



**Board of Trustees Meeting
January 13, 2020 6:00 pm
Agenda**

- **Call to order**
- **Public participation**
- **Approval of previous meeting minutes**
- **Financial report**
 - Treasurer's update**
 - Personnel report**
 - Personnel actions**
- **Director's report**
- **UHLS report**
- **New business**
 - BCN-TV control system (5 minutes)**
 - Research Institute for Public Libraries attendance request (5 minutes)**
 - Other new business**
- **Old business**
 - Long range plan steering committee – status report (10 minutes)**
 - HVAC Update**
 - Grant wrap-up (5 minutes)**
 - Other old business**
- **Future business**
 - Background checks**
 - Plaza feasibility**
 - Policy updates/schedule**
 - Resource sharing**
 - Fines and Fees**
- **Public Participation**
- **Adjournment**
 - Next Long Range Planning committee meeting: January 17, 2020 8am**
 - Next board meeting: February 10, 2020 6:00pm**
 - Next Friends of the Library meeting: February 17, 2020 6:30pm**

MINUTES OF THE BOARD OF TRUSTEES MEETING
BETHLEHEM PUBLIC LIBRARY **DRAFT**
Monday December 9, 2019

PRESENT: Caroline Brancatella
Mark Kissinger
Harmeet Narang
Mary Redmond
Lisa Scoons
Brian Sweeney
Michelle Walsh
Robert Khalife, treasurer

Geoffrey Kirkpatrick, director
Kristen Roberts, recording secretary

EXCUSED:

GUESTS: Tanya Choppy, accounts clerk
Catherine Stollar Peters, assistant director

President M. Redmond called the meeting to order at 6pm.

PUBLIC PARTICIPATION

There was no public participation at this time.

PRESENTATION BY LONG RANGE PLAN CONSULTANT

P. Mays was unavailable for the planned presentation. The board discussed rescheduling, and B. Sweeney noted that P. Mays would be meeting with the Long Range Planning committee the coming Friday, Dec. 13. While board members were originally in favor of rescheduling the presentation for the January board meeting, during a later discussion about committees, they decided to forgo that presentation in the interest of time and planning.

G. Kirkpatrick gave a brief overview of the process so far, and noted that a site visit was conducted to evaluate the building envelope. He said there were some issue with the masonry veneer noted, but that the building was deemed in good overall condition. He noted the We Heard You meeting is scheduled for Jan. 8, and that stakeholder interviews have been rescheduled for Dec. 13. Field trips to other libraries that P. Mays has worked with have been discussed but not scheduled. P. Mays will begin prioritizing concepts in January, with the planning phase to take place the following months.

M. Redmond expressed surprise that an engineer visit to evaluate the mechanical and electrical aspects of the building had not yet taken place. She expressed concern that delays might push the completion of the process further down the road.

The board discussed the level of communication received during the Long Range Planning process so far. B. Sweeney asked the board if it was something they would like the committee to address with P. Mays at the Friday meeting. Overall, the board agreed that they would like more frequent communication from P. Mays. Suggestions included FaceTiming, conference calls, or sharing of bullet point updates at regular intervals. The board also discussed whether it would be helpful to pursue having B. Sweeney as a second point of contact. L. Scoons said she was surprised to see P. Mays present information at Staff Development Day that had not yet been shared with the board. G. Kirkpatrick said he would make the PowerPoint from Staff Development Day available to board members. He said the pie charts represented feedback from staff and the public, and most noteworthy was how much they aligned.

MINUTES

Minutes of the 12 November 2019 board meeting were approved unanimously on a MOTION by M. Kissinger with a SECOND by C. Brancatella.

FINANCIAL REPORT

R. Khalife presented the financial report. He noted nothing unusual in disbursements or receipts for the month.

M. Redmond asked why the interest appears in different locations in the financial statement. R. Khalife noted there are two interest-earning accounts – a money market account and an operating account. M. Redmond suggested there might be a simpler way to present the information, and it is something the Finance Committee should look at as they move forward with updating how the report is presented. H. Narang said he would like to see a representation of the categories of checks being cut, highlighting what the library pays for contract services, materials etc. M. Redmond said she would be interested in a graphic representation of how much is spent with individual vendors over a 6-month period.

On a MOTION by C. Brancatella with a SECOND by M. Kissinger, the board unanimously approved the Financial Statement dated 30 November 2019 (Manual Disbursements for November \$321,572.45; Cash Disbursements/Accounts Payable for December \$79,120.67; Trust & Agency Disbursements/Salaries for November \$194,706.36; CapProject Fund/Hand-Drawn Checks for October \$0.00; Total: \$595,399.48).

BANK ACCOUNT RECONCILIATION REPORT

The board noted Bank Reconciliations for November 1-30, 2019.

MANUAL INVOICES

None

RESOLUTIONS

None

PERSONNEL REPORT

On a MOTION by L. Scoons with a SECOND by B. Sweeney, the board unanimously approved a new hire for the following vacancies, pending Civil Service approval:

- Library Page, 11.67 hours/week, part-time permanent, \$11.10/hour

DIRECTOR'S REPORT

The board noted the director's report. Additional items:

- G. Kirkpatrick noted that there were a number of NYLA conference reports in the December packet, as well as some continuing education write-ups, and a report from K. Robert's attendance at the Library Marketing and Communication Conference.
- The Studio Makerspace has been especially popular with podcasters. L. Scoons asked if there should be a library podcast. G. Kirkpatrick said that it can be done, but noted that there are some time restraints. He noted that the video presenter at the Library Marketing conference spends a third of her job creating and processing 2-3 videos a week, so it is about finding a balance. H. Narang asked if that might be something the library could ask a page could do. G. Kirkpatrick said that there is a limit to what the library can ask pages to do as defined by Civil Service.
- The craft swap and crafting tools at the library have been a huge hit with the public.
- L. Scoons asked how the library is tracking Kanopy use. G. Kirkpatrick said that the number of views is the closest thing to represent circulation, even though views don't necessarily translate to people watching more than a minute. He noted that this first year with Kanopy, the library is paying a flat fee, but that is something to think about for a pay-per-use model. C. Stollar Peters also noted that users only get a certain number of credits per month, so it encourages them to avoid wasting those opportunities. G. Kirkpatrick said that while Upper Hudson libraries tend to be leery of a pay-per-use model, many other libraries across the country have moved in that direction.
- H. Narang said it appears circulation of the DVD collection remains robust. G. Kirkpatrick said there is still demand for the physical format because some needs are not being met by all the streaming services out there.
- Board members asked if there was some way to have the library closing time populate on the home page. K. Roberts said that it was not possible in its current configuration, but the web team can research if there is some type of widget or coding to accomplish that. L. Scoons said that some people at the brainstorming meeting had issues with the website. G. Kirkpatrick said that the library is in the process of migrating its server-based functions to the cloud, with Wordpress to be next. He also said there was a committee looking at new calendar software that would hopefully bring some improvements there.
- M. Walsh said she enjoyed attending NYLA. She said she particularly impressed with the organization and effectiveness of C. Brenner's presentation. She said that in her feedback form, she noted a desire for more programs geared toward trustees.

On a MOTION by M. Walsh with a SECOND by H. Narang, the board unanimously voted to accept the director's report.

UPPER HUDSON LIBRARY SYSTEM REPORT

L. Scoons said the board will vote a little later on the UHLAN agreement reached for the coming year. The Upper Hudson board will continue to evaluate how to equitably apply the fees to all the libraries in the system. G. Kirkpatrick said that as a huge net borrower, there are no substantive changes in fees for Bethlehem.

NEW BUSINESS

UHLS The Fine Free Experience program

G. Kirkpatrick said he had earlier shared some of the information received at this program, noting the impact of going fine free at some libraries in the area, including Albany Public. He said one of the biggest issues is the lack of impact on whether or not items were returned, and in fact some of Albany's numbers indicate fewer items were being categorized as lost, possibly because people sometimes will not return items if they are worried about a fine.

G. Kirkpatrick said the director of Albany Public shared two key points: Libraries are already adjusting fine policy in individual cases, which means bias is involved, and if the goal is to use fines to teach financial responsibility, then the numbers seem to indicate it is not effective. C. Brancatella said that maybe the goal of fines is more about teaching community responsibility. G. Kirkpatrick said that the fear of fines is encouraging some people in the community to not use the library.

The board discussed what currently happens if a Bethlehem item is checked out by someone at a fine-free library. They talked about how much revenue would be lost if the library went fine free. C. Brancatella asked if there was a way to go fine free for children. The board agreed to table the discussion until they had more time to discuss it in detail. H. Narang asked if the board could get numbers for how much is brought in through fines once the cost for lost materials was taken into account.

2020 flex spending and deductible invoice

The board reviewed an invoice from Jaeger and Flynn representing flex spending and prefunded employer contributions to the high deductible health care plan. Board members asked what happened to the flex account if an employee were to leave the library before the end of the calendar year. G. Kirkpatrick noted that if the full amount has already been used, the library is on the hook for the remainder.

On a MOTION by B. Sweeney with a second by L. Scoons, the board unanimously authorized payment to Jaeger and Flynn of \$10,595.18 for the administration of the library's flex spending benefit.

Other new business

The was no other new business at this time.

OLD BUSINESS

Contract negotiation team

The board noted that C. Brancatella and L. Scoons are the trustee liaisons in contract negotiations.

Long-range plan steering committee – status report

This was discussed earlier.

HVAC update

HVAC project conclusion

G. Kirkpatrick said the library was getting closer to closing out the project, and he is

working with Dan Coughlin at DASNY to finalize a timeline. Temperatures are still being monitored, and there is an issue with the air handler having to be reset manually by accessing it on the roof, which the library would like addressed. He said the library is still evaluating the comfort level in the Children's Place, but there has been some overall improvement since the work was completed in November. G. Kirkpatrick said he would like to provide advanced training for K. Coffey to learn as much as he can about the new system so he can manage some of it in-house.

UHLAN

On a MOTION by L. Scoons and a SECOND by C. Brancatella, the board unanimously approved a one-year extension to the UHLAN contract at a cost of \$48,386 for 2020, a 2 percent increase over the previous year.

M. Redmond said that she wanted to thank M. Walsh for coordinating dessert for the Staff Development Day luncheon. She also said that she would like to resume monthly Finance Committee meetings by early January.

Board committees

B. Sweeney said that he asked for this item to be put on the agenda because of a concern that the extended committee structure put in place a couple of months ago may not actually be working to reduce the time spent discussing things in the regular meetings. He said the hope was that the committees would help the board work more efficiently, but that the meetings have not gotten any shorter.

C. Brancatella said she believes there just aren't enough board members to divide the work, and that it might be time to consider adding to that number.

M. Redmond suggested that this is a particularly busy time for the board with the Long Range Planning process moving full steam ahead, and that it would be worthwhile to give the committee structure a little more time to be fully evaluated.

G. Kirkpatrick said some boards of similar-sized libraries will meet once a month only but stay as long as needed to discuss agenda items, while others will rely on the director's recommendations to provide the needed guidance.

C. Brancatella said board members could maybe rely more on the reports from the committees without going into a full board discussion that expands the meetings. M. Redmond agreed and said that if board members could also spend more time reviewing the packet before the meetings, many of the presentations would be shortened or eliminated. The board agreed to try this approach starting in January.

The board also suggested adding time stamps to the agenda beginning in January to keep things moving along with the understanding that if a topic needs more time, they will not necessarily cut it off because of the time stamp.

Other old business

There was no old business discussed.

FUTURE BUSINESS

Background checks

No further discussion at this time.

Plaza feasibility

No further discussion at this time.

Policy updates/schedule

No further discussion at this time.

Resource sharing

No further discussion at this time.

Fines and fees

No further discussion at this time.

PUBLIC PARTICIPATION

There was no public participation at this time.

ADJOURNMENT

On a MOTION by H. Narang with a SECOND by M. Walsh, the board adjourned the regular meeting at 7:56pm.

Prepared by
Kristen Roberts, recording secretary

Cosigned by
M. Redmond, board president

MINUTES OF THE BOARD OF TRUSTEES
LONG-RANGE PLANNING COMMITTEE MEETING
BETHLEHEM PUBLIC LIBRARY
Friday, December 13, 2019 **DRAFT**

PRESENT: Mark Kissinger
Harmeet Narang
Lisa Scoons
Brian Sweeney
Michelle Walsh

EXCUSED:

GUESTS: Geoffrey Kirkpatrick, director
Catherine Stollar Peters, assistant director
Kristen Roberts, public information specialist
Kevin Coffey, building and grounds supervisor
Robert Khalife, board treasurer
Paul Mays, library architect

B. Sweeney called the meeting to order at 8:04am.

LONG RANGE SERVICES PLAN DISCUSSION

P. Mays provided an overview of the information-gathering process so far, and the committee discussed some of the early results as well as the process moving forward

No action was taken.

ADJOURNMENT

On a MOTION by L. Scoons with a SECOND by H. Narang, the board adjourned the regular meeting at 8am.

Prepared by
Kristen Roberts, recording secretary

Cosigned by
M. Redmond, board president

Treasurer's Report – Executive Summary January 2020

Financial Package

This month's Board package will include a more concise and revamped financial section, which I believe is more meaningful to the Board of Trustees. One key addition is including prior year's data to allow for easier comparison. Overall, there were no unusual items of financial nature to highlight this month. Please note that additional detailed financial information is always available upon request.

Audit Report

We have received the final audit report and required audit communication letter from Marvin & Co., both of which are now available on the Library website.

Cash & Investments

As of this writing, the Library's funds are still exclusively with TD Bank as we are awaiting counsel's review of other banks documents, and TD Bank is offering the Library a very competitive rate of 1.75%.

BETHLEHEM PUBLIC LIBRARY

CASH & INVESTMENTS SUMMARY

AS OF 12/31/2019

CASH BALANCES

TD Bank - Checking Account	1,064,786.85
TD Bank - Money Market	3,851,729.04
TD Bank - Payroll Account	-
TD Bank - Capital Project Fund	221,009.44
TOTAL	<u>5,137,525.33</u>

INVESTMENTS

None

SUMMARY OF CASH ACTIVITY

ACCOUNT	<u>11/30/2019</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>TRANSFERS</u>	<u>12/31/2019</u>
TD Bank General Fund	1,367,655.34	9,838.03	168,206.21	(144,500.31)	1,064,786.85
TD Bank Payroll	-		144,500.31	144,500.31	-
TD Bank Money Market	3,846,828.29	4,900.75	-		3,851,729.04
Capital Project Fund	221,009.44	-	-		221,009.44
TOTAL:	<u>5,435,493.07</u>	<u>14,738.78</u>	<u>312,706.52</u>	<u>-</u>	<u>5,137,525.33</u>

Checks outstanding greater than 90 days old: None

General Fund cash balance includes \$ 16,050.00 of Storch Fund money

BETHLEHEM PUBLIC LIBRARY

REVENUE REPORT

6 MONTHS ENDED 12/31/2019

FISCAL YEAR 2019-2020

	<u>ANNUAL BUDGET</u>	<u>YTD CURRENT YEAR</u>	<u>YTD PRIOR YEAR</u>	<u>YTD VARIANCE OVER (UNDER)</u>	<u>MONTH ACTUAL</u>
Real Property Taxes	4,065,152	3,969,004	3,789,566	179,437	-
PILOT	203,162	205,515	197,034	8,482	-
Fines	30,000	15,214	17,502	(2,288)	1,709
Interest on Deposits	10,000	24,350	4,882	19,468	5,157
Sale of Books	5,000	2,766	2,704	61	377
Gifts and Donations, Misc	1,000	2,940	825	2,115	2,050
Photocopier	8,000	3,964	4,191	(228)	464
State Aid	24,000	25,050	25,037	13	2,505
Grants	-	-	25,000	(25,000)	-
Miscellaneous Income	-	250	250	-	75
Total Revenue	<u>4,346,314</u>	<u>4,249,052</u>	<u>4,066,992</u>	<u>182,061</u>	<u>12,337</u>

Excludes \$2,402.05 of cash receipts (reimbursements - contra expense)

BETHLEHEM PUBLIC LIBRARY

EXPENSES REPORT - SUMMARY

6 MONTHS ENDED 12/31/2019

FISCAL YEAR 2019-2020

	ANNUAL BUDGET	YTD CURRENT YEAR	YTD PRIOR YEAR	YTD VARIANCE OVER (UNDER)	MONTH ACTUAL
Salaries	2,333,137	1,129,705	1,068,498	61,207	205,072
Retirement	279,232	283,977	283,682	295	-
Health Insurance	308,660	133,401	143,762	(10,361)	9,283
Other Benefits	202,885	103,278	101,716	1,562	15,265
Subtotal Salaries & Benefits	3,123,914	1,650,361	1,597,658	52,703	229,620
Library Materials - Print	277,000	111,799	131,191	(19,392)	22,902
Library Materials - Electronic & Audio	268,000	107,650	117,318	(9,667)	23,291
Subtotal Library Material	545,000	219,449	248,508	(29,060)	46,193
Operations	552,400	246,575	233,766	12,809	35,442
Capital Expenditures	125,000	20,885	-	20,885	4,987
Total	4,346,314	2,137,270	2,079,932	57,338	316,242

BETHLEHEM PUBLIC LIBRARY

EXPENSES REPORT - DETAIL

6 MONTHS ENDED 12/31/2019

FISCAL YEAR 2019-2020

2019-20 Budget Line Balances

Account Name	ANNUAL BUDGET	YTD CURRENT YEAR	YTD PRIOR YEAR	YTD VARIANCE OVER (UNDER)	MONTH ACTUAL
Salaries & Benefits					
Salaries-Librarians	1,158,186	582,951	549,838	33,113	109,693
Salaries-Clerical	1,014,578	469,818	447,249	22,568	82,411
Salaries-Custodians	160,373	76,937	71,411	5,526	12,968
Retirement	279,232	283,977	283,682	295	-
SocSec/Medicare	178,485	83,869	81,599	2,270	15,265
Worker's Comp.	23,000	18,102	18,851	(748)	-
Unemployment	-	-	-	-	-
Health Ins.	308,660	133,401	143,762	(10,361)	9,283
Disability Ins.	1,400	1,307	1,266	41	-
Library Materials					
Adult books	171,000	73,486	80,026	(6,540)	11,364
Audiobooks	33,000	12,856	11,027	1,829	3,237
Ebooks	122,000	59,159	65,353	(6,194)	13,704
Electronic Resources	28,000	6,941	12,057	(5,116)	1,103
Periodicals	21,000	9,495	13,716	(4,221)	8,587
YS Books	85,000	28,817	37,449	(8,632)	2,951
YS Audiobooks	4,500	2,073	1,850	223	714
YS Media	7,000	4,307	7,150	(2,843)	363
Special Collections	15,500	3,411	3,035	376	378
AS Media	58,000	18,903	16,846	2,057	3,792
Operations					
Copiers and supplies	22,000	3,421	5,471	(2,050)	665
Office supplies	13,000	4,286	3,763	523	669
Custodial supplies	18,000	3,679	4,090	(411)	912
Postage	18,000	9,025	7,714	1,311	1,411
Printing	30,000	9,716	8,838	878	-
Van lease & oper.	2,000	667	276	391	33
Gas and Electric	60,000	22,511	26,015	(3,505)	4,338
Telecommunications	17,000	5,774	7,300	(1,526)	765
Water	2,700	2,314	2,475	(161)	773
Taxes-sewer & water	3,700	-	-	-	-
Refund property taxes	20,000	9,250	17,868	(8,619)	92
Prof. Services	15,000	12,560	2,633	9,927	7,075
Contract Services	37,500	28,450	5,596	22,854	309
Insurance	29,000	25,846	25,995	(148)	-
Travel/Conference	10,000	5,843	5,083	760	215
Memberships	2,000	1,793	445	1,348	-
Special Programs	25,000	10,808	9,329	1,479	1,201
Furniture & Equipment	50,000	7,609	10,379	(2,770)	162
IT Hardware & Software	42,000	22,636	19,361	3,275	197
Bld & Grnd. Repair	40,000	8,896	19,908	(11,012)	441
Furn/Equip Repair	2,000	711	525	186	100
Miscellaneous	3,500	1,107	(1,615)	2,722	725
Audit Service	25,000	11,950	15,500	(3,550)	3,500
Accounting Service	15,000	13,444	13,068	376	-
UHLAN fees	50,000	24,281	23,749	532	11,859
Capital Expenditures	125,000	20,885	-	20,885	4,987
TOTAL	4,346,314	2,137,270	2,079,932	57,338	316,242

BETHLEHEM PUBLIC LIBRARY**DISBURSEMENTS SUMMARY**

CHECKS DISBURSED IN DECEMBER 2019 BASED ON PRE-APPROVAL	\$	19,601.63
CHECKS DISBURSED IN DECEMBER 2019 RELATING TO PAYROLL	\$	213,984.22
CHECKS BEING SUBMITTED FOR APPROVAL	\$	70,690.88
CHECKS BEING SUBMITTED FOR APPROVAL - CAPITAL PROJECT FUND	\$	-

BETHLEHEM PUBLIC LIBRARY

Check Warrant Report For A - 23: MANUAL DISB (DEC 19) For Dates 12/1/2019 - 12/31/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
38537	12/05/2019	2087	CITIBANK	200293	353.15
38538	12/05/2019	1576	JAEGER & FLYNN ASSOCIATES, INC	200338	10,595.18
38539	12/05/2019	1161	TOWN OF BETHLEHEM	200341	773.02
38540	12/05/2019	1581	UNITED STATES POSTAL SERVICE	200330	1,251.98
38541	12/05/2019	1607	VERIZON BUSINESS FIOS	200001	102.77
38542	12/05/2019	1607	VERIZON BUSINESS FIOS	200001	201.98
38546	12/19/2019	1424	AFLAC NEW YORK		415.92
38547	12/19/2019	2087	CITIBANK	200293	1,414.10
38548	12/19/2019	1570	NATIONAL GRID		4,337.90
38549	12/19/2019	1607	VERIZON BUSINESS FIOS	200001	122.77
38550	12/19/2019	2137	WEX BANK	200008	32.86
Number of Transactions: 11				Warrant Total:	19,601.63
				Vendor Portion:	19,601.63

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

BETHLEHEM PUBLIC LIBRARY

Check Warrant Report For A - 22: TRUST & AGENCY (DEC 19) For Dates 12/1/2019 - 12/31/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
38533	12/13/2019	712	CIVIL SERVICE EMPL ASSOC INC.		976.37
38534	12/13/2019	1679	METLIFE-TSA CONTRIBUTIONS		100.00
38535	12/13/2019	2003	NEW YORK STATE DEFERRED		2,487.32
38536	12/13/2019	711	SCHOOL SYSTEMS FED CREDIT UNION		170.00
38543	12/30/2019	712	CIVIL SERVICE EMPL ASSOC INC.		976.37
38544	12/30/2019	1679	METLIFE-TSA CONTRIBUTIONS		100.00
38545	12/30/2019	711	SCHOOL SYSTEMS FED CREDIT UNION		170.00
100401	12/13/2019	709	BPL SPECIAL PAYROLL ACCOUNT		76,566.12
100402	12/13/2019	710	NYS INCOME TAX BUREAU		4,877.80
100403	12/13/2019	1946	IRS - PAYROLL TAX PMT		27,924.22
100404	12/30/2019	709	BPL SPECIAL PAYROLL ACCOUNT		67,934.19
100405	12/30/2019	710	NYS INCOME TAX BUREAU		3,810.11
100406	12/30/2019	730	NYS EMPLOYEES RETIREMENT SYSTE		2,650.60
100407	12/30/2019	1946	IRS - PAYROLL TAX PMT		22,598.20
100408	12/30/2019	2003	NEW YORK STATE DEFERRED		2,642.92

Number of Transactions: 15

Warrant Total: 213,984.22

Vendor Portion: 213,984.22

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

BETHLEHEM PUBLIC LIBRARY

Check Warrant Report For A - 26: CASH DISB (JAN 20) For Dates 1/14/2020 - 1/14/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
38558	01/14/2020	30	ALBANY PUBLIC LIBRARY-MAIN BR	200380	28.00
38559	01/14/2020	1009	AMAZON CREDIT PLAN	200364	1,864.23
38560	01/14/2020	61	AQUASCAPE DESIGNS LLC	200003	70.00
38561	01/14/2020	77	BAKER & TAYLOR , INC.	200337	12,404.74
38562	01/14/2020	1186	BAKER AND TAYLOR ENTERTAINMENT	200353	292.49
38563	01/14/2020	2327	BARTELS, DOUGLAS A	200326	250.00
38564	01/14/2020	103	BRODART INC	200222	47.65
38565	01/14/2020	2200	CCB TECHNOLOGY, INC.	200331	848.00
38566	01/14/2020	827	PHYLLIS CHAMBERS		406.50
38567	01/14/2020	2078	COUNTY WASTE & RECYCLING SERVICE, INC.	200025	477.16
38568	01/14/2020	1220	DEMCO, INC	200324	338.50
38569	01/14/2020	1220	DEMCO, INC	200298	588.99
38570	01/14/2020	1463	EAST GREENBUSH COMM LIBRARY	200360	12.00
38571	01/14/2020	1991	EASTERN MANAGED PRINT NETWORK LLC	200279	657.93
38572	01/14/2020	195	EBSCO INFORMATION SERVICES	200343	13,797.57
38573	01/14/2020	2215	ELM USA, INC	200321	99.95
38574	01/14/2020	117	FAMILY & CHILDREN'S SERVICE OF CAP REG INC.	200351	553.13
38575	01/14/2020	1986	FIRSTLIGHT FIBER	200005	185.69
38576	01/14/2020	1965	PATRICIA GEROU		406.50
38577	01/14/2020	787	GUILDERLAND PUBLIC LIBRARY	200378	43.98
38578	01/14/2020	745	MARY HARTMAN		406.50
38579	01/14/2020	297	INTERNATIONAL BUILT-IN SYSTEMS	200358	276.00
38580	01/14/2020	1576	JAEGER & FLYNN ASSOCIATES, INC	200386	1,272.00
38581	01/14/2020	2068	JSI/COMMUNITY	200229	4,340.51
38582	01/14/2020	1155	LAKESHORE LEARNING MATERIALS	200335	104.97
38583	01/14/2020	2201	LANE PRESS OF ALBANY	200011	3,106.00
38584	01/14/2020	2261	LIBRARY IDEAS, LLC	200344	459.40
38585	01/14/2020	2313	MARVIN AND COMPANY, P.C.	200388	4,125.00
38586	01/14/2020	1914	MICROKNOWLEDGE	200295	598.00
38587	01/14/2020	1024	**CONTINUED** MIDWEST TAPE		0.00
38588	01/14/2020	1024	MIDWEST TAPE	200333	4,778.98
38589	01/14/2020	1172	ANNE B MOSHER		406.50
38590	01/14/2020	809	NANCY PIERI		406.50
38591	01/14/2020	2088	NYSID	200396	174.25
38592	01/14/2020	2121	NYSPSP	200074	198.99
38593	01/14/2020	1823	OVER DRIVE INC.	200346	11,292.36
38594	01/14/2020	2054	PANGBURN LANDSCAPING	200301	1,600.00
38595	01/14/2020	450	PHILLIPS HARDWARE INC	200006	150.56
38596	01/14/2020	505	ROEMER WALLENS GOLD & MINEAUX	200382	214.00
38597	01/14/2020	2282	ROGER HELD PIANO SERVICE	200366	100.00
38598	01/14/2020	2092	SENSOURCE, INC	200339	900.00
38599	01/14/2020	2038	STAPLES BUSINESS ADVANTAGE	200163	405.02
38600	01/14/2020	2154	STERICYCLE, INC.	200336	33.70
38601	01/14/2020	2328	UNIFIRST CORPORATION	200327	170.81
38602	01/14/2020	632	UPPER HUDSON LIBRARY SYSTEM	200381	355.68
38603	01/14/2020	1607	VERIZON BUSINESS FIOS	200001	201.98

BETHLEHEM PUBLIC LIBRARY

Check Warrant Report For A - 26: CASH DISB (JAN 20) For Dates 1/14/2020 - 1/14/2020



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
38604	01/14/2020	1607	VERIZON BUSINESS FIOS	200001	102.77
38605	01/14/2020	1968	VERIZON WIRELESS	200002	147.53
38606	01/14/2020	746	VOORHEESVILLE PUBLIC LIBRARY	200379	17.99
38607	01/14/2020	645	W W GRAINGER INC	200004	263.22
38608	01/14/2020	1884	W.B. MASON CO., INC.	200352	286.20
38609	01/14/2020	1707	AUDREY WATSON		406.50
38610	01/14/2020	1593	WILLIAM K. SANFORD LIBRARY	200350	15.95
Number of Transactions: 53				Warrant Total:	70,690.88
				Vendor Portion:	70,690.88

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Signature Title

Director's Report January 2020

Building and Grounds

The work performed by the maintenance staff has significantly helped the ponding on the plaza. We still had two days in December where significant icing occurred on the bricks. On December 17, maintenance staff worked hard to keep the plaza clear and access safe. Then during the holiday week, the library closed early because staff could not keep up with the icing.

HVAC Executive Summary

The temperature volatility has decreased significantly. Our preliminary assessment is that the changes are effective. We will continue to monitor the temperatures as we move through the cold months.

Physical changes to the outlet vents in the Children's Place have significantly reduced the cold air blowing on the staff and public. Reports from the staff seem to indicate that the changes have helped a great deal.

I will be closing out the NYS Construction Grant for the project. We have more than met our 50/50 funding match required. Our deadline for this is the end of June 2020, we should have this concluded well before the deadline.

Public Service

The library sold 135 buttons for the First Night celebrations. This represented \$1,405 total for general and teens buttons, both presale and on the day of the event.

We have updated our checkout receipts to indicate that the Friends of the Library are currently holding their annual membership drive.

Public Services staff are working on memory and sensory kits to circulate as part of the Library of Things.

Overdrive e-magazines purchased by Upper Hudson became available in late December. The default loan period is two weeks. Print, copy and paste functions are not available in the software.

Kanopy statistics spiked during the holiday break, as expected. We had 783 views in December.

Program Highlights

The weather was a challenge for our programs this month. Even on days the library was open, the cold and precipitation kept attendees away, especially in the evenings and for storytime.

Two programs were cancelled due to the snow closures. Adobe Premiere Elements was rescheduled but only two participants were able to attend. The terracotta snowmen program could not be rescheduled due to a lack of available room space. The librarian plans to reuse the supplies next year.

Three storytime programs were cancelled due to the snow.

We did not actively participate in First Night this year, which was a well-attended program last year. We loaned our green screen to the town for the event, but they were unable to make use of it and returned it. I offered some alternate activities, but they declined.

December break was a lot of fun for families. All of our programs were really well attended, and we had many compliments from families. The Jedi Training Camp was a huge hit and the New Year's Eve at Noon party is a perennial favorite. Both programs combined crafts with other activities, and parents were very appreciative to the library for hosting them. Photos of the December break programs are below.

We have been offering arts and crafts programs requiring a higher level of skill and complexity by bringing in experts, as well as having staff utilize their own skills. These programs are increasingly popular and definitely justify the cost and time being invested. The Paint a Cardinal programs were very popular with both the adult group and the children's – photos are below.

Outreach Highlights

Kate brought a craft and some winter/holiday themed books to check out to the Polar Express Party at the Slingerlands Fire Department. They had a big turn out, and she said it was a great new event for us to participate in. Their new events coordinator has been great about including us in their community programs. While Kate did not bring the entire Pop-Up Library, she did notice that participants recognized her as someone from the library and that they would be able to borrow materials from her.

Tori visited the Pit twice this month with the Switch. In addition to gaming, she uses these opportunities to talk to the students about upcoming library events and which kinds of events they enjoy.

Tori co-presented the BCMS book club. They discussed *Princess X*, which received mixed reviews. Next month they will read *Dear Sweet Pea* by Julie Murphy, who is one of the book club member's favorite authors. The student was delighted to receive the signed ARC that Chris provided to the club.

Anne created a Mock-Caldecott listing for the Elsmere librarian to use with her winter classes.

Mary co-presented the BCHS book club. It is a small group of students, but they consistently attend. They are currently reading *The Grace Year* by Kim Liggett.

Mary took the mini Pop-Up Library to the high school. Mary sees a nice number of students on these visits but is still looking for ways to make it more impactful. She is brainstorming new ideas about what to bring, how to transport, and how to attract the students' attention.

Michael visited Kenwood Manor and Bethlehem Commons this month. He shared literature and music with a winter and holiday theme.

Meetings and Miscellany

Circulation Trends at Bethlehem Public Library 2019 (compared to 2018)

Looking at year-to-date circulation by December 31 2019 (556,683 circulation transactions at Bethlehem Public Library):

18.43% (+0.36%) (556,683) of **all circulation transactions** at UHLS libraries were at Bethlehem Public Library.

78.28% (+0.39%) (435,763) of all circulation transactions at **Bethlehem** were by **Bethlehem cardholders**.

93.92% (=) (380,620) of all circulation transactions by **Bethlehem Adult patrons** were at Bethlehem Public Library.

96% (=) (40,042) of all circulation transactions by **Bethlehem Youth patrons** were at Bethlehem Public Library.

1.88% (-0.32%) (7624) BETH ADULT/ **0.51%** (-0.3%) (212) BETH YOUTH circulation checkouts by **Bethlehem patrons at ALB branches**

Continuing education for staff

Staff Development Day was the big CE event for the month. I was so heartened to see such a large portion of the staff able to make the day. The desserts provided by the board were popular and very much appreciated.

Cathy taught two classes for staff from other member libraries as part of the UHLS Hello Library Grant. She focused on Music and Movement for Early Literacy programs.

Cathy viewed a webinar on Data Literacy, Assessment, and Research to Improve Practice provided by NYLA.

Cathy watched an archived webinar from WebJunction on Setting Achievable Goals. Gordon and Cathy both watched a session on Burnout, Compassion Fatigue, and Vicarious Trauma.

Geoffrey Kirkpatrick, Library Director





Library Collection				2018-19	Current Total
Adult fiction				26,708	26,580
Adult non-fiction				29,506	29,718
Adult audio				7,216	7,086
Adult video				7,964	7,879
Young adult fiction				5,607	5,379
Young adult nonfiction				543	508
Young adult audiobooks				364	369
Children's fiction				25,716	26,434
Children's non-fiction				15,034	15,294
Children's audiobooks				1,462	1,644
Children's video				1,989	1,901
OverDrive - UHLS Shared				69,231	73,199
e-magazines				107	107
Electronic (games, ereaders)				482	567
Total				191,929	196,665
Library Programs	Dec-19	Dec-18	% change	2018-19	F-Y-T-D
Programs	70	73	-4.1%	843	450
Program attendance	1315	2190	-40.0%	24,838	13,542
Outreach Programs	9	10	-10.0%	285	111
Outreach Attendance	444	141	214.9%	9,929	5,740
Circulation	Dec-19	Dec-18	% change	2018-19	F-Y-T-D
Adult fiction	12,076	11,484	5.15%	149,583	77,999
Adult non-fiction	7,556	7,303	3.47%	97,179	47,825
Adult audio	3,585	4,046	-11.39%	49,601	23,465
Adult video	8,575	9,128	-6.06%	109,652	50,180
Adult magazines	1,622	1,635	-0.80%	22,635	10,401
Young adult fiction	1,520	1,476	2.97%	19,610	10,011
Young adult nonfiction	130	112	16.07%	1,476	793
Young adult audiobooks	103	116	-11.38%	1,331	707
Young adult magazines	2	5	-60.00%	74	26
Children's fiction	9,630	9,983	-3.54%	137,492	71,450
Children's non-fiction	2,100	2,730	-23.06%	38,616	17,177
Children's audiobooks	486	470	3.44%	7,690	3,779
Children's video	1,066	1,229	-13.26%	14,997	6,196
Children's magazines	11	13	-15.38%	370	147
Electronic (games, ereaders)	649	441	47.17%	6,966	4,106
Total	49,112	50,171	-2.11%	657,271	324,262
Interlibrary Loan	Dec-19	Dec-18	% change	2018-19	F-Y-T-D
Borrowed from others	6,587	7,010	-6.0%	86,393	41,851
Loaned to others	5,141	5,054	1.7%	67,302	32,168
Miscellaneous	Dec-19	Dec-18	% change	2018-19	F-Y-T-D
Visits to our home page	55,813	75,959	-26.52%	849,506	447,113
Public use of meeting rooms	39	38	2.63%	436	233
Public meeting attendance	394	477	-17.4%	6,867	2,941
Staff use & library programs	89	80	11.25%	1,038	558
Study room sessions	293	383	-23.5%	5,267	2,329
Tech room/ Studio use	56	33	69.7%	305	192
Door count	20,567	22,803	-9.81%	310,464	148,689
Registered BPL borrowers	65	55	18.18%	1,012	533
Computer signups	2,669	3,667	-27.22%	34,871	20,516
Museum Pass use	104	91	14.29%	1,833	1,077
E-book use	6,682	5,536	20.70%	71,054	40,237
E-magazine use	1,112	1,074	3.54%	12,415	6,730
Equipment	382	392	-2.55%	5,432	2,558
Wireless Use	9,178	8,530	7.60%	172,258	68,442
Kanopy	783	N/A		N/A	1,150

Monthly Gas and Electric Comparisons												
Date	# of days	Total Therms	Use per day	Cost	Cost per day	Cost per therm	# of day	kWh	Use per day	Cost	Cost per day	Cost per kWh
8/11/2017	29	476	16	\$259.97	\$8.96	\$0.55	29	54,144	1,867	\$5,302.17	\$182.83	\$0.10
8/10/2018	29	35	1	\$44.40	\$1.53	\$1.27	29	39,936	1,377	\$4,473.49	\$154.26	\$0.11
9/12/2017	32	538	17	\$285.37	\$8.92	\$0.53	32	49,536	1,548	\$4,285.62	\$133.93	\$0.09
9/11/2018	32	38	1	\$46.65	\$1.46	\$1.23	32	39,168	1,224	\$4,428.29	\$138.38	\$0.11
10/11/2017	29	577	20	\$304.89	\$10.51	\$0.53	29	51,840	1,788	\$4,526.94	\$156.10	\$0.09
10/11/2018	30	99	3	\$86.02	\$2.87	\$0.87	30	34,176	1,139	\$3,643.09	\$121.44	\$0.11
11/9/2017	29	780	27	\$401.22	\$13.84	\$0.51	29	36,480	1,258	\$3,526.99	\$121.62	\$0.10
11/8/2018	28	1,420	51	\$754.30	\$26.94	\$0.53	28	27,264	974	\$2,432.22	\$86.87	\$0.09
12/12/2017	33	1,606	49	\$798.17	\$24.19	\$0.50	33	29,184	884	\$2,618.16	\$79.34	\$0.09
12/11/2018	33	3,661	111	\$1,993.69	\$60.41	\$0.54	33	31,872	966	\$3,051.82	\$92.48	\$0.10
1/11/2018	30	2,964	99	\$1,474.51	\$49.15	\$0.50	30	30,336	1,011	\$3,501.04	\$116.70	\$0.12
1/11/2019	31	3,801	123	\$2,727.32	\$87.98	\$0.72	31	31,872	1,028	\$2,832.86	\$91.38	\$0.09
2/9/2018	29	2,380	82	\$1,388.85	\$47.89	\$0.58	29	28,800	993	\$3,871.09	\$133.49	\$0.13
2/11/2019	31	4,947	160	\$2,863.48	\$92.37	\$0.58	31	33,408	1,078	\$3,451.77	\$111.35	\$0.10
3/13/2018	33	1,833	56	\$1,238.17	\$37.52	\$0.68	32	30,336	948	\$2,672.72	\$83.52	\$0.09
3/12/2019	29	3,562	123	\$1,746.64	\$60.23	\$0.49	29	29,952	1,033	\$2,687.90	\$92.69	\$0.09
4/11/2018	28	1,555	56	\$969.24	\$34.62	\$0.62	29	26,496	914	\$2,280.77	\$78.65	\$0.09
4/10/2019	29	2,054	71	\$1,102.54	\$38.02	\$0.54	29	30,336	1,046	\$2,629.48	\$90.67	\$0.09
5/11/2018	30	776	26	\$522.08	\$17.40	\$0.67	30	29,568	986	\$2,810.83	\$93.69	\$0.10
5/13/2019	33	1,161	35	\$607.54	\$18.41	\$0.52	33	34,944	1,059	\$2,915.97	\$88.36	\$0.08
6/13/2018	33	56	2	\$67.42	\$2.04	\$1.20	33	33,792	1,024	\$3,523.65	\$106.78	\$0.10
6/12/2019	30	445	15	\$250.06	\$8.34	\$0.56	30	34,560	1,152	\$2,935.52	\$97.85	\$0.08
7/12/2018	29	36	1	\$47.11	\$1.62	\$1.31	29	36,096	1,245	\$4,151.89	\$143.17	\$0.12
7/12/2019	30	67	2	\$57.96	\$1.93	\$0.87	30	38,400	1,280	\$3,737.61	\$124.59	\$0.10
8/10/2018	29	35	1	\$44.40	\$1.53	\$1.27	29	39,936	1,377	\$4,473.49	\$154.26	\$0.11
8/13/2019	32	59	2	\$55.18	\$1.72	\$0.94	32	41,856	1,308	\$4,294.98	\$134.22	\$0.10
9/11/2018	32	38	1	\$46.65	\$1.46	\$1.23	32	39,168	1,224	\$4,428.29	\$138.38	\$0.11
9/12/2019	30	151	5	\$109.19	\$3.64	\$0.72	30	35,712	1,190	\$3,473.94	\$115.80	\$0.10
10/11/2018	30	99	3	\$86.02	\$2.87	\$0.87	30	34,176	1,139	\$3,643.09	\$121.44	\$0.11
10/11/2019	29	558	19	\$289.40	\$9.98	\$0.52	29	31,872	1,099	\$2,681.35	\$92.46	\$0.08
11/8/2018	28	1,420	51	\$754.30	\$26.94	\$0.53	28	27,264	974	\$2,432.22	\$86.87	\$0.09
11/8/2019	28	1,268	45	\$609.93	\$21.78	\$0.48	28	29,568	1,056	\$2,573.81	\$91.92	\$0.09
12/11/2018	33	3,661	111	\$1,993.69	\$60.41	\$0.54	33	31,872	966	\$3,051.82	\$92.48	\$0.10
12/11/2019	33	2,902	88	\$1,321.32	\$40.04	\$0.46	33	33,024	1,001	\$2,882.77	\$87.36	\$0.09



CASTUS Video Server Budgetary Proposal

Proposal Date: Revised 1-07-2020
 Expires 60 days from date of Quote

CASTUS Corporation
 165 NE Juniper Street Ste 200
 Issaquah, WA 98027
 (800) 215-3880
bruce@castus.tv

To:
John Love
Bethlehem Library - Delmar, NY

Product:	QTY	Unit Amount
CASTUS <i>QuickCast #QC- 2</i>	1	\$ 11,995.00

Features:

- Two Output Channels of HD-SDI
- PC or Mac web browser based user interface
- Linux based operating system
- Accepts all types of standard audio and video file formats (NO Transcoding Required)
- Automatic Audio output level normalization/equalization for every program and channel
- 4 TB (Useable Space) RAID 1 Protected - Bulit-In Media Hard Drive Storage
 (Additional Capacity Available as an Option)
- Full time confidence monitoring of all channels
- Additional HDMI output for real-time preview monitoring
- Built in non-linear time line editor (NO Rendering Required)
- (4) custom design regional overlays displayed at one time and per channel including:
 - Bulletin Board Creation & Display
 - Picture in Picture capability
 - Crawling text overlays
 - 3-D animation
 - RSS feed capable
- Audio input and automatic background music
- Schedule interface for Daily, Weekly, Monthly, Yearly or Custom Schedules
- RoHs compliant (restricts the use of hazardous materials in electronics)
- Future proof - HD/SD/4K
- Over 150 Royalty Free Motion Backgrounds
- INCLUDES 3 Years Parts and Labor Warranty
- 20+ On-Line Video Training Tutorials**
- Two Hours of On-Line Training with Factory Personnel - No Charge**
- Additional On-Line Training hours at \$100.00 per hour**

No Charge
 No Charge

TOTAL **\$ 11,995.00**

Options:

Estimated Standard Ground Freight and Shipping Charges	1	\$	150.00
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Additional Training Options:

On-Site Training at your facility by Factory Authorized Trainer - \$1,200 per day plus expenses			TBD
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Bruce Morrison

Sr. Vice President, Sales

CASTUS, Corp.

bruce@castus.tv

www.castus.tv

My Michigan Office 989.588.3800

Seattle Corporate Office 800.215.3880

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Travel Request for Catherine Stollar Peters (1/8/2020)

I would like to attend **RIPL 2020 (Research Institute for Public Libraries)** July 12-15, 2020.
Institute website: <https://ripl.lrs.org/2020/>

Total cost of request is: \$1775. Early Bird Registration opens February 3, 2020.

RIPL – the Research Institute for Public Libraries – was launched in 2015 by the Colorado State Library (CSL) and the Colorado Library Consortium (CLiC) as a national, one-of-a-kind event for public librarians and others interested in public library data and evaluation.

RIPL 2020 is the fourth offering of an IMLS-funded institute on data in public libraries. The institute is intended for public librarians interested in using data for savvy and strategic planning with data in a hands-on, participatory environment.

Coursework includes:

- Selecting Meaningful Metrics for Your Library
- Equity, Diversity, and Inclusion Considerations When Conducting Evaluation
- Change Management
- Developing a Workplace Culture of Evaluation
- Faster, Better, Cheaper: Applying Lean to Library Processes (Lean is a method for creating more value for users with fewer resources)
- The Logic Model
- Outcome-Based Evaluation
- Community Assessment
- Using Observation to Measure Outcomes and Assess Use of Space
- Data-Powered Strategic Planning
- Operational Data (ILS, Collection, Facility Use, Service Delivery, etc.)
- Survey Design and Administration
- Data Visualization
- Using Data to Communicate With Stakeholders
- Peer and Process Benchmarking
- Developing Public Library Services to Meet Community Data Needs
- Selecting Software and Vendor Tools for Data Analysis

Total cost of request is: \$1775.

Airfare to Chicago	\$450
Taxi to hotel	\$25
Early Bird Institute Fee (includes lodging and meals)	\$1,300
Total:	\$1,775

SIGN UP FOR SEWING HELP @ THE LIBRARY

Bring your own materials and supplies and meet a volunteer in the Tech Room Makerspace for one-on-one help with your sewing project or an overview of machine sewing. **Registration will close one business day before scheduled appointment times.**

***Visit bethlehempubliclibrary.org for available dates and times.**



MAKER TOOLS @ THE LIBRARY

If you haven't checked out our Tech Room Makerspace in a while, then now is the time to stop by and see all of the great new tools we've been busy adding over the summer.

Front and center is our brand-new **Cricut Maker**, which allows for precision cutting of paper, vinyl, fabric and other materials. This versatile tool is perfect for scrapbooking, quilting, creating custom cards, and more! It can even letter and emboss for a polished text presentation. Patrons will be responsible for bringing their own materials to use in the Cricut.

The Cricut joins the **Makerbot 3D printer, a die cutter, laminator, button maker, light tracing board** and **sewing machine** available for use anytime during library hours. Visit our expanded Tech Room Makerspace today and set your imagination and creativity free at the library!

BETHLEHEM PUBLIC LIBRARY

451 Delaware Ave., Delmar NY
www.bethlehempubliclibrary.org
518-439-9314



Get creative at the library!



JANUARY/FEBRUARY

BETHLEHEM PUBLIC LIBRARY

451 DELAWARE AVE., DELMAR



ISN'T IT ROMANTIC?

VALENTINE'S DAY SONGS

FRIDAY FEBRUARY 14 • 2PM

Singers Eric and Linda Braun, along with Richard Nabozny, will perform romantic music from the Great American Songbook, including sing-alongs.



451 DELAWARE AVE., DELMAR

518-439-9314 • www.bethlehempublib.org

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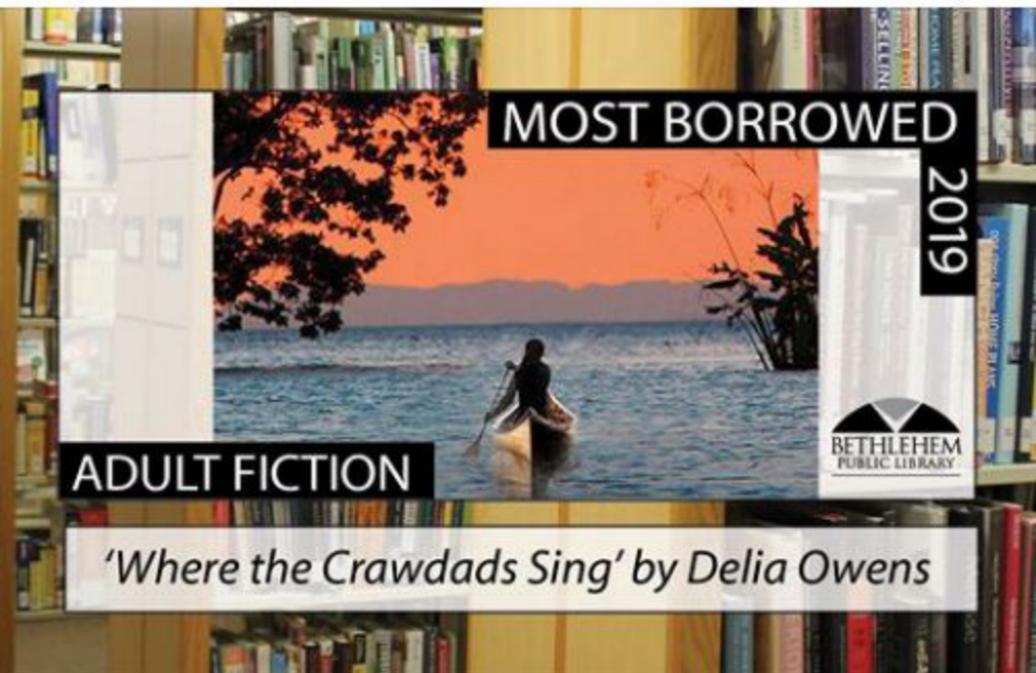


It's been a busy year of borrowing at Bethlehem Public Library. ³²Over the next few days, we're sharing some of your most-loved loans of 2019, based on the number of times these items were checked out. Up first is Most Borrowed Novel: "Where the Crawdads Sing" by Delia Owens.

#toplibraryloans #MostBorrowedBPL

Check it out for yourself:

http://catalog.uhls.org/iii/encore/record/C__Rb1746262



5,049

People Reached

474

Engagements

Boost Post

👍❤️ 13

5 Shares

👍 Like

💬 Comment

➦ Share



Comment as Bethlehem Public Library





Bethlehem Public Library

Published by Kristen Roberts [?] · 18 hrs · 🌐



33

At last night's We Heard You meeting, we outlined some of the ideas from the public that have emerged as priorities during the library's long-range planning discussion, and everyone who visits the library from now until the end of the month will get a chance to weigh in. Get a sticker dot when you check out materials or talk to a staffer, and place it next to the concept that most aligns with YOUR library priorities.



Get More Likes, Comments and Shares



This post is performing better than 80% of other posts on your Page. Boost it to get more great results.

958

People Reached

193

Engagements

Boost Post



22

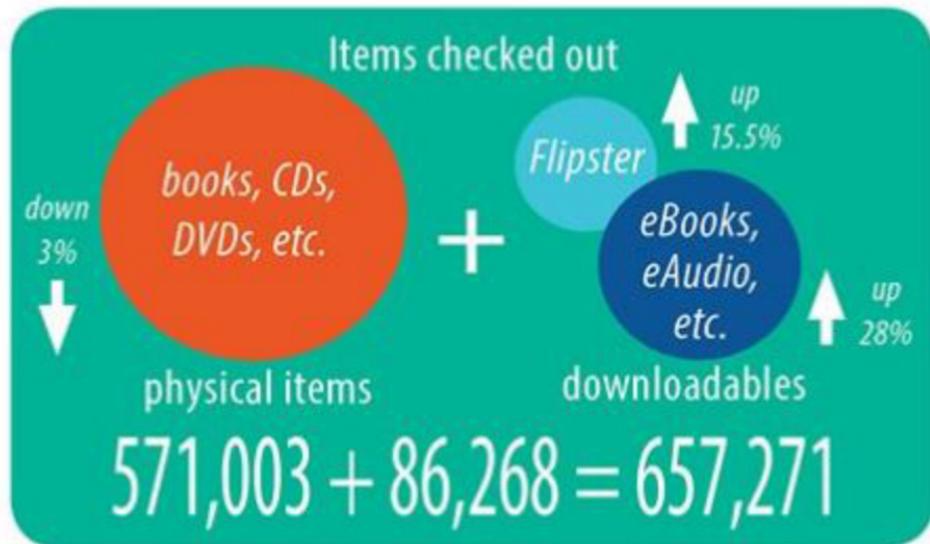
5 Shares



In the 2018-19 fiscal year, we loaned out 657,271(!) items – ~~34~~ with a slight decrease in physical items borrowed and major gains in materials downloaded. #BPLbythenumbers

See the full annual report here: bit.ly/2rMuei2

2018-19 ANNUAL REPORT HIGHLIGHTS



BETHLEHEM PUBLIC LIBRARY

Get More Likes, Comments and Shares

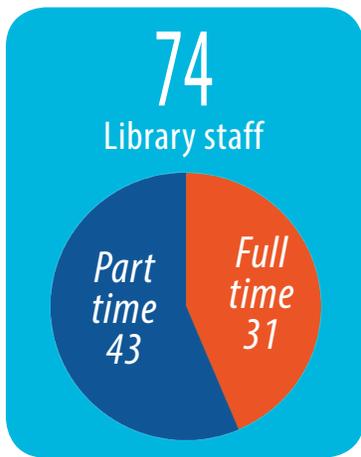
This post is performing better than 75% of other posts on your Page. Boost it to get more great results.



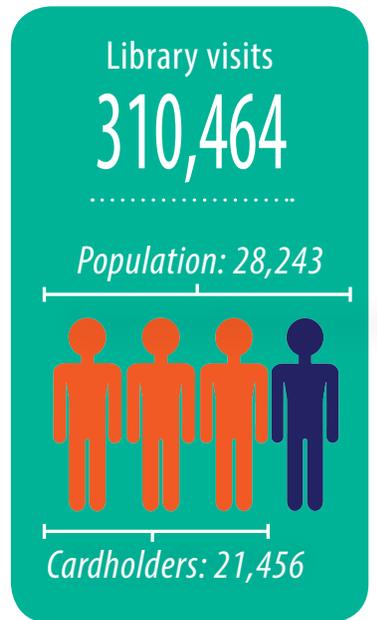
1,129
People Reached

64
Engagements

Boost Post



2018-19 ANNUAL REPORT BETHLEHEM PUBLIC LIBRARY



- ## AND MORE ...
- A Seed Library was introduced in early spring 2019
 - Two Makerspaces available: Studio and Tech Room
 - Pop-Up Library increased our visibility in the community
 - Friends-sponsored pet adoption, book sale, concerts and more!
 - Summer Reading boasts strong participation with new format
 - Library Board begins Long Range Planning process

* Information based primarily on fiscal year totals in the June 2018-19 monthly report.