

MINUTES OF THE BOARD OF TRUSTEES MEETING
BETHLEHEM PUBLIC LIBRARY
Monday 9 April 2007

PRESENT Aaron Baldwin
Rachel Baum
Penny Koburger
Paula Read
John Sobiecki
Michael Zalob
Nancy Pieri, Director

EXCUSED Tamra Wright

GUESTS Michele Giuffre (staff presentation)
Ginny LaJuene (staff presentation)

President Read called the meeting to order at 6:30pm.

STAFF PRESENTATIONS

Michele Giuffre of the Computer and Media Services department gave a presentation about the Computer Partners program, now in its second year.

Ginny LaJuene of the Adult Services department gave a presentation about the BookBeat outreach program to the Good Samaritan assisted living and health care facilities, now in its third year. Both programs have been successful in terms of patron feedback and community response.

Trustees extended their thanks to the two presenters.

MINUTES

Minutes of the 12 March 2007 trustees meeting were approved as amended on a MOTION by M. Zalob with a second by A. Baldwin.

FINANCIAL REPORT

On a MOTION by M. Zalob with a second by P. Koburger, the board approved the Financial Statement dated 31 March 2007 (Manual Disbursements for March \$184,285.69; Cash Disbursements/Accounts Payable for April \$46,847.04; Capital Projects Fund/Hand-Drawn Checks for March -0--; Total \$231,132.73).

BANK ACCOUNT RECONCILIATION REPORT

The board noted Bank Reconciliations for March 1-31, 2007.

TRANSFERS

There were no transfers.

PERSONNEL REPORT

The board noted the personnel report for March 2007.

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DIRECTOR'S REPORT

The board noted the Director's Report.

A construction grant for the eventual replacement of the outer automatic doors at the plaza entrance will be considered on the basis of green building and access standards. The director noted that the library has already applied twice for construction grants for other automatic doors in the library.

N. Pieri will discuss corrosion damage to the heat exchangers with the NYSERDA energy auditor. She will also ask when we can expect to receive the completed audit report.

Wenzl/National Education Week Lecture will be renamed Trustee Lecture.

Four trustee petition packets have been distributed to date. Candidate/trustee profiles will be publicized again this year.

P. Koburger recommended increasing the cost of book sale items.

UPPER HUDSON LIBRARY SYSTEM REPORT

No report. Next meeting Wednesday 11 May.

OLD BUSINESS

M. Zalob attended the February Friends meeting. He reported good attendance and encouraged trustee support. Next meeting is the Friends annual meeting on 30 May at 7pm; it was recommended that trustees be present. There were 13 submissions for this year's Friends scholarship.

NEW BUSINESS

There was no new business.

PRESIDENT'S REPORT

There was no president's report.

On a MOTION by A. Baldwin with a second by R. Baum, the meeting was adjourned at 8 pm.

Prepared by Cosigned by

Louise Grieco Paula Read
Board secretary Board president