who will be more involved in the  
33:03  
board and you know just it just people  
33:04  
want to be able to do something for the  
33:06  
friends right now so this is a this is a  
33:07  
task we're setting up right now  
33:10  
and then as sherry mentioned the  
33:11  
installation of the credit card machine  
33:13  
uh in credit card software is coming  
33:15  
there's a lot of hoops to jump through  
33:16  
as you can imagine that's a complicated  
33:18  
and sensitive um  
33:20  
project so we'll get that done in the  
33:22  
coming months

33:24  
um and then lots of good meetings lots  
33:26  
of good training i know you guys like to  
33:28  
have those you can read about those we  
33:29  
don't need to talk about that right now  
33:31  
uh circulation this is the first month  
33:33  
where we're actually comparing kovid to  
33:35  
covid  
33:36  
so this was uh you know a half month of  
33:38  
in-person browsing compared to a half  
33:39  
month of absolute shutdown last year in  
33:41  
20  
33:42  
uh in 2020 so uh circulation is up  
33:45  
for the first time in a year yay so  
33:49  
um you know just uh this is uh  
33:52  
we are now in a you know a full year of  
33:55  
pandemic statistics so that's  
33:56  
interesting  
33:57  
uh that is an interesting world for us  
33:59  
to live in so those are there for you  
34:01  
um you can see uh there's um  
34:04  
nothing too too surprising there i think  
34:06  
if you focus down on the bottom  
34:08  
of the columns on page 25 you'll see  
34:11  
that there is continued increases of  
34:14  
ebook  
34:15  
e-audiobook e-magazine uh use you know  
34:18  
so the only thing  
34:19  
the only e use that's down was  
34:23  
uh evideo so that was when we introduced  
34:25  
all those video streaming services last  
34:26  
march

34:27  
use is still very robust but down from  
34:29  
that peak when uh in march of last year  
34:33  
people were looking for anything to do  
34:34  
and one of the things that we had was  
34:36  
our new video services  
34:37  
in canopy and hoopla to have those video  
34:40  
those video streaming services so that's  
34:42  
all  
34:42  
that's all there i won't go into too  
34:45  
much detail on page 26 and 27  
34:48  
we can look this year electric use this  
34:50  
looks totally normal  
34:52  
uh we'll continue to monitor that gas  
34:53  
usage exactly just right in the  
34:56  
right in the norm um  
34:59  
continued increases uh totally  
35:03  
on um e-content use and again  
35:07  
uh down the bottom of page 27 uh the  
35:10  
bottom the bottom  
35:11  
leftist portion of that you'll see  
35:14  
there's  
35:14  
one of the lines is this pink line that  
35:16  
just is  
35:18  
a very very steady increasing curve up  
35:22  
um and that is the e audiobook line  
35:25  
and that is um a trend we don't expect  
35:29  
to ever reverse or stabilize  
35:31  
ebooks themselves we expect to sort of  
35:33  
come to some level and then it will kind  
35:35  
of level off or increase slightly  
35:37  
but the number of cars that are being

35:39  
sold right now that don't  
35:40  
have cd players is a lot and so  
35:44  
uh cars last a long time so cd players  
35:46  
will last a long time but  
35:47  
uh audiobook on cd format is  
35:51  
a it's the longer buy with that format  
35:53  
and it will continue for a long time  
35:55  
already the majority of that use is  
35:58  
electronic and we don't expect that to  
35:59  
reverse anytime soon so it's by no means  
36:01  
a dead format but it's  
36:05  
headed that direction on the next page  
36:08  
28  
36:09  
i just want to point out that this is  
36:11  
kristin's uh has prepared our annual  
36:13  
report to the community which we are  
36:15  
required by new york state to do  
36:16  
she changed the format a little bit  
36:18  
obviously it was a good year for us to  
36:20  
try out something new  
36:21  
and she actually received compliments  
36:22  
from people on the annual report which  
36:25  
seems very  
36:25  
interesting uh kristen was like people  
36:27  
are complimenting an annual report so it  
36:29  
must be very well done so i  
36:31  
uh i like it i want to highlight it i  
36:33  
think that's um  
36:35  
that is that it's that it was well done  
36:36  
and i think it's very informative uh  
36:38  
infographic so

36:43  
that's people love the infographics they  
36:45  
do they do  
36:49  
so i just wanted to ask about the  
36:51  
e-newsletter and whether we're getting  
36:53  
any statistics  
36:54  
back on like open rates and  
36:58  
with the package that we're using so  
37:01  
yeah we did get that um it's it spiked  
37:05  
at the beginning at a  
37:06  
uh it was pretty high for the the  
37:09  
average it was 44  
37:11  
we're hovering around 30 percent  
37:14  
i've tested some topics that tend to do  
37:17  
more  
37:18  
um they just tend to when it's big news  
37:21  
like oh  
37:21  
library's going open we have we have  
37:23  
more of a spike there but  
37:25  
um yeah i can i can pull all kinds of  
37:28  
stats for that  
37:29  
um big open rate not a huge  
37:32  
click-through rate i think people  
37:33  
like to read what's there um  
37:36  
usually uh the programs again that the  
37:39  
librarians bring through that  
37:41  
i can see them clicking through and then  
37:42  
signing up and then i go in the the  
37:44  
calendar and see what's going on there  
37:46  
um but and we we started with uh  
37:50  
a list of about 14 000 people kind of  
37:54  
from the registration just through

37:57  
in the course of i think it's been since  
38:00  
almost a year since we've done it  
38:02  
we're down to about 10 000 core users i  
38:05  
don't get i get maybe one or two  
38:07  
unsubscribes a week um and they tend to  
38:09  
be from people that have never opened  
38:11  
anything  
38:11  
so i think we've got a good a good base  
38:13  
there  
38:14  
but if there's anything else you want  
38:16  
from that i can like i said i could pull  
38:17  
all kinds of numbers from that  
38:19  
if anyone's interested  
38:24  
jeff i have a question um i know there  
38:27  
was an issue about quarantine  
38:28  
in in your report the written report  
38:31  
i've  
38:32  
checked out so i went in and browsed and  
38:34  
i checked out a couple of books  
38:35  
that have a very distinct smell to them  
38:39  
um and it's not like mold so i was just  
38:41  
curious once the books are in the shed  
38:43  
do they get sprayed but with anything  
38:46  
that's an interesting would you would  
38:47  
you would you describe it as a chlorine  
38:49  
smell  
38:50  
yeah okay perfect right so we use uh  
38:53  
chlorine ionizer  
38:55  
not on all the books that come in but um  
38:58  
so there's sort of two two streams that  
38:59  
happen one

39:00  
books that are returned through the book  
39:03  
drop go into the shed  
39:05  
and for right now they sit for 48 hours  
39:08  
um and then they're brought in and  
39:09  
checked in and moved on to the shelf so  
39:11  
we take  
39:11  
that as the the cleaning  
39:14  
of them for books that people grab in  
39:17  
the library look at and then  
39:18  
put on a cart um we use a chlorine  
39:22  
ionizer  
39:23  
which um we spray the outside of the  
39:25  
books down and we use that  
39:26  
on a lot of high touch surfaces as well  
39:29  
um  
39:29  
along so there's two cleaners that we  
39:31  
usually use that one and then we use  
39:33  
a cleaner hydrogen peroxide based  
39:36  
cleaner  
39:37  
so we use those for you know mice and  
39:39  
keyboards and  
39:40  
door handles and you know again the  
39:43  
preponderance of the evidence  
39:45  
is that surface transmission of covid  
39:48  
just  
39:48  
is not the main vector for this  
39:52  
particular bug  
39:53  
um proving a negative is impossible  
39:56  
and uh we have to go with the best  
39:59  
guidance from the cdc which is that it's  
40:01  
maybe a one in ten thousand chance where

40:02  
someone can get um you know the surface  
40:04  
transmission it's you know  
40:06  
worry about your hvac system not about  
40:08  
the services but i think we still  
40:10  
do due diligence because you know  
40:11  
noroviruses and other  
40:13  
viruses are also also out there too so  
40:15  
we're you know we'll continue our  
40:16  
enhanced cleaning protocols  
40:18  
um but you're bringing up a point that  
40:21  
you didn't ask is that  
40:22  
uh you can see the directors association  
40:24  
of the library  
40:25  
is going to be voting likely to continue  
40:28  
to remove that quarantine  
40:31  
as we move forward here um you know  
40:33  
we're  
40:34  
i'd like to be in the middle of the pack  
40:35  
on that stuff i don't need to lead on it  
40:37  
and  
40:38  
um you know but just that and then again  
40:41  
there's no guarantee that if someone  
40:43  
picks up a book in the library that they  
40:44  
put it on the red card i think most  
40:45  
people  
40:46  
like to do that um but just like at the  
40:50  
grocery store  
40:51  
somebody can pick something up and put  
40:52  
it down too so you know clearly though i  
40:54  
don't believe the library has been shown  
40:56  
to be a hotbed

40:57  
of virus transmission in the community  
40:59  
so i think we're we're just all coming  
41:01  
to this new conclusion so that's the  
41:02  
source of the smell  
41:03  
is that ionizer and we  
41:07  
used it a lot in the beginning and now  
41:10  
we use it  
41:10  
a little bit more sparingly  
41:15  
jeff i wondered too along the same  
41:18  
subject that other libraries have lifted  
41:21  
the quarantine entirely and then some  
41:23  
others are doing 24 hours  
41:25  
and we're we are still at the 48 hours  
41:27  
so that's that's not quite the middle  
41:29  
that's the end right fair enough yep  
41:32  
well  
41:32  
uh so so we will be moving to  
41:36  
a 24-hour quarantine shortly and then  
41:39  
um we're gonna stick with what the  
41:42  
directors go with and again  
41:44  
it's a suggestion and and some libraries  
41:46  
yeah they just they just drop it  
41:47  
completely so we'll  
41:48  
listen we're all going to get there it's  
41:50  
just what's the glide path  
41:51  
to do that right and i didn't know if we  
41:53  
had a timeline  
41:55  
set for for moving the quarantine or is  
41:57  
that something we're voting on later no  
41:59  
okay we don't yeah i don't and i don't  
42:00  
think it needs a vote i mean i think

42:01  
that's just something we  
42:02  
you know we work as uh on part of our  
42:06  
response if that's something yeah i just  
42:07  
know we were gonna be talking about the  
42:09  
um  
42:09  
the reopening plans and things a little  
42:11  
later so i don't know if that was  
42:12  
included in that okay got it yep  
42:14  
thanks  
42:19  
yeah we're mostly there because i was  
42:21  
gone for the last week so i didn't have  
42:22  
a chance to move on it's easier to do  
42:24  
that when i'm here  
42:25  
so sure  
42:28  
are you any questions for jeff in the  
42:30  
brother report  
42:32  
for the questions okay great um thanks  
42:34  
jeff what back  
42:35  
um you had new hls uh report  
42:41  
one good piece of well i don't know  
42:43  
about i guess it's good  
42:45  
uh uhls uh heard about some  
42:48  
additional 2020 construction grant  
42:52  
monies that got turned back so we once  
42:54  
again  
42:55  
i think this might be the fourth time  
42:57  
we've gone back to the 2020  
43:00  
uh grand awards and it's about  
43:03  
twenty six thousand dollars not you know  
43:06  
chump change but  
43:07  
um what it's allowed us to do is bring

43:10  
um  
43:10  
now six of the eight construction  
43:13  
projects up to  
43:14  
full eligible funding will vote on that  
43:16  
on wednesday  
43:17  
the the remaining two are bigger  
43:20  
projects  
43:21  
that are pretty close to being fully  
43:23  
funded anyway and  
43:25  
i understand that there may be some  
43:27  
additional 20 20 money still  
43:29  
coming back to the system so we may be  
43:31  
doing it yet again  
43:32  
um the annual program awards  
43:36  
are going to be going out the  
43:38  
applications pretty soon  
43:40  
and i i guess they've dialed it back and  
43:42  
realized that  
43:43  
everything would be panda pandemic theme  
43:46  
during the past year so uh no need to  
43:49  
like call out anything special uh and  
43:52  
then i did  
43:53  
forward some information about the the  
43:55  
2021 budget news  
43:57  
um the restoration particularly of the  
44:01  
um grant money back to the 34 million  
44:04  
dollars which  
44:05  
results in about 1.9 million  
44:08  
for upper hudson which is fantastic news  
44:12  
and i feel like it's going to be  
44:16  
another long process but

44:19  
i really hope that a lot of libraries  
44:22  
and  
44:24  
put some great proposals in and i really  
44:27  
wish we were going to be one of them but  
44:29  
i don't think we will so um but that's  
44:32  
the news i have  
44:35  
can i just piggyback on that um lisa  
44:38  
was kind enough to put me in touch with  
44:40  
mary fellows from  
44:41  
the upper hudson group um because of my  
44:44  
work in  
44:45  
um diversity and social justice so just  
44:47  
so the board knows  
44:48  
i provided um upper hudson with a list  
44:51  
of  
44:51  
uh consultants um a draft timeline they  
44:55  
want to know what does a strategic plan  
44:57  
look like if you're gonna go  
44:58  
kind of go for it and so i gave a kind  
45:00  
of rough outline of  
45:02  
based on my experience um and also  
45:05  
tapped my resources for  
45:06  
written material on um strategic  
45:09  
planning around diversity and social  
45:11  
justice  
45:11  
particularly for libraries and more in  
45:13  
general and i gave them some feedback on  
45:15  
a survey  
45:16  
and a grant a call for grants that's  
45:19  
about to go out just in terms of  
45:20  
language so just so they um folks knew

45:22  
that i was  
45:23  
doing that and i gave all that material  
45:24  
also to jeff  
45:26  
thank you  
45:31  
okay great thank you uh pandemic  
45:33  
response plan you want to hit  
45:34  
okay so the yep so the pandemic response  
45:36  
plan is in draft form is up on our web  
45:39  
page right now  
45:40  
was sent to you all uh for email via  
45:42  
review and it is linked  
45:43  
to the page right next to the board  
45:45  
packet so um  
45:47  
what i am seeking is i've already heard  
45:50  
back  
45:51  
from some of you about that what i'd  
45:52  
like to do is present that for  
45:54  
vote so we can make it official on the  
45:56  
website yeah jeff i had one question on  
45:59  
it um i thought it was  
46:00  
well written the last the very last  
46:02  
section talks about  
46:04  
reimbursement or uh setting up people  
46:06  
outside their house  
46:08  
yeah yep it's a we it's part of the  
46:13  
guidance from new york state that we  
46:14  
addressed this so the way we addressed  
46:15  
this  
46:16  
it wasn't necessary for this pandemic um  
46:19  
you know who knows uh what the next  
46:20  
pandemic will be and it's just

46:22  
um you know what we said was that um if  
46:25  
if it was required if we had to  
46:27  
i think what we would do is just close  
46:29  
if it was that bad that we needed to put  
46:30  
someone up in in a  
46:31  
in a hotel but it you know the  
46:33  
possibility i guess could exist  
46:36  
um whereupon we might decide to do that  
46:38  
so we just mentioned it it's  
46:39  
a case-by-case day uh dictated by  
46:42  
federal state or local guidance  
46:44  
okay so that was a required element of  
46:45  
the plan it was okay  
46:47  
right good to see how would you address  
46:49  
this if people  
46:50  
you know if you had someone who was you  
46:52  
know and i think this happened  
46:54  
in the last pandemic they had people who  
46:55  
were required to work um were absolutely  
46:58  
exposed  
46:59  
and did not want to go home or maybe it  
47:01  
was not safe for them after they've been  
47:02  
exposed to go home to their families  
47:04  
they were  
47:05  
you know put up in these different ways  
47:06  
i it stretches credulity to me  
47:09  
for me to imagine that that could happen  
47:11  
in the library but there's a lot of  
47:12  
things that i've thought that that  
47:14  
i wouldn't lay my money down on anymore  
47:16  
so uh it's in there

47:18  
okay that sounds good that's the only  
47:20  
question i had yeah i don't know if  
47:21  
other people had any questions  
47:24  
on the plan oh sorry mary you're muted  
47:27  
but  
47:28  
yeah jeff are you asking us to vote on  
47:30  
it tonight or  
47:31  
yes to get back to you okay i haven't  
47:34  
seen this  
47:35  
about an hour ago yes but it was sent to  
47:38  
you  
47:38  
uh via email last month so it's um  
47:41  
you've had it you've had it for more  
47:43  
than a month now so  
47:52  
do people need a little bit more time to  
47:53  
review it or jeff do you want to walk  
47:55  
through it or um  
47:56  
are we ready to vote i haven't read it  
47:59  
okay  
48:00  
you think a walkthrough would be helpful  
48:02  
mary or well i think  
48:04  
that okay okay  
48:09  
i um jeff is there a time frame that you  
48:11  
need that student absolutely need this  
48:13  
to be approved this  
48:14  
for at this meeting or so it needed to  
48:17  
be up on our website by april 1st  
48:19  
so it's there um and uh  
48:22  
you know are the pandemic response plan  
48:25  
police gonna come after us probably not  
48:28  
i think it's uh very much in concert

48:30  
with  
48:31  
uh all of the others so uh if we want to  
48:34  
vote it uh officially next month i think  
48:36  
that's okay  
48:37  
it's up on draft right because it's part  
48:40  
material  
48:41  
so yeah yeah i was going to say we can  
48:42  
just put subject to board approval or  
48:44  
something on it it is it's got draft  
48:45  
right on it okay  
48:47  
i mean i think it's this is supposed to  
48:50  
address  
48:50  
the next pandemic we have the board  
48:52  
approved  
48:54  
um reopening phase reopening and  
48:55  
pandemic response the phase reopening  
48:57  
plan for what we're doing right now is  
48:59  
all  
49:00  
been approved and that's what you know  
49:01  
that's a playbook we're following for  
49:02  
this one  
49:03  
this was uh required by new york state  
49:05  
that we address  
49:08  
the next pandemic that might happen  
49:12  
and i think as long as it's a  
49:14  
respiratory illness which seems  
49:17  
like a reasonable guess that it might be  
49:20  
um  
49:21  
you know in whatever that happens i  
49:23  
think that this this response plan would  
49:25  
um would work well

49:29  
next time when i hope that i'm not here  
49:31  
to deal with it  
49:35  
but it is it is interesting that they  
49:37  
have um  
49:38  
like for example the quarantine period  
49:40  
is 10 days or 14 days  
49:42  
which applies to covid right right yep  
49:46  
no i i i gotcha it's it's um  
49:49  
yep the next the entirely different but  
49:52  
yeah  
49:52  
i keep saying like what if it's a  
49:54  
flesh-eating disease you know it's uh  
49:56  
you you don't know and you know but i  
49:58  
think they're they're playing the odds  
50:00  
that it's likely to be some sort of a  
50:02  
fluish  
50:03  
you know what would a pandemic be you  
50:06  
know  
50:08  
if it's ebola this plan isn't going to  
50:11  
help that much so  
50:12  
uh you know let's i don't want to ill  
50:14  
wish uh we're not through this one yet  
50:16  
so  
50:17  
um it's a good it was a good exercise i  
50:19  
think you know we followed the playbook  
50:20  
um we took uh we borrowed a lot from our  
50:23  
current existing plan i think it would  
50:24  
be impossible for us not to  
50:26  
um have read that experience into there  
50:28  
and then and then went straight through  
50:29  
the guidelines uh from the state yeah i

50:31  
didn't  
50:31  
i didn't really see anything that was  
50:33  
different from our current  
50:34  
existing plan yeah that's so yeah  
50:38  
yeah it's relatively non-controversial  
50:41  
it was required that we have it um  
50:42  
reviewed in concert with the union  
50:44  
which we absolutely did uh i i will say  
50:47  
that the  
50:47  
the health expert from the union was  
50:49  
very helpful came back and actually  
50:51  
suggested some language and and improved  
50:52  
the plan um after that process so  
50:55  
they're  
50:55  
um they're good with it and um you know  
50:58  
this is our  
50:58  
best thinking for our next pandemic  
51:03  
given the length of it i wouldn't  
51:05  
necessarily recommend a walkthrough of  
51:06  
it tonight but perhaps  
51:08  
since it's up maybe just um have people  
51:10  
read it for approval for next meeting  
51:12  
because it sounds like a few members  
51:13  
maybe just needing more time and  
51:15  
maybe would feel more comfortable  
51:17  
waiting and then approving it as long as  
51:18  
it's posted as a draft does that  
51:22  
just want to make sure that people  
51:24  
understand there's required elements and  
51:25  
you know i mean that my question at the  
51:27  
end was my prior question was how to

51:30  
figure out what's required to be in the  
51:31  
plan or what's what's not required so  
51:33  
but that's that's fine i think people  
51:34  
should take to read it and we can put on  
51:36  
the agenda  
51:37  
for next month okay all right  
51:40  
yeah sure no problem um new york state  
51:43  
budget update  
51:44  
okay so uh lisa gave it uh to most of us  
51:47  
already  
51:47  
yeah she talked about that i think the  
51:49  
the piece that i would uh say would be  
51:51  
to echo what she said which was  
51:53  
um 30 uh the 34 million for library  
51:56  
construction  
51:57  
is uh a good chunk and it might be  
52:01  
a good i think they're uh the timeline  
52:04  
is short but it may well be  
52:05  
possible-ish for us to get something put  
52:07  
together for the boiler  
52:09  
in time so um yeah you know it would be  
52:12  
that that's the only project i can  
52:14  
conceive of  
52:16  
that isn't super minor that might be  
52:19  
fundable under this  
52:20  
uh under this grant for energy  
52:21  
efficiency purposes so  
52:23  
um well as long as you brought that  
52:27  
topic up i was going to ask a question  
52:29  
under old business but do we kind of  
52:32  
have

52:33  
an idea where we are with that do we  
52:35  
have an idea with um  
52:37  
engineers you know we have a timeline  
52:39  
what's going on  
52:43  
that's a great question so it's uh it's  
52:45  
parked right now so we will uh we had we  
52:47  
had a conceptual conversation about how  
52:48  
we might proceed  
52:50  
um with reviewing you know getting some  
52:52  
rfps from  
52:53  
um from architects or engineers on this  
52:56  
on this project but that's that's where  
52:57  
it is right now  
52:59  
um and that's fine i just do we have to  
53:02  
do  
53:02  
an rfp or could we  
53:06  
um you know like i'm thinking could we  
53:09  
uh reach out to somebody like tim  
53:10  
mcgrath and ask if he could recommend  
53:12  
two or three local firms that we might  
53:14  
want to talk to like  
53:16  
i we might be able to save some time not  
53:18  
going through a contract reporter type  
53:20  
pro  
53:20  
process but inviting people in right so  
53:23  
we uh  
53:24  
we could we could do that i also i did  
53:26  
contact the school district  
53:27  
they're working with an architecture  
53:28  
firm out of syracuse i don't know  
53:31  
for that size of project if that's worth

53:34  
it or or not we'd have to talk about you  
53:35  
know travel expenses included in that  
53:37  
but i you know i reached out to greg  
53:38  
nolte  
53:39  
at the uh the school district for their  
53:41  
for their architecture firm and  
53:42  
it seems you know last time we went with  
53:44  
an engineer as the prime there is  
53:46  
a lot of architecture building stuff  
53:49  
included in this it's not as simple as  
53:51  
just replacing the boiler so  
53:52  
um i think you know most projects the  
53:54  
architect is the  
53:56  
primary um designer and i think that  
53:58  
this  
53:59  
this project would would be similar to  
54:01  
that so that's my opinion  
54:04  
i just have a question just on the  
54:06  
process  
54:07  
i've you know i've been through bonds  
54:08  
before with the school district and all  
54:09  
but  
54:10  
you know ethel what you're looking at  
54:15  
does would you be interview interviewing  
54:18  
like a construction  
54:19  
manager and everything else i mean i  
54:21  
just don't know how the library does it  
54:23  
for especially as  
54:24  
a smaller scale but so i just  
54:27  
besides the architects and then the  
54:29  
construction firm

54:31  
i mean do you also look at a  
54:32  
construction map i mean what how does it  
54:33  
work  
54:34  
so that's all that's all that would be  
54:36  
downstream  
54:37  
from where we are the the elements that  
54:39  
would be required for us to apply for a  
54:41  
new york state construction grant was  
54:42  
that we had a plan in place  
54:44  
and then um we would typically pay  
54:48  
a someone who could actually do the work  
54:50  
so when that plan  
54:51  
is uh you know is approved then they  
54:54  
hand that over to  
54:55  
a contractor that we pay to estimate the  
54:58  
project and those are the two elements  
54:59  
that we need to have in place  
55:01  
to apply for the grant which happens  
55:04  
over the summer so it's a it's a tight  
55:06  
it's a tight timeline um but it's a lot  
55:09  
of money to leave sitting on the table  
55:11  
for the state to approve that yeah  
55:14  
and then part of our goal here with the  
55:15  
boiler project was to use this as an  
55:17  
opportunity to sort of interview  
55:19  
right a couple of other engineering  
55:21  
firms right just to  
55:23  
build our backlog of people we could  
55:25  
work with  
55:32  
correct  
55:35  
yeah i think we should probably that

55:36  
would be nice to be able to apply  
55:38  
yeah i mean and the timelines that at  
55:42  
new york state ed for the review of the  
55:44  
projects are  
55:45  
seem to be relatively short right now as  
55:47  
compared to the last projects that we  
55:49  
did were incredibly long so i think it's  
55:51  
uh there's a  
55:52  
we have a fighting chance to get that  
55:53  
stuff back um before the close of that  
55:56  
deadline you know the real  
55:58  
deadline to have all the pieces in place  
56:00  
um for approval from the state might be  
56:02  
you know sometime in the fall  
56:05  
just you know i misspoke up for some  
56:07  
reason i had flopped into the long range  
56:08  
plan that's when i was talking about  
56:10  
construction management you're just  
56:11  
talking about the boiler project correct  
56:12  
yes correct okay got it i'm yep good  
56:14  
this and this would this would be a  
56:16  
small enough project  
56:17  
there's no bonding it's not that size  
56:20  
the boiler replacement project wouldn't  
56:21  
be anything like that big  
56:22  
um this is uh you know if you if you  
56:25  
said that's a but what's a yep sorry  
56:27  
project yeah my mind had wandered into  
56:30  
the next agenda item that's why  
56:32  
thank you yeah okay  
56:36  
okay thanks okay great any other new

56:39  
business  
56:42  
okay oh business the long-range planning  
56:44  
update  
56:45  
are me going to do that  
56:49  
so we met with paul on the 19th i'm just  
56:52  
getting through my  
56:53  
my notes here um so he had provided us  
56:55  
some  
56:56  
some kind of high level estimates for  
56:59  
what we were calling phase one phase two  
57:01  
phase three  
57:02  
uh but jeffrey miami does he owe us  
57:06  
a follow-up on that he owe basically he  
57:09  
he took the input that we  
57:10  
gave them from that meeting and he's  
57:14  
really supposed to come back with um you  
57:16  
know a substantially  
57:17  
put together package that is getting  
57:20  
ready to be  
57:21  
we'll have a final discussion at that  
57:23  
meeting if we're all comfortable that  
57:24  
would then begin to get ready to move to  
57:26  
the full board  
57:32  
yeah so we've got some we've got  
57:34  
preliminary numbers  
57:36  
um and like jeff said we can we can  
57:39  
start to  
57:41  
make those numbers into a more concrete  
57:43  
plan  
57:44  
right that way that we can bring it from  
57:45  
the board here yep

57:48

[Music]

57:50

i i was thinking today that i'm not sure

57:52

the time frame for that

57:55

and i wanted to raise the possibility

57:59

of whether or not that meeting could be

58:02

an in-person meeting with the board

58:06

and i would suggest if if that's even an

58:09

option

58:09

that if we use the community room and

58:11

depending on people's vaccination status

58:13

and virus levels

58:14

we each could even have our own table

58:16

and all the rest and they could be

58:17

projecting

58:18

i just know the way i process things

58:20

it's um and i could i'll work with it if

58:22

we're on zoom but

58:23

you know having you know things and then

58:25

budget

58:26

you know diagrams and and numbers over

58:29

here and all the faces

58:31

it's going to be um i will tell you

58:32

right now to be a little challenging to

58:34

finish

58:34

a follow that and i'm not sure if

58:38

time frame wise and then even personal

58:40

comfort level wise

58:41

if people would be willing to have like

58:44

a huge

58:45

overview in a huge room where we're

58:48

spaced

58:48  
and depending on people's again the  
58:50  
virus levels and vaccination levels  
58:52  
um i know that that would be something i  
58:55  
would be  
58:56  
interested in discussing but again i'm  
58:57  
not sure if people are at all  
58:59  
comfortable with that so let me just i  
59:02  
think this is actually very timely  
59:04  
because we just got some more  
59:05  
information about this very recently  
59:07  
that um the governor approved it is now  
59:10  
down to approving a two-week  
59:13  
rolling approval for our our virtual  
59:15  
meetings so before they were a month at  
59:17  
a time  
59:18  
now it's two weeks so i think we can see  
59:21  
that uh you know the fact that we're  
59:22  
doing this meeting via zoom is itself  
59:25  
um a uh something that the  
59:28  
state government has allowed us to do  
59:30  
and  
59:31  
um so so the  
59:35  
pre-approval of those by executive order  
59:39  
time frame keeps decreasing so it's  
59:40  
timely that you asked that question  
59:42  
about in-person meetings it may well  
59:43  
come to a point  
59:44  
where um we will  
59:48  
at some point not be allowed to to  
59:49  
continue to do this um  
59:52  
via the uh zoom

59:55  
two uh the second part of that and  
59:57  
in-person meeting it has to be open to  
59:59  
the public so  
60:00  
while we i think maybe i have no idea if  
60:02  
people would be comfortable  
60:03  
sharing their vaccination status or  
60:05  
their comfort level  
60:06  
at the same time we have to be prepared  
60:09  
for the fact that  
60:11  
people have to be able to access that  
60:12  
meeting in in the physical space so  
60:14  
um maybe the weather's decent enough we  
60:16  
could do it outside under a tent or  
60:18  
something so  
60:19  
um you know i'm willing to be creative  
60:21  
about that but i think it is a timely  
60:23  
discussion  
60:23  
um for us to to begin to think about  
60:26  
that  
60:28  
jeff if we following up on what you said  
60:31  
that it would have to be a public  
60:32  
meeting and the public would have to be  
60:35  
allowed to attend given that statement  
60:40  
my next question would be well to not  
60:43  
that i don't want the public but  
60:44  
can we still say we are going to do it  
60:47  
we choose to do it in the community room  
60:49  
because we don't know what the weather's  
60:50  
going to be outside  
60:51  
and we believe that the safe number of  
60:53  
people in that room is x

60:56  
so the first whatever 15 people  
61:00  
are the the board and our contingent and  
61:02  
then there's room for x number of other  
61:05  
people  
61:06  
uh yeah that's uh seems reasonable but i  
61:09  
i will i will look into that um exact  
61:11  
thing i'll just make sure the other  
61:13  
thing is if if we might be able to offer  
61:15  
an overflow room or an overflow space if  
61:17  
we did if we record it  
61:19  
and it's online you know in the yes and  
61:21  
sort of thing that might be  
61:23  
um you know even if the board members  
61:25  
are in person there's room for some  
61:26  
people  
61:27  
i doubt we'd get 15 people in for a  
61:30  
board meeting but you never know  
61:32  
and um you know maybe there's another  
61:34  
accommodation that can be made for  
61:36  
folks in excess of that number so we  
61:38  
could we could have that discussion as  
61:40  
well  
61:41  
or or if you could live stream you know  
61:43  
we're meeting in prison but you live  
61:45  
stream  
61:45  
you know i don't know i just know that  
61:47  
as i said i was thinking okay that big  
61:49  
room we each have our own table and  
61:51  
we're away from each other and then they  
61:52  
could be projecting things  
61:54  
i just know that for me it would benefit

61:56  
the discussion and  
61:57  
especially something as large as a  
61:59  
long-range plan of how much time and  
62:00  
energy has been put into it  
62:02  
and how much money might be involved i  
62:04  
was just  
62:05  
going to push you know at least  
62:07  
introduce the topic or the idea that we  
62:09  
might  
62:10  
have a is if it's feasible and  
62:13  
safe an in-person discussion of that  
62:18  
great  
62:25  
okay great any other questions on the  
62:26  
long range uh  
62:28  
steering committee uh update okay  
62:31  
other old business people have yeah i'll  
62:33  
just uh  
62:34  
put in uh under all their old business  
62:36  
at the same time the long range services  
62:38  
plan which is sort of goes part and  
62:39  
parcel with the long range  
62:41  
building plan that we've been you know  
62:42  
most of our attention has been focused  
62:44  
on that right now  
62:45  
we really had what we thought was a very  
62:47  
solid  
62:48  
services plan done pretty quickly and we  
62:50  
were ready to move forward with those  
62:51  
two things in concert together  
62:53  
um catherine and chris and i are going  
62:55  
to meet on that plan because

62:58  
uh there are just a ton of things that  
63:00  
have to get changed uh from the la you  
63:02  
know the world has changed fundamentally  
63:04  
from the last time  
63:05  
um we did that so uh we're going to be  
63:07  
looking at that  
63:08  
there's a lot of elements that may be  
63:10  
expanded  
63:11  
other elements that we have to pull back  
63:13  
from and we'll be working on that  
63:15  
um hand in hand and hopefully you know  
63:17  
again because this document is fully  
63:20  
under our control we can get those um  
63:23  
we can bring that in whenever it needs  
63:24  
to be brought in to have those two  
63:26  
things come together in concert  
63:27  
great that's good i actually have a  
63:29  
question about the long-range plan i  
63:31  
didn't get my mute off before  
63:32  
we moved on um so i know that there's  
63:35  
been a lot of  
63:36  
time and energy spent in the initial  
63:38  
plans in the phases one two and three  
63:41  
um is it a correct assumption that  
63:43  
although the  
63:44  
full board would not throw all that out  
63:46  
in this discussion  
63:47  
but it's open for discussion because i i  
63:49  
assume that a number of us have not  
63:51  
seen or we've seen some preliminary  
63:53  
material and i know we did that tour

63:55  
but um i would hope that there's a good  
63:57  
exchange of ideas and  
63:58  
questions throughout especially in terms  
64:00  
of costs and all the rest without  
64:02  
scrapping the whole thing obviously but  
64:04  
i would imagine that there's  
64:06  
plenty of room for discussion  
64:09  
there is and that's why you know that  
64:10  
why it goes to the full board and at the  
64:12  
same time  
64:13  
um the other area with a lot of input  
64:16  
and discussion  
64:17  
goes as a long-range  
64:21  
facilities plan turns into  
64:25  
an actual um process for design  
64:29  
there are that's where that's a that's a  
64:32  
much more serious  
64:34  
discussion and a much more involved  
64:35  
discussion than the long-range plan  
64:37  
discussion which is a conceptual  
64:39  
high-level discussion i think you know  
64:41  
it's important input at this stage is  
64:42  
also very important  
64:44  
but also when it when it turns into what  
64:46  
starts to become dollars  
64:48  
um and actual plans for moving forward  
64:50  
and you know that becomes a very  
64:51  
political question i think that's  
64:52  
exactly  
64:53  
um so just so i'm clear again i'm sorry  
64:56  
to play so much catch up here

64:57  
and maybe it's just again my trying to  
64:59  
understand everything so what you're  
65:01  
going to be presenting is conceptual  
65:02  
design  
65:03  
is that yeah yeah and while it looks you  
65:05  
know while they're where there are  
65:06  
sketches of buildings and  
65:08  
and ideas about the way the traffic flow  
65:10  
might happen or you know where we could  
65:11  
expand the building we certainly had  
65:13  
an architect there's a reason we have an  
65:14  
architect do this portion of the plan  
65:16  
because they know what's possible and  
65:17  
what's not possible much more than you  
65:19  
know you say jeff  
65:20  
where are you going to add on a piece of  
65:21  
the building you know his his job was to  
65:23  
look at that with an architect's eye  
65:25  
but it is um it is conceptual  
65:30  
in that fact and it's it's not a design  
65:32  
it is a  
65:33  
a concept those those phases are  
65:36  
concepts there are concepts of that were  
65:38  
taken from the community from the staff  
65:39  
from the board  
65:40  
harvested all that information try to  
65:42  
get something uh get a consensus thing  
65:43  
together but it is also  
65:46  
it wouldn't be what the final actual  
65:48  
construction might be it might  
65:50  
look a lot like that you know but um yes

65:52  
there's still  
65:53  
ample input at all these stages great  
65:55  
that explanation was very helpful for me  
65:57  
very good so thank you  
66:04  
great uh old business other old business  
66:06  
again  
66:08  
okay future business  
66:12  
any subject area people want to discuss  
66:17  
okay uh public participation another  
66:19  
check on that  
66:20  
i will go check right now  
66:31  
nothing new  
66:34  
okay great thanks so now we're going to  
66:37  
move into an executive session so we  
66:38  
need to  
66:40  
so i have the language for that if you  
66:42  
give me one second okay uh  
66:46  
get this put up here and basically on a  
66:49  
motion  
66:50  
uh by somebody with a second by somebody  
66:51  
the board journey to executive session  
66:53  
to discuss contract negotiation per uh  
66:55  
pursuant to article 14 of the civil  
66:57  
service law  
66:58  
removed okay second  
67:02  
or meet great okay all those in favor  
67:04  
aye  
67:05  
the opposed attention okay motion passes  
67:08  
so we'll move into executive session  
67:10  
okay give me a second to get the live  
67:11  
stream turned off

67:13  
sure good night everyone