

2021-22 Budget

	2020-21	2021-22	Comments
Library materials			
Books/audiobooks/ebooks	\$447,000	\$444,000	————— Maintains core collection and reflects shift to downloadable audiobooks
Online services	28,000	28,000	—————
Periodicals	24,000	18,000	————— Shift to electronic format
Movies and music	65,000	53,000	————— Decreased demand due to streaming
Special collections	22,500	18,000	————— Purchasing for the Library of Things
Total materials	\$586,500	\$561,000	
Salaries and benefits	\$3,166,300	\$3,184,903	————— Negotiated salary increases and estimated health-care costs
Operations			
Utilities	\$80,700	\$71,000	————— Reduction in electricity costs due to new HVAC
Photocopiers	20,000	18,000	—————
Office and custodial supplies	36,000	46,000	————— Increases due to COVID impact
Equipment and furniture	50,000	40,000	————— Reduction based on past experience
Postage	20,000	20,000	—————
Insurance	29,000	29,000	—————
Taxes (water and sewer)	3,700	3,400	—————
Conference and travel	8,000	3,000	————— Reduced travel to conferences
Memberships	3,000	3,000	—————
Special programs	43,000	35,000	————— Reduced in-person programming for the public
Building and equip. maint.	84,000	84,000	—————
Van operation	4,000	4,000	—————
Financial services and auditing	39,000	39,000	—————
Printing and marketing	35,000	38,000	————— Expanded marketing efforts
Professional services	30,000	30,000	————— Attorney's fees for contract negotiations
Miscellaneous	3,500	4,000	—————
Online catalog/circ. system	51,000	52,000	————— Planned increase in library system fees
IT/hardware and software	42,000	42,000	—————
Refund of real property taxes	20,000	10,000	————— Expected fewer tax refunds
Capital improvements/contingency	125,000	135,000	————— For building updates and other needs
Total operations	\$726,900	\$706,400	
TOTAL EXPENSES	\$4,479,700	\$4,452,303	
Income			
Fines and fees	28,000	15,000	————— Decrease due to COVID impact
Interest	30,000	7,500	————— Projected interest rates much lower
Book sale	5,000	5,000	—————
Gifts and donations	1,000	2,000	—————
Photocopiers	7,500	7,500	—————
State aid	24,000	23,170	—————
PILOT	211,637	219,570	————— Estimated revenue received from BCSD
TOTAL INCOME	\$307,137	\$279,740	
BUDGET	\$4,479,700	\$4,452,303	
Minus income	307,137	279,740	
Equals LEVY	\$4,172,563	\$4,172,563	————— 0% increase
Fund balance			
		\$1,400,000	————— Funds operations from July until taxes received in October
		1,942,000	————— Designated for capital expenditure and building needs in conjunction with the library's Long Range Plan
TOTAL FUND BALANCE		\$3,342,000	

Proposed levy increase: 0%

For additional financial information, please see the audited financial statements of Bethlehem Public Library online at www.bethlehempubliclibrary.org/about-us/board-of-trustees.

