

okay kristen you should be
00:07
seeing that if not yet soon
00:10
ish
00:15
i can see us up on youtube
00:18
okay great it's 601 so i'm going to call
00:20
the meeting to order
00:21
the monday march 8th library board
00:24
trustees meeting
00:25
here by call to order we'll go to public
00:27
participation first
00:29
okay have any public participation i
00:31
didn't up to the meeting
00:33
and i continue to not now
00:36
no okay the next is an ad to the agenda
00:40
actually we have to vote as a board to
00:44
um affirm lisa's uh
00:47
nomination on the uh uhls board
00:51
uh is that that's accurate right jeff
00:53
yes okay
00:54
so lisa assuming that you know uh you
00:57
still want to serve on that board
00:58
um we would love to have you but we
01:02
didn't take a vote on that yes uh
01:06
actually tim reached out to me before he
01:09
actually contacted you
01:10
so yes he had already asked me if i
01:12
wanted to continue serving and yes i'd
01:14
be pleased to continue that'd be great
01:16
just want to make sure everyone's on the
01:17
same page so um
01:20
so i'll seek a motion for that i'll make
01:22
a motion
01:23
great mary a second michelle
01:26
great all those in favor please signify
01:29
by raising your hand
01:30
aye any oppose extension okay emotions
01:33
carried congratulations lisa
01:36
um so we'll go to the previous

01:39
meeting minutes pages one through six if
01:41
you take a second to look at those
01:50
i also posted the ones from the long
01:52
range plan
01:54
it's right the board packet so if you
01:56
want to approve those as well
01:57
tonight okay great
02:10
okay i'll seek a motion for approval of
02:12
the meeting minutes
02:13
uh both sets of meetings we'll do one at
02:15
a time so the first set of uh meeting
02:17
minutes
02:18
um the last trustees meeting so moved
02:21
great any uh second
02:25
michelle okay great i need a uh uh all
02:28
those in favor
02:29
say bye-bye raising your hand say hi hi
02:32
any opposed
02:33
attention's great that those that motion
02:36
carries now i need a motion on the long
02:38
range planning
02:39
meeting minutes there's a one one pager
02:42
um charmaine um wait a second
02:48
okay lisa great all those in favor
02:50
please signify by raising your hand
02:53
any abstentions any uh negative votes
02:56
okay
02:56
that mean that motion carries as well
03:00
okay moving right on we'll go to the
03:02
financial report
03:05
uh sure um so you'll note that
03:08
um we're still tracking under budget uh
03:11
we're at this point about six percent
03:13
under budget um one thing i do want to
03:16
point out is that we've received some
03:18
really nice um donations to the library
03:22
all right you'll you'll see we've got
03:23

about nine thousand dollars and we had
03:25
previously budgeted a thousand so
03:27
i mean it's it's a comment on the times
03:30
obviously but um nice to have that
03:33
really nice to have that um one other
03:35
thing that i want to mention is that
03:37
we um have expanded the report to show
03:41
all three columns in for each year so
03:44
you can actually see more easily the
03:46
calculation of the percentages
03:48
i think it makes more sense that way i
03:50
like that yeah
03:57
other than that everything's you know
03:59
pretty much uh
04:00
status quo
04:05
great okay any questions on the
04:07
financial report or traders update
04:15
i mean the only question i would have is
04:17
more for jeff in terms of do we have a
04:19
plan for
04:21
those very generous donations at this
04:23
point
04:24
so uh the much of the the bulk of
04:28
well just a little bit more than half of
04:30
the 9 000 total
04:31
came in a single donation that was to
04:34
support um
04:35
the continuation of curbside pickup
04:39
so i i think everybody uh from what i've
04:42
gathered
04:43
here and certainly our plans are to
04:45
continue that uh anyway and we're
04:47
talking about that uh much more
04:48
extensively in the long-range plan as
04:50
you know actual building modifications
04:52
to be able to enhance that
04:53
whole scheme so i absolutely think it is
04:55
our intention as a library to continue

04:57
that so
04:58
um the question then becomes in exactly
05:01
what way
05:01
we could spend that money a hundred
05:03
times in curbside pickup
05:05
the question is you know what exactly
05:07
would be the the most appropriate use of
05:09
the donation money
05:10
um in support of that mission so we're
05:12
we're we're working on that right now
05:15
yeah does that i know it said you know
05:18
in relation to curbside pickup
05:19
was was that given in such a way that
05:22
at some point the board should come back
05:25
and say
05:26
we want to recognize that we got albeit
05:29
an anonymous donation
05:30
and it was used on i mean do we have to
05:32
at some point
05:34
account that we spent that money or
05:37
was it loose or what it was given as
05:39
unentailed money i think what we have is
05:41
a moral
05:42
and a moral obligation to spend it
05:44
towards that but i think the
05:46
the person who was giving it absolutely
05:47
did not want to
05:49
um it entail that money with more
05:53
complexity than was necessary uh
05:55
in the spirit of the gift okay could
05:58
would it be
05:58
i mean if we lost sight of it
06:02
i'm assuming that we have spent enough
06:04
in salaries or we'll be spending enough
06:06
in salaries
06:07
to to say we use it properly i mean i
06:09
don't i don't think it's a good use of
06:11

the money but we have
06:12
uh absolutely spent more than that in
06:14
paper bags you know it's um
06:16
just all of the things all of the um you
06:18
know the site
06:20
i don't know if this feels more towards
06:21
the spirit of let's just say as far as
06:23
signage is concerned as far as um
06:25
the the the thing that could actually be
06:28
that the texting service that we're
06:29
using at curbside pickup that's uh
06:31
that's a new thing
06:32
um you know those comes with those come
06:34
with price tags so i think those are
06:36
um those are some good things it's hard
06:37
to put out you can't put a plaque on it
06:39
right so it's a little bit difficult
06:40
they'd like to recognize that gift
06:42
but it's um is it more your kind of
06:46
wish that we do something kind of
06:49
fun with it or do you have a sense that
06:52
they wanted us to do something beyond
06:54
just
06:55
the senses i'm helping you no i don't
06:58
think
06:58
the person in any way shape or form
07:00
would want us to have to struggle
07:02
with this it was given in recognition of
07:04
the effort that was done by the staff
07:06
and um the the the way the library has
07:10
tried to serve the community over this
07:11
time so okay
07:13
yeah it'd be nice to have like uh a
07:17
portion of the paper bag cost or
07:19
something or a portion of the signage
07:20
cost to say okay this was
07:23
um this this was you know used the money
07:25
was used for this

07:26
or something like we get a a better
07:28
paper bag or something to be
07:30
a little upgrade something so that we
07:31
can say it helped us
07:33
in the effort let me um yeah we'll we'll
07:36
i'll talk with tanya and we'll try to
07:37
get that put together but we definitely
07:38
will recognize sort of maybe
07:40
next month uh in a formal way at the
07:43
just sort of put that on there
07:46
thank you before we go to the next i'm
07:49
going to say i'm having some tech
07:50
problems so if my face disappears it's
07:52
only because i've moved to try to figure
07:54
out how to get my other computer that
07:56
shows the material
07:56
to work that's what um okay that sounds
08:00
good
08:02
okay so do we need we need a motion on
08:04
the financial report
08:07
i make a motion to accept the financial
08:09
report
08:10
wait a second i'll give you the pages
08:14
as presented um on pages eight through
08:17
13
08:18
in the board packet excellent okay
08:21
second
08:22
second great um okay all those
08:25
and we discussed it any further
08:27
discussion all those in favor please
08:28
raise your hand
08:31
any abstentions or opposition nope
08:34
okay so motion is carried um okay jeff
08:37
personnel report sure so it's relatively
08:39
simple this month we have
08:41
one position that i'm seeking to fill as
08:43
a part-time
08:44

library clerk the uh incumbent in the
08:47
position i'm seeking to fill
08:48
was actually moved to a full-time
08:51
position so we had the open full-time
08:53
clerk position
08:54
in the circulation technical services
08:55
department and this individual was moved
08:57
into that position
08:58
and now i'd like permission to seek the
09:00
vacancy that was created when we um
09:02
when when she was moved over to
09:06
full-time
09:11
any questions on that action mary i was
09:14
going to make a motion
09:15
okay anymore i make a motion towards to
09:18
accept
09:18
um the personnel report um page 14
09:22
in the board packet okay great uh second
09:27
okay great okay lisa um
09:31
all those in favor please raise your
09:32
hand can i ask a question though
09:35
did you say the word i'm seeking
09:37
approval
09:38
i thought you just said that so i'm a
09:40
little bit yeah please correct
09:42
yeah so i'm seeking i'm seeking approval
09:44
for the backfill so
09:46
the the full-time position the lateral
09:48
move from time to full time
09:50
was already approved by you know in a
09:51
previous board meeting right then this
09:53
visit once once we selected the
09:55
incumbent and they were moved into the
09:56
to the full-time position they're
09:58
created a vacancy of part-time vacancy
10:00
so i'm seeking approval
10:01
so so is the so the motion on the table
10:03
is for the for the report do you also

10:05
need a
10:06
motion for the approval because you said
10:08
seeking i'm looking forward to sorry
10:09
just
10:10
just uh what the only action that's
10:12
necessary is the action requested the
10:14
things under action requested item
10:15
it's the approval for the part-time
10:17
clerk position 15 hours a week
10:20
that's the only thing that we need to
10:21
vote on
10:23
okay so i'm still a little confused so
10:26
is was the motion made to approve the
10:28
personnel report or the or the request
10:31
well the report
10:32
has only one action in it so okay
10:36
um so it's the same thing okay thank you
10:39
no problem okay so i have a motion a
10:42
second all those in favor
10:43
please raise your hand okay any
10:46
opposition
10:47
or uh abstention seeing none uh that
10:50
motion is approved
10:52
okay right along jeff personally right
10:55
so go director's report thank you so
10:56
much i uh um
10:58
i hope you are enjoying the colorful
11:00
pictures that i'm adding to the
11:01
director's report this sort of
11:02
completely virtual nature of this
11:04
is uh is letting me be a little bit
11:06
freer to put some more information in
11:08
there i hope that's not distracting to
11:09
the report
11:10
uh if you find it so just let me know
11:12
when we can adjust it and i can
11:13
put everything at the end as an appendix
11:15

or something but um
11:16
uh um the tractor has been named
11:19
officially scoopy
11:20
we are seeking um some googly eyes for
11:23
the front of the tractor to uh increase
11:25
its friendliness to
11:26
our neighbors uh as moving forward so uh
11:29
it is it proved its uh
11:31
worth uh very much so in um just
11:34
clearing
11:35
spaces of um snow this winter we really
11:38
the guys worked it pretty hard um really
11:40
put us through spaces
11:42
clear in that snow and it's you know
11:43
obviously it's not a backhoe where it
11:45
can really get in and lift it all in one
11:46
go but it really uh they did a good job
11:48
getting those spaces cleaned out
11:51
we'll be ready for next winter as well
11:53
so
11:54
um in addition to that the kindness
11:57
matters i know we talked about this last
11:58
month but really
12:00
um this has really seemed to hit a nerve
12:03
with the community
12:04
i continue to hear lots of positive
12:07
feedback from members of the community
12:08
these unsolicited thank you notes
12:10
really um it's not that we never got
12:13
thank you notes ever but the number
12:15
and the just sort of generosity of the
12:17
thank you notes that we're getting and
12:18
the notes that we're getting from the
12:19
community is really
12:20
very heartening to me so um i think that
12:23
our you know us putting a good energy
12:25
out into the community i think is coming
12:26
back to us

12:27
um as well so i hope uh we'll continue
12:30
that
12:30
longer uh what we did was um for a lot
12:33
of the kids kindness kits we
12:36
always have a certain number of premiums
12:37
from previous um
12:39
summer reading programs and we cleaned
12:41
the shells out of all stuff that we had
12:43
in the inventory to
12:45
to extend this program further even then
12:46
the then the donation from the friends
12:48
that allows us to fund it in the first
12:50
place um we were able to even extend
12:52
that further
12:53
so we're excited about that and we will
12:55
go
12:56
you know to in into as far into march as
12:59
everything kind of lasts and then we'll
13:00
um you know we'll wrap it up as we come
13:02
into
13:02
commentators is it still going the
13:05
kindness matters
13:06
for the kids i thought it was finished
13:08
um
13:09
i don't know if we're doing more
13:10
kindness kits but we're still we're
13:12
still
13:13
uh you know sort of randomly putting our
13:15
kindness matters notes still out there
13:16
and
13:16
um out there into the public so but yes
13:18
it's it's wrapping up
13:20
so but the um some of the things that
13:22
were started during this campaign for
13:23
instance the teen subscription box
13:25
that's going to be four times a year so
13:27
that's going to continue on and that was
13:28

again partially funded by the friends of
13:31
the library that will continue on
13:32
throughout the year
13:33
even as we you know come out of the
13:35
pandemic so it's excited about that
13:38
so lots of stuff about kindness matters
13:39
i just wanted to show some pictures um
13:41
you know we had 292 children's kindness
13:43
kits
13:44
requested and you know the the feedback
13:46
we heard back from the public was
13:48
all very positive and i think it was you
13:50
know
13:51
february was a dark month even though it
13:53
was short um you know at the same time
13:55
we've been planning for these boredom
13:56
busting kits to put them into our
13:58
books to people which has been chugging
14:00
right along this whole time for people
14:01
who are shut-ins
14:02
um homebound folks we um
14:06
we're able to get all those put in there
14:07
together and again i think it's a nice
14:09
treat to just find a surprise in your
14:11
in your bag of books because the bag of
14:12
books is great but having a few other
14:14
things to keep you
14:16
keep your mind engaged during what was a
14:20
dark and cold and snowy month so we're
14:22
happy to see the end of february
14:25
in addition the seed library which kind
14:27
of got
14:28
really eliminated last year just by the
14:31
start of the whole covet thing
14:33
uh we've got a new online signup form
14:34
that's um if it's not launched already
14:37
it will be launching imminently
14:38
and uh people will be able to go into a

14:40
shopping cart select the things that
14:42
they want and
14:43
pick them up via curbside very very
14:44
easily
14:46
so that's that's going right now we've
14:48
got lots
14:49
of book bundles continued to be
14:51
requested we had almost 300 bundles
14:53
requested last month
14:55
lots and lots of items we're pleased to
14:57
see that the educator bundles which are
14:59
uh the service that we have to support
15:01
teachers in the curriculum specifically
15:03
that request form is starting to be used
15:05
as well so the teachers
15:07
are learning that we have that service
15:09
available it was kind of happening
15:10
anyway
15:11
uh sort of a catchy catch can but i
15:12
thought you know we had enough requests
15:14
like that that
15:14
uh librarians decided it was um you're
15:17
worthy of getting its own form and
15:18
having a mechanism to fill that and
15:20
again
15:20
many of these things are not going to go
15:22
away um
15:24
even as the the library begins to reopen
15:26
the services will
15:27
will remain and and sort of existed
15:30
previously but sort of in a more
15:32
informal way so now we have a
15:33
you know a little bit more formal way
15:35
for them to be which is good
15:37
um i think we're starting to learn a lot
15:40
about
15:41
what kind of crafts go well um what kind
15:44

of programs go well in a virtual
15:46
environment and anything that ties the
15:48
physical
15:49
to the virtual even if we can't all be
15:51
in a room together we'd love to
15:52
we're missing little sunday music this
15:54
time of year right we bring everybody
15:56
together on a sunday to have 100 people
15:57
in that community room
15:58
we can't do those things but we're
16:00
finding that programs like crafts that
16:02
have
16:03
a physical component that people can
16:05
come and pick up their
16:06
some of this at the library but then do
16:08
it together uh with instruction
16:10
virtually um those kind of tie-ins help
16:13
people
16:14
bridge that gap in in the virtual
16:16
programming so
16:17
um you know as we figure out what it is
16:19
our public wants um
16:21
as we move forward in this in this
16:23
virtual programming world again
16:25
the lessons that we're learning won't be
16:27
unlearned uh we will continue to use
16:29
them to
16:30
enhance so for instance the um
16:33
irish healthy irish cooking class that
16:35
we're going to have that's coming up
16:37
shortly um we would not be able to have
16:41
as many people
16:42
in the room for that class as we have
16:44
signed up via zoom
16:46
so uh that's that's a way to have an
16:48
expanded program actually over
16:50
the physical space that we would have
16:51
had previously just because you could

16:53
only have so many people in a
16:54
cooking demonstration like that so
16:58
um that is a lot of programs and then we
17:01
want to talk a little bit about that i
17:02
alluded earlier to the texting pickup
17:04
we're still
17:05
uh this is still in beta but it's um you
17:07
know it's working quite well
17:09
um a pretty high percentage of our items
17:12
were
17:13
picked up 28 of items just since it was
17:16
um
17:16
turned on 20 28 pickups are initiated
17:19
via text so
17:21
we had to um the system itself works
17:23
quite well
17:24
we had to figure out our operational
17:26
response on the back side as you know it
17:28
doesn't go to a phone
17:29
like a regular text it comes to a screen
17:31
and we have to have different people
17:32
assigned to watching that screen
17:33
the the announcement sounds a little bit
17:36
like the fasten seat belt
17:37
sign on an airplane uh comes on so we're
17:41
all getting used to
17:42
uh triggering to that sound as we get
17:44
the text messages in from people who are
17:45
outside that curbside pickup so
17:48
just just figuring those sort of things
17:50
out and then
17:51
um catherine gave me some items for
17:54
circulation techno services in there
17:55
where we're talking about
17:57
turning those bills back on which we did
17:59
late last year
18:01
really is the trigger to get people to
18:03

return their items you know so as we
18:05
haven't had fines
18:06
and we had turned the bills notices off
18:08
people were
18:09
a lot of people had overdue items so as
18:12
we turn the bills back on and people
18:14
would get a bill and say oh you've got
18:15
five items out they get a bill for 150
18:18
oh my goodness and then um that would
18:20
trigger them to come in and return those
18:21
items and even though there isn't a fine
18:22
associated with that
18:23
um it does act as a very good uh
18:26
reminder for people to to get those
18:28
items back to the library which is
18:29
really in the end
18:30
the thing that we're concerned about
18:31
jeff jeff could you just remind me at
18:33
what point what
18:34
amount of fine triggers
18:38
a written bill is there so it's not an
18:40
amount it's uh it's a date so
18:42
so you have an items checked out for a
18:44
certain amount of time um
18:46
afterwards you said we send out uh first
18:48
overdue notice
18:49
and the second note overdue notice and
18:51
those are go out via email or text
18:53
depending on how people sign up
18:54
and then the third notice is a bill so
18:56
it's just it's it's just
18:58
for the whole retail price of the item
19:00
which sometimes surprises people when
19:02
it's an audio book
19:03
and you get a you get a price for you
19:04
get a bill for 140
19:06
for one item you know you know and uh
19:08
people panic at that a little bit but it

19:10
does get the items back so it works
19:11
yeah thank you um
19:15
and then uh just a lot of training
19:17
continues uh
19:18
a lot of committee work so that's um
19:20
that's all in there
19:21
in the as far as the statistics are
19:23
concerned uh just
19:25
to get ready for next month this will be
19:27
uh march to march will be the first
19:29
month
19:30
where we are going to be comparing a
19:31
pandemic month to a pandemic month
19:34
or at least a half pandemic month
19:35
through a pandemic month so that's
19:37
um you know as i was looking at the
19:39
statistics i'm
19:40
saying oh this this time last year we
19:43
were still bumping along like everything
19:44
was normal
19:45
and uh you know we'll get ready for for
19:47
march so those will
19:48
start to be some um some more
19:51
interesting or different statistics than
19:53
we're used to seeing
19:54
starting next month so um this month
19:57
again
19:57
uh circulation has been strong we're
20:00
down
20:00
about 36 percent compared to the same
20:03
time last year to february of last year
20:05
again i still think that's pretty good
20:07
considering um
20:08
strong gains obviously in ebook use
20:12
e audiobook use you know percentage
20:14
gains for ebook use 46
20:16
it's almost 50 gain in ebook use total
20:19

and that's sustained
20:20
um we've been sustaining those increases
20:22
uh since last year so that's
20:24
um you know we've been focusing a lot of
20:26
our collection money
20:27
towards those e-collections and a lot of
20:29
that circulation is represented
20:31
uh in that allocation of those resources
20:33
to e-materials and
20:36
streaming video any of those electronic
20:38
resources so those are
20:40
continue to be important we
20:43
showed the electric use and gas use
20:46
nothing surprising i think the the big
20:48
takeaway
20:48
catherine ran a sort of a longer back um
20:52
report on those numbers and basically in
20:54
the hvac
20:55
we traded um gas efficiency
20:59
for electric efficiency and an overall
21:02
decrease
21:02
in in energy use right so there was
21:05
some modest decrease in overall energy
21:07
use some modest increases in gas use
21:10
and a big decrease in electricity use
21:12
and of course electricity is a lot more
21:13
expensive than gas so
21:15
that's where we see those savings uh you
21:17
know a couple years into this now as we
21:18
go through another winter
21:20
those patterns are really establishing
21:22
themselves quite firmly
21:23
um you know so that's uh that's that's
21:27
good news
21:27
as far as all the work for the hvac and
21:30
then um
21:31
you know you can see for yourselves on
21:32
page 23 you can see the digital

21:34
collection
21:35
continues to be about a third of total
21:37
circulation
21:39
so all those e-materials that we're
21:41
checking out
21:42
doing quite well but again most of our
21:45
circulation continues to be physical
21:47
even though we're carting it out um by
21:49
hand
21:50
out the door so um that's
21:54
you know as much as we are focused on
21:56
those
21:57
increases in immaterial use and that
22:00
certainly
22:00
justifies the resources that we're
22:03
spending there
22:04
the bulk of the circulation continues to
22:06
be physical materials as long as people
22:08
have access to the physical collection
22:10
either in person or through curbside
22:12
pickup
22:13
so
22:16
jeff i had one question um
22:20
when we were in the midst of the hvac
22:23
system
22:23
please don't everybody cringe this is a
22:25
quick question um
22:27
we talked about getting kevin
22:30
training in those systems and obviously
22:34
covet has impacted that i just
22:37
want to reiterate my support i think
22:39
that's extremely
22:41
important training for him and maybe him
22:43
and one other person
22:44
to get um just for the long term
22:47
maintenance of that system
22:49
great that's a great reminder thank you
22:50

and yeah exactly when we were getting
22:52
spun up on that is exactly when
22:54
everything got put on hold last year so
22:56
um thank you for that we'll we'll get
22:57
back on that okay
23:00
yeah i would support more than kevin
23:02
though a couple people you know just
23:04
never redundancy there
23:05
so would be nice
23:09
jeff i wanted to ask whether as you talk
23:12
about
23:12
e-content whether you ever get comments
23:15
questions
23:16
complaints about audiobooks that are
23:19
only
23:20
available through audible
23:24
that are not available from overdrive
23:27
yeah and i don't quite understand like
23:30
why they are but there's definitely
23:31
books out there that are
23:33
like yeah yeah the licensing of these um
23:37
some publishers and or authors and again
23:42
the iterations of this are the
23:44
permutations of these are a lot but
23:46
there are certainly
23:48
publisher author combinations that are
23:49
not available
23:51
on overdrive as a platform that's you
23:53
know one of the things we added hoopla
23:54
for there was some crossover between
23:56
hoopla and overdrive
23:58
but some content both of them have is
24:00
exclusive of each other it's why we
24:01
added another platform
24:03
and audible yeah i mean as an amazon
24:06
funded company they have plenty of money
24:07
to throw around and get some exclusive
24:09
content you know that's

24:10
it's the same you know we are not free
24:13
of the same
24:13
pressures that um netflix disney plus
24:17
paramount
24:18
plus and all those streaming services
24:20
have as well so
24:21
there is exclusive content because
24:22
that's how um some platform sells their
24:26
their viability is is by having that
24:28
exclusive content you know i i
24:29
personally think
24:30
that the library use is
24:33
a different animal than the purchase use
24:37
which is essentially what you're getting
24:39
from audible you know i know they have a
24:40
subscription services
24:41
you know but i think it's a little bit
24:43
of a different animal
24:44
just like purchased ebooks from amazon
24:46
every uh most of the ebooks that we
24:48
have are available in that way so no i
24:51
don't hear about it
24:52
um i'm happy to talk about it but i
24:55
don't get a lot of complaints about that
24:56
i think people
24:57
are the heavy users of audiobooks are
25:00
getting to the point where they're
25:01
saying oh
25:02
okay it's not because the library didn't
25:04
purchase this obviously if it's a big
25:06
you know if it's a b list author or up
25:08
we pretty much are going to have it
25:10
someone's going to have it in the system
25:11
you know and and um we're likely going
25:14
to have it as well
25:16
and some of them are just not available
25:17
and that's where you know we have those
25:19

physical
25:21
audiobooks we can get essentially
25:22
everything on cd
25:25
but people can't play them many people
25:27
can't play a physical cd if i hand a
25:29
physical to cdc to someone that doesn't
25:30
fit in that car
25:32
you know um what are you gonna have a
25:33
bluetooth cd player that plays into the
25:35
car it's uh ridiculous so
25:37
um this is a thing that we are gonna
25:39
have to deal with and it's not just
25:40
audiobooks but it also happens with
25:42
ebooks sometimes as well
25:43
so um more common with audio those other
25:46
formats
25:46
um it just i think there's something
25:48
about if you remember there was a there
25:51
was a push to have kindle
25:53
screen read ebooks and that started to
25:56
infringe
25:57
it was good enough that it actually
25:58
started to infringe on the audiobook
26:00
industry and they were concerned about
26:02
that and it really got they got the
26:03
kybash thrown on that right away
26:05
so um because that's the licensing for
26:07
audio
26:08
books is a whole different um ecosystem
26:11
so
26:14
i just stumbled on one the other day and
26:16
was like again
26:18
probably maybe the third one i've come
26:20
across
26:22
it's weird i mean you can send it to us
26:25
and we can try to see if it's available
26:26
in some way but uh you know you would
26:28
you would normally see it if it said

26:30
oh do you if you search for an overdrive
26:32
it would say you know you want to
26:33
recommend this title to
26:34
request a library so yeah well not an
26:37
overdrive
26:38
you have the ebook you just don't have
26:41
the audio and it's not even offered as
26:43
an audio so that's
26:45
that's kind of the key of oh it must be
26:48
an audible book
26:49
yep yep
26:53
it doesn't make us happy we're not
26:54
pleased by this but this is
26:56
uh this is the trade-off when we leave
26:58
uh you know a physical and it's it's
27:00
more stark in the video formats right
27:03
um where it's even you know there's no
27:06
way we're gonna have the content that
27:07
disney plus has
27:08
or netflix it's just much of that
27:10
content is just unavailable to us for
27:11
streaming
27:17
any other questions for jeff on the
27:19
director's report
27:20
yes i had a um question jeff or maybe
27:23
even lisa might know the answer to this
27:25
i'm wondering if we have any sense of
27:28
when uh
27:28
uhls might consider reducing that
27:32
72-hour hold
27:34
on our physical collections so actually
27:36
there that's we were going to talk about
27:38
that a little bit later on
27:39
so they've actually the directors have
27:41
recommended a 48-hour
27:44
um a 48-hour quarantine and that you
27:46
know
27:47

that may get reduced further in the
27:48
future but that uh was one of the things
27:50
i was going to talk about tonight as
27:51
part of our
27:52
pandemic response so yep
27:58
great okay uh any other questions for
28:01
jeff
28:02
okay moving on uhls report lisa
28:07
well once again the timing of the
28:10
meeting is
28:11
it's wednesday uh not not early enough
28:14
but i did want to tell you that there
28:16
is a plan to do the uhls annual
28:20
celebration
28:20
virtually this year it's scheduled for
28:24
wednesday june 9th which is kind of the
28:27
typical
28:27
time of the year when we would do it and
28:30
at this point
28:30
um one of the things that i think is
28:32
going to be interesting is they are
28:34
going to be doing the awards for
28:36
programs and
28:37
everything else and it seems like the
28:40
focus is going to be
28:41
on um creative pandemic responses so we
28:44
should
28:45
really be in the running for that so
28:48
let's
28:48
put your thinking caps on for what you
28:50
can do there
28:52
and then the other positive two other
28:54
positive things um
28:56
it sounds like the 20 20 20 budget cut
29:01
is going to be paid um which
29:04
would be good particularly for those not
29:08
as much for us
29:08
but other libraries and uhls that depend

29:12
on that
29:12
um and i my understanding is that the
29:15
library advocacy day went
29:17
quite well um got to speak with eight of
29:20
the nine
29:21
senators and assembly members and jeff i
29:23
don't know if you
29:25
wanted to jump in or sure we were there
29:27
and mark came which was great
29:29
so um you know we we chimed in and you
29:32
know had our say we talked about
29:34
um you know my my sort of stated
29:37
conversation was supposed to be about
29:38
wi-fi and the expansion of wi-fi and and
29:40
how important that was
29:41
during the pandemic um just to make them
29:44
um just to make them aware of you know
29:45
how we're serving our communities
29:47
um you know during the pandemic and how
29:50
important that state funding
29:53
you know is everybody loves libraries
29:55
yeah
29:56
everybody loves libraries they still and
29:57
they still love them
30:00
good to love us always they want to love
30:02
us with some money that's my uh that's
30:04
my
30:04
you know um all kidding aside the
30:08
there really isn't money earmarked for
30:10
libraries in the
30:11
federal stimulus plan so um
30:14
the couple uh i think it was the
30:17
mcdonald's
30:18
fahey plan they did mention that um
30:22
you know it would be the state's
30:23
responsibility to take care of libraries
30:25
a little bit because a lot of the money
30:26

is going to flow through education and
30:28
to the local municipalities and
30:29
libraries are going to be sort of
30:31
um largely accepted from that so whether
30:33
that happens or not
30:34
don't know but it was nice that they
30:35
were aware of enough of the subtleties
30:37
of that that they were
30:38
thinking about that and talking to us
30:39
about that
30:43
that was all i had to report great
30:46
thanks okay any questions
30:50
okay uh going out to new business so
30:51
let's talk about the budget budget
30:53
on page 26
30:56
all right so we um we decided that it
30:59
would be a good idea to put the budget
31:01
into the format that would uh go to the
31:03
public so you could actually see
31:05
what it would look like um and i think
31:08
it has some more disclosures
31:10
than the excel spreadsheets that we
31:12
shared with you last month
31:14
um so we we tweaked it just a little bit
31:18
so that we could uh have a balanced
31:21
budget with
31:22
a zero percent increase in the levy
31:25
um we think that this is a reasonable
31:27
plan for the library and
31:29
um it will um
31:32
you know with the underlying assumptions
31:34
that we made um
31:36
i think we'll be in in good shape
31:41
um you know we made some notations about
31:45
some of the changes
31:46
some of the variations from the prior
31:49
year
31:53
we have indicated at the bottom

31:57
the fund balance some information about
31:58
the fund balance i know that that
32:00
you know it's really a good disclosure
32:02
to have
32:04
um the total fund balance as of
32:07
june 30th of 2020 was 3.3
32:10
million 3.342 and of that
32:15
we need about 1.4 million to fund
32:17
operations for the first four months
32:19
of the of the year and the remaining
32:22
balance which is about 1.9 million
32:25
is designated for capital expenditures
32:28
and building needs
32:30
based on what's decided in the long
32:32
range plan
32:37
i don't know if anybody has any specific
32:39
questions about
32:41
uh you know a particular line item
32:44
or just the format uh
32:48
happy to answer anything that i can
32:52
i wanted to just ask one question
32:55
this is the same format we've used for a
32:58
number of years
32:59
and what strikes me this year and i
33:02
don't have a suggested change but i want
33:03
to point
33:04
out to people under the income section
33:07
typically
33:08
there is very little it's very um
33:11
static there's there's really no change
33:12
in like interest income or fines or
33:14
anything
33:15
in in normal times right now
33:19
you're going to have um i'm not sure
33:22
whether we want to try to fit in
33:23
footnotes or something because we are
33:25
projecting less for interest and fines
33:30

i realize why we don't have any
33:32
notations there because that's where we
33:34
put this
33:35
note but i just want to call it to
33:37
everybody's attention
33:39
and see if anybody um has any thoughts
33:41
about it
33:44
are you asking for this year or for next
33:46
for subsequent years
33:48
well i'm talking about for this year
33:50
this this format charmaine
33:52
would be this is a page that goes in
33:55
right right
33:56
and whatever it is whatever publication
33:58
it is to let the taxpayers know what our
34:01
um proposed budget is right
34:04
so if i were a taxpayer i might say well
34:07
why are you
34:09
why are you projecting less for interest
34:10
etc right so you're asking to change the
34:13
potential changes or suggestions for
34:15
this year of what people would see
34:18
i'm pointing out to the board what i
34:20
think could raise questions all be
34:22
they're not huge questions but i'm just
34:24
pointing out something that i think
34:25
might come up
34:26
yeah i think it is a good idea to have
34:29
some comments about
34:30
some of the swings because we do have
34:32
bigger swings than we've probably had in
34:34
the past on the income lines
34:35
i guess the question is how do we fit it
34:38
in if
34:38
if ever if all of this information has
34:40
to be on one page
34:42
right i'm not i'm not sure how we can
34:43
fit it all in well we've got kristin on

34:45
the line here so
34:46
right
34:51
well the question is too doesn't have to
34:52
be it doesn't have to be a single page
34:55
um you know i i guess if the candidate
34:57
stuff is on the back people may not turn
34:59
it over
35:00
so it doesn't have to be a single page
35:02
um and if yes then i would just
35:05
ask christian to figure it out if it
35:06
says um
35:08
we don't have to we don't have to decide
35:11
the format tonight
35:13
might be kristin could you put on your
35:16
thinking cap because you always figure
35:17
things out for us
35:19
um is there a way we could put a couple
35:21
of comments in there somehow
35:22
move stuff around somehow um i think we
35:25
could easily take the information that's
35:27
in those little
35:28
blurb boxes move that somewhere else
35:30
because also in this issue even though
35:32
the um the budget is one
35:34
the budget graphic is one page there is
35:36
that accompanying um
35:38
letter that goes with that so we can we
35:41
can
35:41
also mention that in there because it's
35:44
you know it's going to be based on the
35:45
conversations
35:47
that you're having tonight and there you
35:49
go thank you kristen
35:50
say today you're welcome but yeah when
35:53
the letter's ready and then when um
35:55
we move that stuff around i can email
35:56
that out to you all and you can take a
35:58

look at it
36:01
so sherry i guess that from my
36:03
perspective
36:04
i would um i would be happy with um you
36:07
and tanya and jeff coming up with the um
36:10
you know quick comments for the income
36:12
items
36:13
that really should have an explanation i
36:14
think they're pretty self-evident but i
36:16
i think it might be a good idea to put
36:18
those on here yeah no i agree i think
36:20
it's a good it's definitely a good point
36:23
and we can easily do that and i just
36:26
wondered sherry on the um
36:29
under income for the gifts and donations
36:31
it went up a thousand dollars for this
36:33
year
36:36
right 2 000 considering our earlier
36:40
conversation i'm just wondering
36:42
is is that number is that where the
36:44
number will stay
36:46
yeah jeff and i haven't revisited that
36:48
um
36:50
it's something i guess we can talk about
36:51
if you think that we can inch that up a
36:54
little bit more
36:54
uh you know again it's one of those
36:57
estimates that
36:59
is is really an unknown you know it can
37:01
vary it can vary quite a bit from year
37:03
to year it's
37:04
it's not based on anything other than
37:07
you know a gut feeling
37:09
right and i think keeping it at a zero
37:12
or a zero increase is is more of our
37:15
priority i just
37:17
was thinking if i was someone who had
37:18
given a a large gift

37:20
i might wonder why hey that line
37:24
yeah it's about it's about uh the i mean
37:26
we're not allowed to fundraise right so
37:28
the gifts that come in are the gifts
37:29
that people
37:30
send to us in an unsolicited way right
37:32
the library can't fundraise money
37:34
um the friends fund raise money but uh
37:36
um
37:38
this particular year just because the
37:40
pandemic we've been getting a lot of
37:41
unsolicited donations from people but
37:44
that's a real
37:45
uptick from a normal baseline of about a
37:48
thousand dollars and we had planned on
37:50
moving it to two
37:51
because we've just been seeing some
37:52
gradual increases in that number
37:54
over the years to the point where we
37:55
could say oh it's gonna so this line is
37:57
just
37:58
reflective of how much you budget for
38:01
donations not necessarily how much we've
38:03
received absolutely yeah
38:04
sorry right it's our guess for next
38:07
year's
38:07
how much are people going to give us in
38:09
an unsolicited donation
38:11
in the coming year and we'd rather be a
38:13
little conservative because
38:15
if we don't if we rely on it and we
38:17
don't get that income then you know we
38:18
might have a budget shortfall somewhere
38:20
right so it's kind of a good line to be
38:22
conservative with and
38:24
hopefully you know we balance the budget
38:26
by by you know
38:28

making good estimates in other places as
38:31
well
38:32
yeah okay thanks could we fit a comment
38:34
in for that line item you know thank you
38:36
to our
38:37
uh to our town members for their
38:40
generosity something along those lines
38:42
yep yeah that should be in the letter
38:44
too
38:45
i think it i think it belongs in a
38:47
letter i don't think it belongs
38:49
in the explanation line on the budget
38:51
presentation i think it belongs in a
38:53
letter
38:54
that's fine we'll mention it the other
38:57
comment i had was on the
38:58
the budget number uh the point zero zero
39:01
six percent decrease
39:02
um does does that carry the same
39:06
impact i guess that's just saying that
39:08
we're down 30k
39:11
but going out three decimal points for
39:13
the budget yeah it seems
39:16
yeah you know because because we're
39:18
projecting
39:19
lower income we have to adjust the
39:22
expenses as well
39:24
in order to in order to balance it out
39:27
um yeah no no argument there at all it's
39:29
just
39:29
this is also this is also how we message
39:32
to the
39:32
community right that we're listening to
39:34
what they tell us
39:36
right trying to keep the budget flat
39:37
while also funding the things that they
39:39
think are important
39:40
i mean maybe maybe we just take that

39:42
line that description out maybe we don't
39:43
need it
39:44
because we're showing that um we're
39:49
putting forth this budget with a zero
39:50
percent increase in the levy and maybe
39:52
we don't even need that line
39:54
showing the 0.006 decrease
40:00
so i have a question about i guess you
40:02
talked about you know a deficit of
40:04
running a deficit
40:05
if during the course of so let's say
40:07
this is the budget we approve and then
40:09
let's say um if the community supports
40:11
it at the
40:11
at the um at the polls if during the
40:14
course of next year the board decides
40:17
uh makes a decision on the fines um that
40:20
would
40:20
influence the amount that's budgeted how
40:22
what would happen to the budget
40:24
i kind of know the answer but i would
40:26
just want to pose it for the group and
40:28
for those of you hopefully we've got an
40:29
enough give in some other lines that
40:32
would make up the difference
40:34
you know uh salaries and benefits that's
40:37
you know it's it's projected well but
40:41
um there's turnover and we we don't
40:43
always know what the turnover is going
40:44
to be
40:45
um so hopefully there's a little bit of
40:47
give in some of the other lines that
40:48
would make up the difference
40:50
okay great but certainly we do have
40:54
the line called capital improvement
40:56
slash contingency
40:58
um there's some money in there that we
41:00

probably won't spend
41:02
so that would give that gives us a
41:04
little bit of a cushion too okay great
41:06
thank you
41:13
i guess i'm not okay i
41:17
what we haven't we the board has not
41:19
decided to make any changes in our fun
41:21
in our policy about fines correct no but
41:24
i'm saying over the course of next year
41:26
if there's a discussion and there's a
41:28
change during the course of the budget
41:29
year that we're approving a budget for
41:31
now
41:32
okay so okay so if we we're budgeting 15
41:35
000 and maybe next september we say
41:38
we're not going to do fines
41:40
that yeah we would just we would just
41:42
absorb it someplace
41:43
okay i get it or you can do a delayed
41:46
effective date yeah you know whatever
41:48
there's a lot of different options there
41:50
yeah
41:54
okay um any other questions on the
41:56
budget
41:59
no we have to we have to um vote
42:04
right i would i would make a motion that
42:07
um
42:07
we approve this as as as our
42:11
um proposed budget for 2000
42:15
twenty one twenty two
42:18
second okay very charming great
42:21
any further discussion hearing none uh
42:25
all those in favor please indicate raise
42:27
your hand
42:29
any uh opposition or attention okay
42:32
emotions carried
42:34
i have a quick question not on the
42:36
budget but the candidates

42:38
at what point do you announce who's
42:40
running if there is someone who's
42:41
running
42:42
um or joining a harmeet on the ballot so
42:45
we'll get that
42:46
kristen we'll talk quieter i don't
42:48
actually have the exact dates but i
42:50
think it's um
42:51
april 19th that that week in the
42:54
that's when they uh are due to the clerk
42:57
then she does a drawing
42:58
and then that's when the the names
43:00
become available to us
43:02
thank you and then i work really quickly
43:06
to get the
43:07
the candidate profiles together from
43:10
there
43:14
okay great so you want to talk about
43:16
phrase reopening
43:17
jeff yeah this is uh so this is the
43:19
other big discussion we have tonight
43:21
right so
43:21
um you know we have a phase reopening
43:23
plan uh
43:25
in that we are tied uh to a couple
43:27
different things the the
43:29
the thing that i'm grouchy that we don't
43:30
have yet um beyond grouchy actually i'm
43:32
not i'm far more than crouchy about the
43:34
fact that uh
43:35
library employees have not been moved
43:37
into either the current phase or we
43:39
haven't moved to the next phase
43:40
where library employees would be
43:42
available eligible for the vaccine
43:45
but um and that is certainly mentioned
43:47
in our pandemic response plan but also
43:49

mentioned our you know coordination with
43:51
the other
43:51
uhls libraries and overall infection
43:54
rates in albany county which have been
43:56
steadily going down
43:57
so our neighboring libraries are
44:00
beginning to
44:02
invoke their phases of reopening albany
44:05
public most notably they have a very uh
44:07
tightly
44:09
tied they're tightly tied to the
44:11
infection rate in the
44:12
in albany county and they are moving
44:15
very quickly
44:16
to begin to reopen their branches as
44:18
they as that number continues to go down
44:20
thankfully that's what that's what we
44:22
want is uh you know as a continuous
44:23
decreasing number
44:25
um i had thought i talked with mark and
44:27
michelle earlier as we were sending the
44:29
agenda for the meeting we had a
44:30
discussion about
44:31
um you know what a possible date might
44:34
be and
44:35
right now it seems like the 22nd
44:38
of march might be that monday might be a
44:42
a reasonable day to begin reopening i
44:44
would recommend
44:46
at that point that we would restart over
44:49
at the limit of 10 people at a time
44:51
we'll keep that
44:52
pretty tightly limited the infection
44:53
rate is still higher
44:55
than i'm happy with it's um certainly
44:57
lower than it has been but it's not as
44:59
low as it was when we reopened last time
45:02
in september so we're not back down

45:04
there but we are
45:05
lower certainly than when we closed in
45:08
december
45:09
so the the numbers are significantly
45:11
lower than that
45:13
according to the you know the new york
45:14
forward website and the albany county
45:16
coveit dashboard so
45:18
um i was saying to mark and michelle
45:20
what i wish i could do is rip van winkle
45:22
for the next four weeks i'd love to go
45:23
to sleep and wake up and have it be
45:25
early april when i think this decision
45:27
would be a whole lot easier
45:29
but um i think we can do this in a safe
45:32
way
45:33
giving us a couple weeks from tonight to
45:35
be able to get that implemented we have
45:37
some changes to the building inside that
45:38
i have to undo
45:40
as far as staff is concerned and we are
45:41
spreading staff out in order to reduce
45:44
staff density
45:45
we were using much of the available
45:47
floor space that is previously used by
45:49
patrons
45:50
for staff people during that peak when
45:52
we were having
45:53
really a difficult time in december and
45:55
january even fielding a team
45:57
because people were out um under either
46:00
under actual quarantine or under
46:02
quarantine because of a member of their
46:03
family so
46:05
um you know we have to
46:08
clean out some of our make some of our
46:10
back of house actually back of house and
46:11

not front of house again so we need a
46:12
little bit of time to do that
46:14
and and just get ready and prepared to
46:15
do that so um
46:17
you know in addition that gives us a
46:18
little bit of time in case there's you
46:20
know something goes
46:21
horribly wrong in the next couple
46:22
weeks and also playing for time
46:25
um hopefully new york will move into a
46:28
phase
46:29
uh we've received relative confirmation
46:32
that library employees are going to be
46:34
in the same phase as forward facing
46:36
retail
46:37
as i talk to a number of patrons i'm
46:39
beginning to get calls from
46:41
reasoned and reasonable people who are
46:42
just wondering about what our plans are
46:44
for reopening and
46:45
as i talk to them all very
46:48
very good and very lovely conversations
46:50
i'm having with members of the public
46:52
you know many of them are surprised to
46:53
learn that the library staff are not
46:55
already
46:56
eligible for um for the vaccine so
47:00
i'm here to tell you that they are not
47:01
but there are across certain counties
47:03
all of us connected to county they were
47:05
onondaga county suffolk and a couple of
47:07
other counties around the state library
47:08
staffs were deemed essential by their
47:10
county so we haven't
47:11
yet had that happen yet i've contacted
47:14
some of our friends across the street at
47:16
the town
47:17
our emergency management director and

47:20
you know we're going to try to make
47:22
our case and see if we can
47:23
get some movement at the county at this
47:25
point i'll be completely honest i don't
47:26
have a lot of
47:28
hope that that motion and that pressure
47:31
might yield fruit before we just
47:33
get to the phase where it's there be
47:35
eligible as forward-facing retail anyway
47:37
so that's where we are
47:41
uh at the same time as michelle
47:43
mentioned earlier we were talking about
47:45
quarantining items
47:46
um we're currently you know upper hudson
47:48
moved to 72 we were continuing the 96
47:51
right now upper hudson is recommending
47:53
um the directors association sorry
47:56
the reopening the reopening committee of
47:58
the directors association has vote has
48:00
proposed and the directors have approved
48:03
a 48-hour uh quarantined item quarantine
48:06
time for items
48:07
and i think i hate observational data
48:10
when we haven't been running a really
48:11
scientific study
48:12
but we haven't seen a lot of surface
48:15
infection i think the
48:16
you know we're not going to get the
48:17
definitive answer that i would love to
48:19
have
48:20
but i think the preponderance of the
48:21
evidence begins to the point to the fact
48:23
that surface transmission of this virus
48:25
is just
48:26
not the primary mode of transmission i
48:28
think everybody
48:30
uh is um not everybody almost everybody
48:33

has agreed
48:34
that it's the person-to-person um air
48:36
transmission of this virus
48:38
uh not so much under normal
48:40
circumstances or circumstances that you
48:42
might find in the library
48:43
um with the surface contamination so um
48:46
at the same time uh probably this week i
48:49
would like to move
48:50
uh to a 48-hour quarantine that will
48:53
help us just with a little bit of
48:54
materials handling
48:55
at the same time so
48:58
thoughts yeah i had a couple of things
49:01
um
49:02
first of all i support what you're um
49:04
recommending
49:06
as far as going to the browsing i assume
49:09
that you're talking about the same
49:12
policy as before no sitting down no
49:15
working on the computer
49:16
it's just walking and browsing okay yep
49:19
yep
49:19
um to the extent that there was anything
49:23
that caused staff angst like people and
49:26
their masks and stuff
49:28
if um if we could consider maybe
49:30
increasing signage bigger signs more
49:33
blatant signs
49:34
i'm just throwing that out as a
49:36
possibility okay
49:38
the last thought and i'm not suggesting
49:40
this but i can see it possibly coming up
49:43
down the road
49:44
is um we're starting to hear about you
49:46
know what people that are vaccinated
49:48
can do yes and so i'm
49:52
contemplating whether you're going to

49:54
start getting questions well it's 10
49:56
people but i've been vaccinated can't i
49:58
just go in i'm just
49:59
i'm just throwing that out there as a i
50:02
think you'll
50:03
probably hear it sooner yes yes already
50:07
yes already right and that's where uh
50:09
we're in this interesting time i was
50:10
sort of um talking about this today with
50:13
some of the folks in the library
50:15
you know the guidance has come out about
50:16
travel um you know
50:18
if you're you have to be if you're 90
50:20
days out if you're within the 90 days
50:22
out from your second vaccination
50:24
then you don't need to quarantine but
50:26
we're gonna have people that are gonna
50:27
be all the way through their 90 days
50:29
post their second vaccine i mean we have
50:30
people who were
50:31
fully vaccinated december and early
50:33
january they're inching up on that 90
50:35
days now
50:36
and other people who haven't even been
50:37
vaccinated yet and even among the staff
50:39
we have a couple people right so it's
50:41
it's we're in this weird medium time
50:43
where people are going to have certainly
50:44
have some of those expectations
50:46
our expectation i'll just state here and
50:48
we will stay plainly and everybody comes
50:50
in
50:50
there is a mass mandate by the state and
50:53
by the cdc
50:54
there is a mass mandate in our library
50:56
it will maintain uh it will be in effect
50:59
um for the foreseeable future until such
51:01

a time as our best guidance is that we
51:03
don't need to have it so
51:05
vaccinated or not staff member or public
51:08
um the expectation is that that mask
51:10
will be on i did consider
51:11
maybe like a t-shirt cannon that would
51:13
somehow have a mask on it that would
51:15
just
51:16
to shoot a mask on people but i think
51:18
we'll just have to go with the
51:19
individual conversations at the front
51:20
door like we've been having
51:22
it's not perfect you need do you need a
51:24
list of
51:25
unapproved masks i we have a big sign of
51:28
unapproved mask
51:29
it keeps having to get added to because
51:31
the creativity of human beings
51:33
is amazing amazing the the the amount
51:36
that people will go but we make mass
51:37
available right there at the door
51:39
um i have seen uh at the in utica when i
51:43
went there
51:44
uh to the vaccination site they spray
51:46
your hands themselves i
51:47
thought about that but i think we'll let
51:48
people uh sanitize their own hands for
51:51
now so
51:54
that's all i have thank you
51:57
everyone oh
52:00
you just know yourself again yeah sorry
52:04
uh sort of on the topic of reopening i'm
52:06
getting questions from
52:07
a lot of parent friends about summer
52:09
programming and
52:10
and i assume this but whether as the
52:13
weather gets warmer god willing um
52:15
that there's plans to do outdoor story

52:17
hours
52:18
like that move some of the programming
52:19
that would normally be in the community
52:21
room or in the the kids room
52:23
to the outside yeah we've actually had
52:25
some really good contacts with our
52:27
friends across the street at the town
52:28
hall i mean there's one thing this has
52:29
forced is a lot of
52:30
collaboration senior services and now
52:33
with parks and rec
52:34
as we're talking about you know some of
52:35
the you think about the size of the
52:37
green
52:37
if we were to have a major music program
52:39
there's not six feet i mean at some
52:41
point you're going to get to a maximum
52:42
amount of size
52:44
town hall uh not a town hall but at the
52:46
mf park they certainly have a lot more
52:47
room available so we're in talks right
52:49
now uh
52:50
absolutely outside is going to be
52:53
um our name of the game this summer as
52:54
we begin to think about and this is all
52:56
the libraries are talking about this
52:57
right now
52:58
is you know what are we going to be
52:59
comfortable doing with children um
53:02
over the summer it's going to be outside
53:04
programming and so everybody's going to
53:06
have to accept if it's raining
53:07
it's not going to happen we're not
53:08
bringing it inside it's just going to be
53:10
you know an event that will get
53:11
rescheduled and done
53:12
later on but the librarians are deeply
53:15

into uh summer reading program right now
53:17
so great uh that's great obviously i
53:19
have no personal interest in that
53:21
no no of course not
53:24
i mean can you use the field uh the
53:27
they often never use the field by town
53:30
hall
53:30
there's a baseball field there but you
53:32
never see baseball on it yeah
53:34
i mean i think you know yeah whatever
53:37
and that in fact there's a uh david
53:40
luven wrote me he said they have a
53:42
mobile stage that they received and
53:45
making that available to us as well that
53:46
just i again i continue to be
53:49
i'm just so heartened by the uh amount
53:51
of collaborate the positive
53:52
collaboration that this is forced
53:54
amongst the libraries and amongst our
53:56
other fellow government entities so
53:57
um yes all of those are open to us and
54:00
um you know we are committed to making
54:02
as much of the
54:03
you know as whatever we can do make it
54:05
work and we certainly had
54:06
yeah we did outdoor programming in the
54:08
winter time so i think you know if it's
54:10
summer
54:10
if people have to wear a coat and that's
54:11
the other thing so as we're um
54:13
you know we're going to be limited to 10
54:15
i'm going to start with 10 and we
54:16
started last time we always dip our toe
54:18
in and we move forward
54:19
as things uh you know work out well this
54:21
has worked really very well for us
54:23
i will be more pleased if we have people
54:25
waiting outside to have them waiting

54:26
outside
54:27
at the end of march and april rather
54:29
than november when it was getting pretty
54:30
cold that we were having people right
54:32
outside so
54:36
great any other interesting thoughts on
54:37
the reopening
54:44
okay okay great moving along another new
54:46
business
54:47
we did the board
54:51
okay long-range planning old business
54:58
oh yep you're right sorry
55:03
so we met with uh with paul um last week
55:07
and reviewed his latest round of
55:09
sketches based on
55:10
feedback that the committee had provided
55:13
last time
55:14
so we're largely narrowing in on call it
55:16
three major
55:18
uh changes or areas of change right one
55:21
is the
55:22
the creation of a large meeting space
55:25
right we were talking about
55:26
something in 150 to 175
55:29
seat capacity it's a fairly large space
55:32
to handle you know
55:33
the size of programs that we really want
55:34
to have going forward
55:36
um expansion and sort of formalization
55:39
of the curbside pickup area
55:40
right potentially a lot of work on the
55:42
parking lot to make that a lot
55:44
a lot smoother a lot more obvious you
55:46
know coming in and out improve the
55:47
traffic flow
55:49
as well as just make it a lot more
55:50
mechanically easy inside the library
55:53

and then three really is the
55:54 restructuring of the of the hallway
55:57 entrance area
55:58 coming into the library up to the
56:00 circulation desk
56:01 with the idea being that we are able to
56:04 collapse the information desk and
56:05 circulation desk into into one
56:07 location which i think has always been
56:09 highly desirable from a staffing
56:11 perspective and a service perspective
56:13 it opens up a lot of space for
56:15 additional displays additional seating
56:16 areas
56:17 a lot more meeting room space as well
56:20 uh so i think we can iterate you know
56:22 for forever i'm sure
56:24 but really that we've we've largely
56:26 nailed down
56:27 uh those three as the primary focus
56:30 and so paul is currently off estimating
56:33 costs on those items
56:35 uh so you'll come back to us with
56:36 essentially an estimated price tag
56:39 for each of those so we can talk about
56:41 how many how much of that we try to
56:44 incorporate in a phase a what could
56:46 potentially gets pushed to a phase b
56:49 and then i think we'll have something to
56:50 put in front of the board and and
56:52 you know sort of talk seriously about
56:53 adopting as a long-term plan
56:57 questions so
57:01 so my question would be at what so it
57:03 sounds like he's coming back
57:04 with costs attached those three
57:07 priorities with
57:09 and it sounds like it comes to the board

57:11
after the committee continues this
57:12
discussion on that so my question again
57:14
is kind of the summary is
57:15
at what point does it come to the board
57:17
the entire if and i were
57:19
we're changing emails on that subject
57:21
and to prevent the conversation from
57:24
iterating forever
57:25
i think once he comes back with the cost
57:27
numbers
57:28
i think our first board meeting after
57:30
that we can probably
57:32
talk as a group thank you
57:40
okay that's it great any questions
57:43
our meat it'd be nice to see it's been
57:46
nice to see those figures
57:48
um yeah so we could kind of get a sense
57:50
of where we are yeah
57:51
absolutely everything is a great idea to
57:53
do exactly
57:54
right yeah okay we have um
57:58
uh an annual report we have to go uh if
58:00
we have the approve
58:01
you have to approve the annual report so
58:03
this is uh you know this is the
58:07
year ending june 30th 2020.
58:10
so uh when we report to the state it
58:12
always seems
58:13
so distant in the past uh you know it's
58:16
uh
58:17
it's march we're looking forward to the
58:19
end of this fiscal year and so
58:21
this includes a little bit of the um
58:24
of uh your pandemic closure from march
58:27
to june 30th
58:28
so the statistics are a little wonky of
58:30
course as you would expect
58:32

in addition um there is one of the
58:34
minimum standards which is the number of
58:36
hours the minimum number of hours our
58:37
library was open
58:38
we did not meet the minimum standard for
58:40
that year the division of library
58:42
development has
58:42
said that the libraries are going to be
58:44
punished for not meeting the minimum
58:46
number of hours
58:47
based on cova that's not something
58:49
they're going to hold us responsible for
58:50
but it is
58:51
the first time i ever checked no to a
58:53
minimum standard
58:54
um we almost made it because we're open
58:56
so many more hours
58:58
then are we required i think we're at 52
59:00
or 54 hours a week we're open 72 hours
59:02
most weeks
59:03
so that three quarters of the year when
59:05
we were open normally we almost got
59:07
there
59:07
where i was able to say yes even though
59:09
we were closed for three months but not
59:10
quite so
59:11
uh there was no way for me to stretch
59:13
that in any sort of reasonably ethical
59:15
manner so
59:16
um the report is there it is a monster
59:20
um but uh tanya is
59:23
uh you know we farm all pieces of this
59:25
out to the to the appropriate folks but
59:27
um we believe these numbers are a fair
59:30
and accurate representation of of
59:32
the financial picture and the
59:33
statistical picture of the library in
59:35
that fiscal year so

59:39
besides that check is there any other
59:41
thing we should notice in this report i
59:43
mean looked very quick but
59:44
yeah it's uh financially it's a very
59:46
uninteresting year
59:48
um next year it might be a little bit
59:49
more interesting as we they're going to
59:51
probably be asking us some questions
59:52
about
59:52
um what were the pandemic costs and what
59:55
were we doing for ppe and all that stuff
59:56
but then this year there's not so much
59:58
um there are some interesting um
60:02
the circulation of course uh being down
60:04
because it was uh you know we lost
60:06
three months of circulation effectively
60:08
uh where we were completely digital for
60:10
a while those numbers
60:11
um you know are are down so that's
60:14
notable
60:15
um some of the program sessions are
60:19
absolutely down that's a big part of the
60:21
year
60:21
so it's mostly the the the quarter of
60:24
the year that's represented this report
60:25
and the decrease that's represented
60:27
certainly and not everything gets
60:28
reported to the state on the same fiscal
60:30
year so it's the total
60:31
of the summer reading program for last
60:34
summer from
60:35
june really till the end of august and
60:38
those numbers are significantly down as
60:40
well because that was the you know that
60:41
was a whole
60:42
pandemic summer reading program
60:50
i was just flipping through here and on
60:52

page 58

60:53

you have two board presidents listed i'm

60:56

i'm no longer a board president you can

60:58

take my name off of there

61:00

oh what's going on there sorry the

61:02

reason you're not you're not listed

61:03

there so

61:04

what you're seeing on the right-hand

61:05

column uh kind of italics is

61:07

the last year's information so you can

61:09

compare last year to this year i'm sorry

61:11

okay yeah so it's um

61:14

yeah it's mark okay

61:18

so so jeff after just kind of scanning

61:20

this before it looks like it's mostly

61:22

information you pull out of your files

61:24

and your databases and plugins and

61:25

that's

61:26

is that correct uh yes uh yeah not that

61:30

there's not a lot of work involved in

61:31

that

61:31

no no i didn't want to minimize that but

61:33

i'm sorry that came out

61:34

incorrectly taking a tremendous amount

61:37

of time

61:38

it sounds like you're pulling from your

61:40

records to input the data that's needed

61:42

in the report

61:43

yes there's really much not there's not

61:44

really a narrative report there's not a

61:46

lot of

61:47

leeway in this stuff the fight the way

61:49

the financial information is presented

61:51

is one of the most challenging things we

61:53

report our financial information

61:55

to the state um at least four different

61:58

ways

61:59

so uh they don't really talk to each

62:01
other so it's getting a little bit
62:02
better so i'm gonna say the tax cap
62:04
filing is uh pulling money uh pulling
62:06
information from different departments
62:07
uh better than it used to in the past
62:09
but the they look at this
62:10
they take a certain slice and uh the the
62:13
divisional library development takes a
62:14
certain slice on this and they look a
62:16
certain way so
62:16
you know with some work on tanya's part
62:18
to to take the numbers that we have
62:20
and make sure that it's presented in a
62:22
way that that matches
62:24
the way they want the notes which is a
62:26
little bit different than the way our
62:28
auditors have it in a different way than
62:29
the school district wants them so
62:34
you know when we uh kristen went through
62:36
and pulled out your mailing addresses i
62:37
believe i have the you know we give them
62:38
to the state they're they're in there
62:40
but i don't put them in a board packet
62:41
you know your your personal email site
62:43
we use the
62:44
the the best pl emails in there for um
62:47
your trusty records
62:49
um
62:52
i there shouldn't be too much
62:54
controversial i really and i didn't even
62:55
bring the heat
62:56
uh last year harmeet mentioned that i
62:58
brought the heat at the at the state
62:59
when they were asking me is this
63:00
valuable uh
63:02
i and at the end of it i frequently feel
63:04
like it is an incredible waste of my
63:05

time
63:06
but uh you know there are important
63:08
reasons to track statistics across the
63:10
state and the nation
63:11
and um you know my request to them is
63:13
that they
63:14
have a interim report that can get
63:16
output uh in a fill-in pdf so that i can
63:18
send that out electronically to
63:20
everybody
63:20
instead of having to print it and then
63:22
they write the numbers you know
63:23
catherine writes all her numbers next to
63:25
all the circulation figures and the
63:26
collection figures
63:27
and gives those back you know scans them
63:28
and sends them back to me there's a
63:30
an easy enough electronic way to do that
63:32
so um
63:37
maybe the people that approve all the
63:38
capital profit could start working on
63:40
the report and make it
63:41
all fit together but
63:44
that's a whole different group of people
63:45
it's all different things i know even
63:47
inside the ed department right we report
63:49
our our financial numbers to the
63:50
education department twice
63:52
in two different ways yeah okay
63:55
okay all right so do we have to we have
63:58
to vote on this you do you need to vote
63:59
on you need a motion on the annual
64:00
report
64:03
okay second
64:06
okay mary great all those in favor
64:08
please raise your hand
64:10
opposed or objections okay motion
64:12
carries

64:14
okay any um other old business people
64:17
have
64:18
i have one other quick thing i want to
64:19
mention sure um
64:21
we i would like to um ask
64:24
um that we set up a finance committee
64:26
meeting for later this month
64:28
we've talked about a couple of topics i
64:29
want to add one other topic to it it
64:31
shouldn't be a lengthy discussion but i
64:33
think the finance committee
64:35
should have a discussion among ourselves
64:38
before the full board meets
64:40
to talk about the fund balance and in
64:42
particular
64:44
um the amount that is available to
64:46
possibly spend on capital projects
64:48
we should be talking i think coming back
64:51
to the board and saying
64:52
this is how much is available and not
64:56
set aside for cash flow
64:57
but how much do we think of that should
65:00
be set aside for future emergencies so
65:02
you know should we say to the board yes
65:04
it's okay to put 1.5 million toward a
65:07
project or 1.2
65:09
what do we as the finance committee
65:12
think
65:12
is a reasonable number for us to set
65:14
aside for
65:16
true contingencies when as we start
65:18
dipping into the fund balance
65:20
so i would like to put that on the
65:22
agenda for discussion
65:24
great okay okay yep sounds good
65:27
can i just say on that part and it may
65:29
not it may be totally irrelevant for
65:30

missing apples and oranges
65:32
but what the district did the school
65:34
district did was it set up a separate
65:36
account
65:39
in order to draw down the fund but
65:42
obviously the public meetings too is
65:43
drawn down the fund balance and put it
65:46
in
65:47
and that's where they pulled from when
65:49
they were actually doing capital
65:50
projects it still required board
65:53
approval i think it was like 10 million
65:54
cap in any one in the fund and then i i
65:57
believe
65:58
i think once i left they had more than
66:00
10 so they opened a second one
66:02
that i don't know if that's relevant for
66:03
the library if you don't want to go
66:05
through all the written roles setting up
66:06
a separate fund but that's
66:08
where they basically earmarked money for
66:11
capital projects that came out of the
66:13
fund balance but also it drew down the
66:15
amount of fund balance
66:16
because they're limited by state law and
66:19
what percentage they could carry so i
66:20
don't know if that's something i want to
66:21
consider or not
66:22
i was just going to say and we'll talk
66:24
about that and again that's the you know
66:25
the school district has that in law
66:27
the the the amount of fund balance that
66:29
they have is capped at a percentage and
66:31
that's not not
66:32
the case for libraries right um you know
66:34
but i think
66:35
you know uh it is a good conversation to
66:37
have

66:38
where we say you know what do we you
66:40
know as we we have a you know resiliency
66:42
plan for the library what is the amount
66:44
of money that's needed for
66:45
that those emergencies that's a good
66:46
conversation for us to have um
66:48
in terms of other uh old business mark
66:51
just um i think
66:52
you would mention at the last meeting
66:53
encouraging
66:55
committees to ramp up or meet more
66:57
regularly if there's something that the
66:58
policy committee
66:59
needs to look at i wasn't sure where we
67:02
were
67:03
on our time frame or if there was a
67:04
timetable or if there were things coming
67:06
up in the pipeline that
67:07
either needed review or would be a good
67:10
time to review i
67:12
put those in the pipeline also so that
67:14
that's good charmaine we are
67:16
um you know in in the new one of the new
67:18
um
67:20
in 2021 the libraries have new minimum
67:21
standards one of them is that policies
67:23
are reviewed at a minimum
67:25
every five years so uh that's you know
67:27
that's a that's a good
67:28
it's a good time for us to now at the
67:30
very start of this
67:32
um rather than wait for five years when
67:34
we have to do a bunch of policies in you
67:36
know a couple months as we get you know
67:37
coming on a five-year deadline
67:39
um you know we're getting that set up
67:40
right now working with
67:43

one of the staff people in
67:44
administration to get that schedule set
67:46
up and we'll just start feeding them i
67:47
think a lot of them are relatively
67:48
non-controversial
67:50
but some are going to take longer and
67:52
you know they all
67:53
all worthy of a look at so
68:00
okay any other old business any future
68:02
okay any future business
68:06
any public participation
68:09
check i have had nothing come in in the
68:13
in in the meantime during the meeting
68:16
okay we want to move into executive
68:18
session then yep so
68:20
uh what what the the motion would read
68:23
um moved by somebody seconded by
68:26
somebody the board adjourned to
68:27
executive session
68:28
to discuss contract negotiations
68:30
pursuant to article 14 of civil service
68:32
law
68:35
any emotion mary second
68:39
second okay carolyn great all those in
68:41
favor
68:44
any uh ascensions or negative okay
68:46
motion carries
68:48
okay so i'm going to
English (auto-generated)