

MINUTES OF THE BOARD OF TRUSTEES MEETING  
BETHLEHEM PUBLIC LIBRARY  
Monday 16 March 2009

PRESENT Aaron Baldwin  
Rachel Baum (late)  
Penelope Koburger  
John Sobiecki  
Tamra Wright  
  
Nancy Pieri, Director

EXCUSED: Nancy Smith  
Yolanda Caldwell

The meeting was called to order at 6:35pm.

MINUTES

Minutes of the 17 February trustees meeting were approved as written, on a MOTION by P. Koburger with a second by T. Wright.

FINANCIAL REPORT

On behalf of the board, A. Baldwin expressed gratitude for local initiative funding announced by NYS Assemblyman Gordon in the amount of \$5,000, which is contingent on passage of the NYS budget for FY 2009-10. The grant will be used to fund overages on the library's roof and thermal window projects.

On a MOTION by T. Wright with a second by P. Koburger, the board approved the Financial Statement dated 28 February (Manual Disbursements for February \$183,097.88; Cash Disbursements/Accounts Payable for March \$32,286.92; Capital Projects Fund/Hand-Drawn Checks for February \$0; Total \$215,384.80).

BANK ACCOUNT RECONCILIATION REPORT

The board noted Bank Reconciliations for February 1-28.

TRANSFERS

There were no transfers.

PERSONNEL REPORT

The board noted the personnel report; adult services and youth services departments are again fully staffed.

DIRECTOR'S REPORT

The board noted the director's report.

## UPPER HUDSON LIBRARY SYSTEM REPORT

- Financial concerns re Riverway Storytelling Festival have been resolved. Festival finale will again take place at Bethlehem Public Library; a generous annual contribution from the library Friends makes this possible.
- Federal stimulus money will be used for broadband access and will largely benefit rural libraries in the system.
- Three new trustees were elected to the System board, from Colonie, Stephentown and East Greenbush.
- Annual dinner will be held on 10 June, 6-9pm at the Albany Country Club. Sr. Ann Bryan Smollin will be the guest speaker.

## OLD BUSINESS

### *Roof/skylights*

Titan Roofing is remedying insulation and leakage issues around the newly installed skylights.

### *Project PARC*

CLAsite's Peter Loyola will provide final revisions. He will also be asked to provide details on project phasing. J. Sobiecki and P. Koburger will meet to discuss streamlining the project, which will go out to bid soon after the May budget vote.

N. Pieri will verify Town work and noise ordinances.

Project publicity: May/June footnotes (mailed mid-April), Spotlight column one week before budget review (May board meeting); presentation of project information and rendered plan at budget review. Separate meeting with neighbors to be determined.

### *Marketing/Fundraising committee*

No report.

## NEW BUSINESS

No new business.

## PRESIDENT'S REPORT

Advocacy topic for the month will be the budget. A. Baldwin outlined talking points.

On a MOTION by R. Baum with a second by T. Wright, the board meeting was adjourned at 7:40pm.

Prepared by

Louise Grieco, recording secretary

Cosigned by

Aaron Baldwin, board president