

MINUTES OF THE BOARD OF TRUSTEES MEETING
BETHLEHEM PUBLIC LIBRARY
Monday 14 April 2008

PRESENT Aaron Baldwin
 Rachel Baum
Yolanda Caldwell
 Penelope Koburger
Paula Read
John Sobiecki
Tamra Wright

Nancy Pieri, Director

President Read called the meeting to order at 6:55pm.

MINUTES

Minutes of the 10 March trustees meeting were approved as written, on a MOTION by A. Baldwin with a second by R. Baum.

FINANCIAL REPORT

On a MOTION by T. Wright with a second by P. Koburger, the board approved the Financial Statement dated 31 March 2008 (Manual Disbursements for March \$189,172.26; Cash Disbursements/Accounts Payable April \$61,373.56; Capital Projects Fund/Hand-Drawn Checks for March \$0; Total \$250,545.82).

The board noted that the school district still owes the library \$68,948.14 in tax money. A. Baldwin proposed a letter from the board treasurer to the school district if this issue has not been resolved by the end of our fiscal year. A draft will be submitted for review at the May board meeting.

BANK ACCOUNT RECONCILIATION REPORT

The board noted Bank Reconciliations for March 1-31, 2008.

BUDGET INCREASE RESOLUTION

On a MOTION by T. Wright with a second by P. Koburger, the board authorized the increase of the 2007-08 fiscal year budget from \$3,746,423.00 to \$3,800,570.00. This increase reflects the need to make funds available totaling \$54,147.00. These funds were received from three grants:

- \$2,950 received from the Upper Hudson Library System, which will be added to #305 Audiobooks (\$300), #380 Media (\$300), #350 Youth Books (\$1,950), and #355 Youth Audiobooks (\$400)
- \$49,947 federal LSTA grant from New York State for roof improvements, which will be added to #490 Capital Expenditures

- \$1,250 federal LSTA grant from New York State which will be added to #462 Building and Grounds Repairs.

TRANSFERS

There were no transfers.

PERSONNEL REPORT

The board noted the personnel report for March 2008.

DIRECTOR'S REPORT

The board noted the Director's Report.

UPPER HUDSON LIBRARY SYSTEM REPORT

- Lobby Day was successful. The \$5 million cut in library aid proposed by former governor Spitzer was restored. However, many programs received an across-the-board 2% cut to fund a statewide school aid increase. The impact of this cut on libraries is \$1.9 million less than last year.
- Big Read events are underway. Trip to the Mount scheduled for April 26 may already be sold out.
- Riverway Storytelling Festival is scheduled for April 21-27; UHLS is rethinking funding strategies for this event.
- RFPs have been received for courier service.
- Stephentown Library trustee Anthony Beverly was the administration committee's unanimous choice for Trustee of the Year.
- Bylaw review is continuing.
- Annual dinner will be held at the Albany Country Club on Wednesday June 11.
- Minutes of the automated services committee meeting are available for perusal.

OLD BUSINESS

NYSALB

The NYSALB conference will be held in Saratoga in early May; P. Read recommended that boardmembers attend.

Board retreat

The retreat will be postponed until the fall, when the new boardmember(s) can be included.

Open seats

To date, only one person has taken a petition packet. Two seats are up for election. If no other packets are taken by the May 21 deadline, the board will need to appoint a member to fill the remaining seat until the 2009 election.

NEW BUSINESS

RFP/roof

The job will be sent out to bid in mid-May with a 3-week bidding period. Bids should be received and reviewed before the June board meeting, at which time the contract

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will be awarded. Work should start a week later; 6-8 weeks is the anticipated construction period. No service interruptions are anticipated. Ken LaBelle will act as “clerk of the works.”

Heat exchanger

Johnson Controls advises replacement of the last original heat exchanger, unit D, before it fails. On a motion by R. Baum with a second by T. Wright, the board authorized replacement.

PRESIDENT’S REPORT

- Board expressed delight at the nomination of Ann VanDervort for the UHLS Volunteer of the Year award.
- Advocacy topic of the month: budget vote

On a MOTION by A. Baldwin with a second by Y. Caldwell, the board meeting was adjourned at 8:47pm.

Prepared by Cosigned by

Louise Grieco, Board secretary Paula Read, Board president

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