

2017-18 budget for Bethlehem Public Library

	2016-17	2017-18	comments
library materials			
books/audiobooks/ebooks	\$377,000	\$387,000	— heavy demand continues for these items
periodicals	24,000	20,000	— fewer physical magazines, increase in digital titles
online services	32,000	32,000	
movies and music	45,000	65,000	— increasing DVD purchases of new releases
special collections	5,000	5,500	— purchase innovative collections
total materials	\$483,000	\$509,500	
salaries and benefits	\$2,914,657	\$2,979,452	— increase in NYS retirement contributions, uncertainty in health insurance costs
operations			
utilities	\$94,000	\$79,000	— decreasing energy costs
photocopiers	11,000	11,000	
office and custodial supplies	43,000	43,000	
equipment and furniture	29,000	25,000	— usable life of furniture acceptable
postage	17,000	17,000	
insurance	29,000	29,000	
taxes (water and sewer)	3,500	3,500	
conference and travel	10,000	10,000	— webinars, national, state and local conferences
memberships	2,000	2,000	
special programs	17,500	20,000	— Summer Reading Program and community events
building and equip. maint.	79,500	79,500	
van operation	1,700	1,700	— library owns van; maintenance and gas only
financial services and auditing	26,500	26,500	— three-year contract for audit services
printing	25,000	25,000	
professional services	20,000	15,000	— fewer attorney, consultant needs
miscellaneous	3,500	3,500	
online catalog/circ. system	50,000	50,000	— based on circulation/items owned
IT/hardware and software	42,000	42,000	— upgrades and replacements as needed
refund of real property taxes	4,000	4,000	
capital improvements	125,000	125,000	— portion of anticipated HVAC replacement and repair
total operations	\$633,200	\$611,700	
TOTAL EXPENSES	\$4,030,857	\$4,100,652	
income			
fines and fees	42,000	37,000	
interest	3,200	5,000	
book sale	5,500	6,000	
gifts and donations	1,000	1,000	
photocopiers	6,000	6,500	
state aid	24,500	24,500	
PILOT	198,100	192,382	
TOTAL INCOME	\$280,300	\$272,382	
BUDGET	\$4,030,857	\$4,100,652	— 1.73% increase
minus income	280,300	272,382	
equals LEVY	\$3,750,557	\$3,828,270	— 2.07% increase
reserve funds			
operating reserve		\$1,200,000	— provides cash flow from July until taxes received in October
capital reserve		1,665,861	— earmarked for HVAC renovations and building needs
TOTAL		\$2,865,861	

levy increase:
2.07%