

MINUTES OF THE BOARD OF TRUSTEES MEETING
BETHLEHEM PUBLIC LIBRARY
Monday 10 March 2008

PRESENT Aaron Baldwin
Rachel Baum
Penelope Koburger
Paula Read
John Sobiecki

Nancy Pieri, Director

EXCUSED: Yolanda Caldwell
Tamra Wright

President Read called the meeting to order at 6:30pm.

MINUTES

Minutes of the 11 February trustees meeting were approved as amended, on a MOTION by R. Baum with a second by J Sobiecki.

FINANCIAL REPORT

On a MOTION by P. Koburger with a second by A. Baldwin, the board approved the Financial Statement dated 29 February 2008 (Manual Disbursements for February \$190,328.30; Cash Disbursements/Accounts Payable March \$46,008.70; Capital Projects Fund/Hand-Drawn Checks for February \$0; Total \$236,337.00).

BANK ACCOUNT RECONCILIATION REPORT

The board noted Bank Reconciliations for February 1-29, 2008.

BUDGET INCREASE RESOLUTION

There were no resolutions.

TRANSFERS

There were no transfers.

PERSONNEL REPORT

The board noted the personnel report for February 2008. R. Baum will send a note to retired staffperson Meryl Norek acknowledging her longtime service.

DIRECTOR'S REPORT

The board noted the Director's Report. J. Sobiecki will call Sacco and McKinney to confirm their readiness for the bidding process on the DLD construction grant to replace the roof.

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Maintenance Supervisor Ken LaBelle reported more roof leaks after the recent torrential rains.

UPPER HUDSON LIBRARY SYSTEM REPORT

- Castleton Library has received an honorable mention for 2008 Best Small Library in America; this was noted in a recent issue of *Library Journal*.
- The speaker at the upcoming UHLS annual dinner on June 11 will talk about “Reinventing the Customer-Centered Library.”
- Member libraries’ adherence to State reporting deadlines was discussed.
- Libraries have been encouraged to invite their State representatives to meet with their constituents at library facilities. Our library has discussed this with State Assemblyman Tim Gordon.
- This year’s minigrants have been awarded. Our library has received a grant for a joint library/school district project to offer ESOL (English for Speakers of Other Languages) programming and services.
- UHLS may disconnect from the two other library systems using the current courier service, and look for its own courier. N. Pieri reported that the Director’s Association has given formal approval to do this.
- UHLS will sponsor a trip to The Mount (Edith Wharton’s residence in Lenox, Massachusetts) as part of Big Read activities this spring.

OLD BUSINESS

Final budget/budget letter review

Two alternatives for the newsletter’s budget presentation were presented. The board opted for the one-page version (same figures and breakdowns as the original). The front-page letter, which outlines Plan of Service goals, will be retained as well.

Board retreat

The retreat will be rescheduled on a date when all can attend. April 9 was proposed; this will be confirmed among boardmembers.

CLAsite

Another meeting will be scheduled with Peter Loyola at the next regular board meeting in April or at a special meeting in May. N. Pieri will ask him to clarify his broad estimate of project cost.

NEW BUSINESS

There was no new business.

PRESIDENT’S REPORT

There was no report.

On a MOTION by A. Baldwin with a second by R. Baum, the board meeting was adjourned at 7:25pm.

Prepared by Cosigned by

Louise Grieco, Board secretary Paula Read, Board president

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